

RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes

Regular Meeting held February 19, 2015

- Communications
Letter from Clark and Westfield re appointments to the Board.

- Reorganization
Election of Officers.
Oath of Office.

- Minutes
Minutes of Engineering Committee Meeting held December 11, 2014.
Minutes of Finance Committee and Regular Meetings held December 18, 2014.
Minutes of Special and Engineering Committee Meetings held January 8, 2015.
Minutes of Personnel and Finance Committee and Regular Meetings held January 15, 2015.

- Treasurers Reports
None.

- Executive Director
Sewer Connections and the status of various contracts.

- Consulting Engineer
Overview of engineering matters.

- Counsel
Overview of legal matters.

- Committee Reports
A report was given by the Finance, Nominating and Personnel Committees.

- Unfinished Business
None.

- New Business
Approved the following: Award Contract #1504-EIT to Hawkins, Delafield & Wood in the amount of \$40,000.00; Approve filing application with NJEIT; Award Contract #1509 Rebid #1 to Env. Compliance Assistance in an amount of \$25,250.00; Reject bids received on Contract #1513-Rebid #1 and authorize negotiations; Approve filing for Energy Audit; Approve TWA Woodbridge; and Mileage Reimbursement increase.

- Bills & Claims

OPERATING FUND	4-01	\$112,611.70
BUILDING & EQUIPMENT FUND	4-02	<u>\$42,930.27</u>
YEAR 2014 TOTAL:		\$155,541.97
OPERATING FUND	5-01	\$771,316.62
BUILDING & EQUIPMENT FUND	5-02	<u>\$5,125.09</u>
YEAR 2015 TOTAL:		<u>\$776,441.71</u>
TOTAL ALL FUNDS:		\$931,983.68

RAHWAY VALLEY SEWERAGE AUTHORITY

Minutes of the Regular Meeting

February 19, 2015

The Chairman, Stephen Greet, called the meeting to order at 7:16 p.m. The Chairman asked that the recorder be turned on and that everyone silence their cell phones.

The Chairman read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on January 28, 2015 and again February 17, 2015.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present:

Allen Chin	for the Town of Westfield
Mark P. Dugan	for the Township of Cranford
Michael Furci	for the Township of Springfield
Stephen D. Greet	for the Borough of Garwood
Robert B. LaCosta	for the Township of Scotch Plains
Richard J. LoForte	for the Borough of Kenilworth
Frank G. Mazzarella	for the Township of Clark
Robert Rachlin	for the City of Rahway
John J. Tomaine	for the Borough of Mountainside
Attilio S. Ventura	for the Borough of Roselle Park

The following member was absent:

Scott L. Thompson	for the Township of Woodbridge
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The following were also present:

James J. Meehan	Executive Director
Robert J. Materna	Secretary-Treasurer
Joanne Grimes	Office Admin./Board Secretary
Dennis A. Estis, Esq.	General Counsel, Greenbaum, Rowe, Smith & Davis
Howard Matteson, PE	Consulting Engineer, CDM Smith, Inc.
Robert Valent	Superintendent
John Buonocore	Staff Engineer
Anthony Gencarelli	Manager of Regulatory Compliance

Communications

The following Resolution dated January 2, 2015 was received from the Town of Westfield:

WHEREAS, in accordance with R.S. 40:14A-4 and the by-laws of the Rahway Valley Sewerage Authority created pursuant thereto, the Town of Westfield is entitled to appoint one member of the said Authority for a term of five (5) years; and

NOW, THEREFORE, BE IT RESOLVED by the Town of Westfield that Allen Chin is hereby appointed a member of the Rahway Valley Sewerage Authority for a term of five (5) years, commencing and effective February 1, 2015; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized and directed to file a certified copy of this resolution along with the appropriate filing fee of \$5.00 to the State of New Jersey, Division of Revenue, 225 West state Street, PO Box 308, Trenton, NJ 08625-0308 and a certified copy to the Secretary-Treasurer of the Authority.

The following Resolution #15-10 dated January 1, 2015 was received from Edith L. Merkel, RMC for the Township of Clark:

BE IT RESOLVED by the Governing Body of the Township of Clark, County of Union, State of New Jersey that the following individual is hereby re-appointed as the Townships Representative to the Rahway Valley Sewerage Authority: Frank G. Mazzarella, 1 Fairview Road, Clark, NJ 07766 for the term February 1, 2015 to February 1, 2020.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be sent to the Secretary of State of New Jersey in accordance with NJSA 40:14A-4(e) and to the Secretary-Treasurer of the Rahway Valley Sewerage Authority.

