

**RAHWAY VALLEY SEWERAGE AUTHORITY**

**Engineering Committee Meeting**

**Minutes**

**January 14, 2016**

Commissioner Greet, Engineering Committee Chairman, called the meeting to order at 6:30 p.m.

Commissioner Greet read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on January 28, 2015 and again January 7, 2016.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

The Chairman requested that everyone stand to salute the Flag and a moment of silence.

**Roll Call**

The following members were present:

Allen Chin	for the Town of Westfield
Mark P. Dugan	for the Township of Cranford
Michael Furci	for the Township of Springfield
Stephen D. Greet	for the Borough of Garwood
Robert B. LaCosta	for the Township of Scotch Plains
Richard J. LoForte	for the Borough of Kenilworth
Frank G. Mazzarella	for the Township of Clark
Robert Rachlin	for the City of Rahway
Scott L. Thompson	for the Township of Woodbridge
* John J. Tomaine	for the Borough of Mountainside
Attilio S. Venturo	for the Borough of Roselle Park

\* Arrived after roll call at 6:35 p.m.

The following were also present:

James J. Meehan	Executive Director
Robert J. Materna	Secretary-Treasurer
Joanne Grimes	Purchasing Agent / Office Manager
Howard