Annual Reorganization – Election of Officers

The Chairman, Mr. Greet, asked the Board Secretary to conduct the election for Chairman for the year ending February 18, 2016.

Mr. Materna asked the Nominating Committee for their recommendation for the Office of Chairman for the year ending February 18, 2016.

Mr. Chin was nominated by Mr. Ventura and seconded by Mr. LaCosta.

Mr. Materna asked if there were any other nominations.

There were no other nominations. Mr. Materna then stated that there being no further nominations, he asked for a motion to close the nominations.

Mr. Ventura made a motion, seconded by Mr. Mazzarella that the nominations be closed. The

motion was unanimously approved by those present. Mr. Thompson was absent.

Mr. Materna then stated that as the Board Secretary, he cast a ballot for the election of Mr. Chin as Chairman.

The Chairman stated "So ordered".

Mr. Materna declared Mr. Chin as the duly elected Chairman for the year ending February 18, 2016.

The newly elected Chairman, Mr. Chin, asked the Board Secretary to conduct the election for Vice-Chairman for the year ending February 18, 2016.

Mr. Materna asked the Nominating Committee for their recommendation for the Office of Vice-Chairman for the year ending February 18, 2016.

Mr. Furci was nominated by Mr. Ventura and seconded by Mr. Tomaine.

Mr. Materna asks if there were any other nominations.

There were no other nominations. Mr. Materna then stated that there being no further nominations, he asked for a motion to close the nominations.

Mr. Ventura made a motion, seconded by Mr. Dugan that the nominations be closed. The motion was unanimously approved by those present. Mr. Thompson was absent.

Mr. Materna then stated that he cast a ballot for the election of Mr. Furci as Vice-Chairman.

Mr. Materna declared Mr. Furci as the duly elected Vice-Chairman for the year ending February 18, 2016.

Oath of Office

Mr. Mazzarella was sworn in as Commissioner.

Mr. Chin was sworn in as Commissioner and as Chairman.

Mr. Furci was sworn in as Vice Chairman.

Mr. Chin made a presentation to the out-going Chairman, Mr. Greet and thanked him for the job well done during the past year.

Mr. Greet thanked the Board for the opportunity to serve as Chairman during the past year. He stated that it was enlightening and he truly enjoyed the experience.

Approval of Minutes

Mr. Dugan made a motion, seconded by Mr. Rachlin, to approve the minutes of the Personnel and Engineering Committee Meetings held December 11, 2014. The motion was approved by

those present with the exception of Mr. LaCosta and Mr. Venturo who abstained. Mr. Thompson was absent.

Mr. Dugan made a motion, seconded by Mr. Mazzarella, to approve the minutes of the Finance Committee Meeting held December 18, 2014. The motion was approved by those present with the exception of Mr. Chin and Mr. Venturo who abstained. Mr. Thompson was absent.

Mr. Dugan made a motion, seconded by Mr. LoForte, to approve the minutes of the Regular Meeting held December 18, 2014. The motion was approved by those present with the exception of Mr. Venturo who abstained. Mr. Thompson was absent.

Mr. Furci made a motion, seconded by Mr. Greet, to approve the minutes of the Special and Engineering Committee Meetings held January 8, 2015. The motion was approved by those present with the exception of Mr. Dugan, Mr. LoForte, Mr. Mazzarella and Mr. Venturo who abstained. Mr. Thompson was absent.

Mr. Furci made a motion, seconded by Mr. Greet, to approve the minutes of the Personnel and Finance Committee and Regular Meetings held January 15, 2015. The motion was approved by those present. Mr. Thompson was absent.

Report of Treasurer

No report.

Report of Executive Director

Sewer Treatment Endorsements

The following is a list of Sewer Treatment Endorsements processed between 1/14/15 and 2/17/15. A copy of the log sheet with additional information related to these applications has been distributed for your reference.

RVSA Number					Date	Applicant's Name	Municipality
1724	-	15	-	WF	01/20/15	D. Villane Construction LLC	Westfield
1725	-	15	-	WB	01/23/15	AJV Engineering Inc.	Woodbridge
1726	-	15	-	CL	01/28/15	John & Patrick Ruby	Clark
1727	-	15	-	WB	02/02/15	Knock on Wood LLC	Woodbridge
1728	-	15	-	WB	02/02/15	Knock on Wood LLC	Woodbridge
1729	-	15	-	WF	02/06/15	Tower Homes LLC	Westfield
1730	-	15	-	WF	02/13/15	Elite Home Building	Westfield

Contract #105F – Cogeneration Litigation

Counsel to provide any updates, during Closed Session.

Contract #171 – Gas Cleaning and Chemical Feed Systems

The contract was awarded at the December meeting. The NJDEP/NJEIT gave approval to send out the Notice of Award/Notice to Proceed Letter which was done last week.

Contract #172-Rebid #1 – Pump & Blower Roof Replacement

This contract was awarded to VMG Group at the October 14, 2014 meeting. Work on this project is near completion. Once the weather breaks, the contractor can install the final flashing.

Contract #174-A Professional Architectural Services for the Administration Building Lower Level (old wing)

This contract was awarded to OSK Design at the October 14, 2014 meeting. OSK provided the drawings to the Authority. The Executive Director asked that this contract be placed on hold for two-three months.

Contract #1504-EIT – Special/Bond Counsel Services for Financing through the NJEIT

Hawkins, Delafield and Wood have requested an amount of \$40,000.00 for work associated with the placement of the 2015 Bonds through the NJEIT. They have been assisting the Authority on this process and the Authority has received approval from the NJEIT for the 2015 Projects. Payment of these funds will be made from the NJEIT loan. Action on this matter is on the agenda under New Business.

Contract #1509 Rebid #1 – 2015 Air Permit Compliance Service

A Notice to Bidders was posted on the Authority website and advertised in the Star Ledger. Four companies obtained bid packages and on February 11, 2015, the following bids were received:

Environmental Compliance Assistance. Basking Ridge, NJ	\$25,250.00
CME Associates Monmouth Junction, NJ	\$36,800.00
E2 Project Management LLC Rockaway, NJ	\$36,900.00

Joanne Grimes, QPA, reviewed the low bid and found it to be in order, and recommends award of the Contract to Environmental Compliance Associates.

Contract #1513-Rebid #1 – 2015-2017 Biosolids Hauling and Reuse

A Notice to Bidders was posted on the Authority website and advertised in the Star Ledger. Five companies obtained bid packages and on February 11, 2015, the following bids were received:

	Term	Bid Option 1 (Dewatered Biosolids)		Bid Option 2 (Dried Biosolids)	
Spectraserv, Inc. S. Kearny, NJ	1 st Year	\$94.00	\$940,000.	\$94.00	\$65,800.
	2 nd Year	\$94.00	\$1,128,000.	\$94.00	\$65,800.
	3 rd Year	\$94.00	\$1,128,000.	\$94.00	\$65,800.
	Total		\$3,196,000		\$197,400
		GRAND TOTAL OPTION 1 & OPTION 2 \$3,393,400.00			
Tully Environmental	1 st Year	\$95.25	\$952,500.	\$95.25	\$66,675.

Flushing, NY	2 nd Year	\$96.25	\$1,155,000.	\$96.25	\$67,375.
	3 rd Year	\$97.25	<u>\$1,167,000.</u>	\$97.25	<u>\$68,075.</u>
	Total		\$3,274,500.		\$202,125
			GRAND TOTAL OPTION 1 & OPTION 2		\$3,476,625.00

Although the low bid exceeds the Authority's budgeted amount, after the initial bid, the Authority researched market conditions and found that these prices are in line with the current cost for disposal. Joanne Grimes, QPA, reviewed the low bid and found it to be in order, however, as the bids exceeds the Authority's estimate, the bids must be rejected and the Authority can negotiate a contract.

Contract #1522 – Energy Audit

The Authority would like to participate in the Local Government Energy Audit Program (LGEAP) of the NJBPU. An RFP has been prepared in order to solicit proposals for said work; however, we must receive approval from the LGEAP/NJBPU first. A Resolution is on the agenda under New Business for the Board approval to participate in the program. If approved by the Board and subsequently the LGEAP/NJBPU, the Audit will be done at no cost to the Authority.

TWA – Woodbridge

The Authority received a TWA Application from the Township of Woodbridge for property located at Inman Avenue. The application will serve 8 new townhouse buildings with 53 three bedroom units. The application includes a pump station and gravity sewer to serve the buildings with a proposed flow of 15,900 gpd (.0159 mgd). The application has been reviewed by John Buonocore and found to be in order. A resolution is on the agenda under New Business.

Monthly Reports

The Operations Report, Engineering Bills & Claims, Litigation Cost Report, IPP, Flow Rights and User Charge Reports have been received and were distributed to the Commissioners.

Report of Consulting Engineer

Howard Matteson, Consulting Engineer, of CDM Smith, Inc. submitted the following report for the month of January 2015.

A. Retainer Services

During the period, CDM Smith prepared the monthly report and attended the January 2015 Engineering Committee meeting.

B. Miscellaneous Engineering Services

During the period, CDM Smith performed the following as requested by RVSA:

- Coordinated with staff and Counsel regarding the development of an RFP for acceptance of food waste.

- C. Biosolids Hauling and Reuse Contract Assistance
No activity during the period.
- D. Digester Gas Treatment System Design – Construction Services
During the period, CDM Smith performed the following:
- Continued to assist RVSA staff in processing the successful bidder and obtain the Authorization to Award from NJDEP.
- E. Digester Covers and Waste Gas Burner Replacement – Preliminary Design
During the period, CDM Smith performed the following:
- Compiled available data and drawings related to the digesters.
 - Performed a site visit to confirm existing conditions.
 - Began development of preliminary drawings and specifications.
 - Prepared and submitted the Basis of Design Report and reviewed same with staff.

Report of General Counsel

Dennis Estis, General Counsel, of Greenbaum, Rowe, Smith & Davis submitted the following report for the period from January 15, 2015 through February 19, 2015.

General

- A. Flow Rights - As was agreed by the Commissioners last year, the Authority will continue to monitor the current metering year from October 1, 2014 to September 30, 2015. For the period from October 2014 through January 2015, Clark exceeded its flow rights 8 times, Scotch Plains exceeded five times, Woodbridge exceeded four times, Cranford exceeded once and Springfield exceeded 14 times. At this rate, Clark may exceed for the measuring year 24 times, Scotch Plains 15 times, and Woodbridge 12 times. Springfield could reach 42 times.
- B. Treatment of Organic Waste - An ordinance was prepared by my office to amend the Rules and Regulations as was previously discussed. It is being reviewed by the RVSA staff.
- C. NJEIT Loan Application - We had received the additional pages returned from all the municipalities. All of the deeds have been sent to Union County and Middlesex County for recording. We are only waiting to receive two of the deeds back from Middlesex County and this process will be concluded. We are in the process of preparing an opinion letter that the RVSA is the owner of the property on which the plant is located, which is required for the NJEIT application that is about to be submitted with regard to the digester covers.

- D. Local Contracts Law - We discussed with Ms. Grimes various issues concerning bidding, including the Iran law. The Authority received 2 invoices from Weiner Lesniak from 2009. We agreed to pay the one for Contract 105 and rejected the other one for Contract 159.
- E. OPRA - No change.
- F. RFP for Engineering Design Services - We completed preparation of the RFP.
- G. Rahway Attorney - Weiner Lesniak was appointed as counsel to Rahway.
- H. Senate Bill S-72 - This bill had been introduced in the Senate over a year ago and would restrict Authorities from increasing budgets more than 2% from the prior year with certain limited exceptions. A conference call took place with various other Authorities and their counsel at the end of January. At that time, we had discussions regarding the impact of such legislation and what, if any, action should be taken. At the moment, nothing further needs to be done.

Contract5 #105 - Cogeneration Facility

We will discuss this matter in closed session.

NJDEP v. Occidental Chemical

We are still waiting for Mr. Hak to complete the work for the insurance companies. We received three or four invoices from the former liaison counsel and are in the process of determining how to deal with those invoices as it relates to the insurance companies. We received notice of a bankruptcy filing, apparently related to this matter and I am trying to determine whether we need to address the claims requirement.

Report of Litigation Counsel

No report submitted.

Committee Reports

<u>Committee</u>	<u>Chairman</u>	<u>2/2014-2/2015 Committee Members</u>		
Engineering	Richard LoForte	Allen Chin	Robert LaCosta	Scott Thompson
Finance	Robert LaCosta	Mark Dugan	Frank Mazzarella	Attilio Venturo
Legal	Mark Dugan	Allen Chin	John Tomaine	Attilio Venturo
Personnel	Richard LoForte	Michael Furci	Robert LaCosta	
Insurance Review	Allen Chin	Mark Dugan	Robert Rachlin	Frank Mazzarella
Nominating	Attilio Venturo	Michael Furci	Scott Thompson	
Public Relations	Michael Furci	Robert Rachlin	John Tomaine	
Security	Frank Mazzarella	Richard LoForte	Scott Thompson	John Tomaine

Chairman: Are there reports from any of the following Committees:

Engineering Committee (Richard LoForte, Chairman)

Mr. LoForte stated that then Engineering Committee Meeting did not meet this month.

Finance Committee (Robert LaCosta, Chairman)

Mr. LaCosta stated that a Finance Committee Meeting was held earlier this evening for review of the Bills & Claims Lists. Action is on the agenda under Bills & Claims.

Legal Committee (Mark Dugan, Chairman)

No report.

Nominating Committee (A. Venturo, Chairman)

Mr. Venturo stated that the Nominating Committee met last month in order to make its recommendation to the Board for the Annual Reorganization, which was done earlier in the meeting.

Personnel Committee (Richard LoForte – Chairman)

Mr. LoForte stated that a Personnel Committee Meeting was held earlier this evening at which time union negotiations and other matters were discussed. No action is necessary at this time.

Public Relations Committee (Michael Furci, Chairman)

No report.

Security Committee (Frank Mazzarella)

No report.

2/2015-2/2016 Committees

Chairman Chin: The newly appointed committees, as noted below, will take effect immediately following this meeting.

Committee	Committee Chairman	2/2015-2/2016 Committee Members		
Engineering	Steve Greet	Richard LoForte	Robert LaCosta	Scott Thompson
Finance	Robert LaCosta	Mark Dugan	Frank Mazzarella	Attilio Venturo
Legal	Mark Dugan	Steve Greet	John Tomaine	Attilio Venturo
Personnel	Richard LoForte	Michael Furci	Robert LaCosta	
Insurance Review	Frank Mazzarella	Mark Dugan	Michael Furci	Steve Greet
Nominating	Attilio Venturo	Robert Rachlin	Scott Thompson	
Public Relations	Michael Furci	Robert Rachlin	John Tomaine	
Security	Robert Rachlin	John Tomaine	Frank Mazzarella	

Unfinished Business

None.

New Business

The following Resolution #15-03 was offered by Mr. Dugan, on motion of Mr. Dugan, seconded by Mr. Mazzarella. The motion was unanimously approved by those present. Mr. Thompson was absent.

RESOLUTION #15-03

WHEREAS, the Rahway Valley Sewerage Authority (Authority) engaged Hawkins, Delafield & Wood, LLP, One Gateway Center, Newark, NJ 07102, for Contract #1504 Professional Services, to serve the Authority as Special Counsel/Bond Counsel; and

WHEREAS, there is a need to amend that Contract for the inclusion of Contract #1504-EIT which is for the work specifically associated with the placement of the 2015 Bonds through the NJEIT which have been approved by the NJEIT; and

WHEREAS, Hawkins Delafield & Wood, LLP have advised that the amount for the Bond Counsel work associated with these Bonds is in an estimated amount not to exceed \$40,000.00 which shall be paid out of the Bond funds; and

WHEREAS, Hawkins, Delafield & Wood, LLP is billing based on the approved blended hourly billable rate of \$295.00; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2015 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority approve the amendment for the Bond Counsel work (#1504-EIT) with Hawkins, Delafield & Wood, LLP, with a total amount not to exceed \$40,000.00; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 90 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

The following Resolution #15-04 was offered by Mr. LoForte, on motion of Mr. LoForte, seconded by Mr. Dugan. The motion was unanimously approved by those present. Mr. Thompson was absent.

RESOLUTION #15-04Applicant - Rahway Valley Sewerage Authority

WHEREAS, the Rahway Valley Sewerage Authority intends to file an application with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for the Contract #175 – Digester Lids Replacement and Waste Gas Burner Improvements.

NOW, THEREFORE, BE IT RESOLVED, that James J. Meehan, Executive Director, be authorized to act as the Authorized Representative to represent the Rahway Valley Sewerage Authority in all matters related to the projects undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loan to be executed with the New

Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust; and

BE IT FURTHER RESOLVED that the Authorized Representative may be contacted at Rahway Valley Sewerage Authority, 1050 East Hazelwood Avenue, Rahway, New Jersey 07065, 732-388-0868 x 215.

Mr. LoForte made a motion, seconded by Mr. Dugan, to award Contract #1509-Rebid #1 – Air Permit Compliance Services to the low bidder, Environmental Compliance Assistance, LLC of Basking Ridge, NJ, in an amount of \$25,250.00, as recommended by the Executive Director. The motion was unanimously approved by those present. Mr. Thompson was absent.

Mr. LoForte made a motion, seconded by Mr. Dugan, to award Contract #1513-Rebid #1 - Biosolids Hauling and Reuse to the low bidder, Spectraserv, Inc. of Kearny, NJ, in an amount of \$94.00 per wet ton for both Dewatered and Dried Biosolids, for a three year period through December 31, 2017, total estimated contract \$3,393,400.00, as recommended by the Executive Director. Mr. Thompson was absent.

The following Resolution #15-05 was offered by Mr. LoForte, on motion of Mr. LoForte, seconded by Mr. Greet. The motion was unanimously approved by those present. Mr. Thompson was absent.

RESOLUTION #15-05

LOCAL GOVERNMENT ENERGY AUDIT

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and

WHEREAS, the Governing Body of the Rahway Valley Sewerage Authority (“the Authority”) has decided to apply to participate in the Local Government Energy Audit Program; and

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Authority, are served by a New Jersey regulated public utility, and that the Authority has not already reserved \$100,000 in the Program this year as of this application; and

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and

WHEREAS, upon acceptance into the Program, the Authority will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the

authorized contractors, and submit the Firm Selection Form; and

WHEREAS, the Authority understands that energy audit work cannot proceed until an Application Approval Notice is received from the Program.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Rahway Valley Sewerage Authority approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

The following Resolution #15-06 was offered by Mr. LoForte, on motion of Mr. LoForte, seconded by Mr. Mazzarella. The motion was unanimously approved by those present. Mr. Thompson was absent.

Mr. LoForte made a motion, seconded by Mr. Greet, to approve the mileage reimbursement to be amended from \$0.56 to \$0.575 effective January 1, 2015 through December 31, 2015, as per the IRS tax guidelines, as recommended by the Executive Director. The motion was unanimously approved by those present. Mr. Thompson was absent.

Bills and Claims

Mr. LaCosta made a motion that the following bills and claims previously audited by the Finance Committee be ordered paid. The motion was seconded by Mr. Dugan and unanimously approved by those present. Mr. Thompson was absent.

BILLS AND CLAIMS LISTING

BUILDING & EQUIPMENT FUND

<u>CHECK</u>	<u>DATE</u>	<u>VENDOR</u>	<u>LINE/ACCT</u>	<u>AMOUNT</u>
2887	02/19/15	ACADEMY GLASS INC.	140.5	3,550.00
2888	02/19/15	CDM SMITH, INC.	140.2	1,667.42
2889	02/19/15	GLOBAL INDUSTRIES	140.5	14,113.44
2890	02/19/15	GREENBAUM, ROWE, SMITH & DAVIS	140.2	136.50
2891	02/19/15	HAWKINS, DELAFIELD & WOOD LLP	140.2	15,197.35
2892	02/19/15	JOHN J. OLIVIERI ARCHITECTS	140.2	3,775.32
2893	02/19/15	NATIONAL OFFICE FURNITURE, INC.	140.5	7,770.24
2894	02/19/15	WILLIAMS SCOTSMAN, INC.	140.2	1,845.09

Total Building & Equipment Fund Checks: 8
 Total Void Checks: 0
 Total Void Amount: \$0.00
 Total Building & Equipment Checks Paid: \$48,055.36

OPERATING FUND - MANUAL

<u>CHECK</u>	<u>DATE</u>	<u>VENDOR</u>	<u>LINE/ACCT</u>	<u>AMOUNT</u>
258	02/09/15	NJ STATE HEALTH BENEFITS	03/04	113,160.74

Total Operating Fund Manual Checks: 1

Total Void Checks: 0

Total Void Amount: \$0.00

Total Operating Fund Manual Checks Paid: \$113,160.74

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
43956	01/16/15	HUDSON COUNTY SCHOOLS	32	2,380.00
43957	01/28/15	CONSTELLATION	22	1,580.84
43958	01/28/15	DIRECT ENERGY BUSINESS	22	55,650.33
43959	01/28/15	ELIZABETHTOWN GAS	22	3,099.56
43960	01/28/15	NJ WATER ASSOCIATION	52	375.00
43961	01/28/15	PITNEY BOWES INC.	48	243.00
43962	01/28/15	RAHWAY VALLEY SEWERAGE AUTH.	01/02	169,111.02
43963	01/28/15	TREASURER-STATE OF NEW JERSEY	37	200.00
43964	01/28/15	VERIZON WIRELESS	11	786.40
43965	02/04/15	ASSOC. OF ENVIRONMENTAL AUTH.	52	5,900.00
43966	02/04/15	BGIA, INC.	17	13,453.00
43967	02/04/15	CONSTELLATION	22	1,469.17
43968	02/04/15	DELTA DENTAL OF NEW JERSEY INC.	03	6,011.44
43969	02/04/15	ELIZABETHTOWN GAS	22	941.72
43970	02/04/15	FEDEX	48	20.91
43971	02/04/15	THE LINCOLN NATIONAL LIFE	03	1,051.04
43972	02/04/15	PUBLIC EMPLOYEES' RETIREMENT	04	76.96
43973	02/04/15	STAPLES ADVANTAGE	13	837.94
43974	02/04/15	VISION SERVICE PLAN	03	1,120.14
43975	02/04/15	WESTFIELD LEADER NEWSPAPER	18	90.00
43976	02/10/15	PSE&G COMPANY	19	55,067.08
43977	02/10/15	STAPLES CREDIT PLAN	31	1,353.63
43978	02/19/15	A TOUCH OF ITALY	49	202.00
43979	02/19/15	ACCELERATED TECHNOLOGY	40	8,813.88
43980	02/19/15	ADP, INC.	16	1,623.18
43981	02/19/15	ADS LLC	30	14,040.00
43982	02/19/15	AERC.com INC.	31	1,400.00
43983	02/19/15	ALL AMERICAN SEWER SERVICE INC.	32	7,616.00
43984	02/19/15	ALLIED FILTER COMPANY	32	689.50
43985	02/19/15	AMERICAN INDUSTRIAL SUPPLY	32	461.72
43986	02/19/15	AMERICAN WEAR	32	1,557.05
43987	02/19/15	ASSOCIATED AUTO PARTS	35	793.57
43988	02/19/15	B & B DISPOSAL	32	675.00
43989	02/19/15	J&H BERGE, INC.	40	399.09
43990	02/19/15	BOWCO LABORATORIES, INC.	32	63.00
43991	02/19/15	BUREAU OF NATIONAL AFFAIRS, INC.	41	2,736.00
43992	02/19/15	CDM SMITH, INC.	05/06	3,994.12
43993	02/19/15	CANON FINANCIAL SERVICES, INC.	16	445.56

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
43994	02/19/15	CANON USA INC.	16	444.18
43995	02/19/15	CHARLES F. CONNOLLY DIST. CO.	32	488.00
43996	02/19/15	RAHWAY-UNITED WATER RESOURCES	33	7,767.79
43997	02/19/15	CONFIRE FIRE PROTECTION	31	1,371.40
43998	02/19/15	CONSOLIDATED RAIL CORP.	18	747.41
43999	02/19/15	CONSTELLATION	22	6,836.69
44000	02/19/15	COOPER ELECTRIC SUPPLY CO.	32	113.90
44001	02/19/15	DIRECT ENERGY BUSINESS	22	29,966.13
44002	02/19/15	DIVITA BALANCE SERVICE CO. LLC	40	435.00
44003	02/19/15	DUNPHEY-SMITH COMPANY	32	74.33
44004	02/19/15	ELIZABETHTOWN GAS	22	5,204.39
44005	02/19/15	ELIZABETHTOWN GAS	22	11,877.62
44006	02/19/15	EVOQUA WATER TECHNOLOGIES LLC	40	1,050.00
44007	02/19/15	FISHER SCIENTIFIC	40	2,700.57
44008	02/19/15	FLEXLINE	32	992.70
44009	02/19/15	GLOBAL EQUIPMENT COMPANY	32	335.95
44010	02/19/15	GOVCONNECTION, INC.	27	231.30
44011	02/19/15	W.W. GRAINGER, INC.	31/32	3,910.41
44012	02/19/15	GREAT LAKES ENVIRONMENTAL	41	36.92
44013	02/19/15	GREENBAUM, ROWE, SMITH & DAVIS	07	5,812.60
44014	02/19/15	HACH COMPANY	40	3,179.78
44015	02/19/15	HARTFORD STEAM BOILER	32	55.00
44016	02/19/15	HOME DEPOT CREDIT SERVICES	13/32	359.36
44017	02/19/15	INDUSTRIAL RUBBER COMPANY	32	337.60
44018	02/19/15	INTERNATIONAL TIRE & PARTS	35	730.04
44019	02/19/15	JERSEY ELEVATOR COMPANY INC.	32	354.54
44020	02/19/15	LABCHEM INC.	40	636.19
44021	02/19/15	LUBRICATION ENGINEERS, INC.	32	531.60
44022	02/19/15	LYONS ENVIRONMENTAL SERVICES	42	2,480.00
44023	02/19/15	MAX L. BROWN HARDWARE CO., INC.	32	1,072.50
44024	02/19/15	MCMaster-CARR SUPPLY CO.	32	1,681.96
44025	02/19/15	METALS USA	32	985.00
44026	02/19/15	MIDDLESEX WATER COMPANY	33	1,486.40
44027	02/19/15	MOTION INDUSTRIES, INC.	32	196.27
44028	02/19/15	MRI SERVICES	35	576.11
44029	02/19/15	NAVITEND	27	25.00
44030	02/19/15	NJ ADVANCE MEDIA	12	408.32
44031	02/19/15	NJ MANUFACTURERS INSURANCE CO.	17	20,186.00
44032	02/19/15	NJ MOTOR VEHICLE COMMISSION	35	162.50
44033	02/19/15	NW FINANCIAL GROUP, LLC	09	878.75
44034	02/19/15	ONE CALL CONCEPTS, INC.	32	8.54
44035	02/19/15	PARKSON CORPORATION	32	626.00
44036	02/19/15	MARIO PASQUALICCIO	32	495.00
44037	02/19/15	POLYDYNE INC.	23	35,898.40
44038	02/19/15	PRAXAIR DISTRIBUTION MA	32	422.90
44039	02/19/15	PRIME LUBE INC.	32	703.20

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
44040	02/19/15	PSE&G COMPANY	19	523.83
44041	02/19/15	QC LABORATORIES	41	1,569.00
44042	02/19/15	QUALITY CONTROLS, INC.	32	600.00
44043	02/19/15	RAHWAY VALLEY SEWERAGE AUTH.	01/02	163,209.80
44044	02/19/15	RVSA PETTY CASH	14	218.55
44045	02/19/15	ANDREW SASSO	15	94.38
44046	02/19/15	SCHWARTZ SIMON EDELSTEIN	08	379.50
44047	02/19/15	SCIENTIFIC WATER CONDITIONING	32	780.00
44048	02/19/15	SIMPLEX GRINNELL LP	31	2,680.60
44049	02/19/15	SPECTRASERV INC.	25/26	66,358.53
44050	02/19/15	STAPLES ADVANTAGE	13	30.49
44051	02/19/15	SUNBELT RENTALS	32	2,424.65
44052	02/19/15	TAYLOR OIL COMPANY	24	1,218.84
44053	02/19/15	JANICE TEIXEIRA	31	136.55
44054	02/19/15	TELEDYNE INSTRUMENTS, INC.	43	1,110.55
44055	02/19/15	TURTLE & HUGHES INC.	32	4,313.44
44056	02/19/15	VERIZON	27	2,219.37
44057	02/19/15	VERIZON	11	1,671.40
44058	02/19/15	WAGE WORKS	03	25.00

Total Operating Fund Checks: 103
 Total Void Checks: 0
 Total Void Amount: \$0.00
 Total Operating Fund Checks Paid: \$770,767.58

OPERATING FUND	4-01	\$112,611.70
BUILDING & EQUIPMENT FUND	4-02	<u>\$42,930.27</u>
YEAR 2014 TOTAL:		\$155,541.97
OPERATING FUND	5-01	\$771,316.62
BUILDING & EQUIPMENT FUND	5-02	<u>\$5,125.09</u>
YEAR 2015 TOTAL:		<u>\$776,441.71</u>
TOTAL ALL FUNDS:		\$931,983.68

Open the floor to the Public for questions or comments

None.

Closed Session

Mr. Dugan made a motion to go into closed session at 8:01 p.m. for discussion of legal matters, specifically the Contract #105 – Cogeneration Facility matter and the RFP currently being drafted. The motion was seconded by Mr. LaCosta and unanimously approved by those present. Mr. Thompson was absent.

Regular Order of Business

Mr. Dugan made a motion, seconded by Mr. Mazzarella, to return to the Regular Order of Business at 8:20 p.m. The motion was unanimously approved by those present. Mr. Thompson was absent.

Adjournment

As there was no further business, on motion of Mr. Dugan, seconded by Mr. Greet, the meeting adjourned at 8:20 p.m. The motion was unanimously approved by those present. Mr. Thompson was absent.

Chairman

Robert J. Materna
Robert J. Materna, Secretary-Treasurer

jg - Attachments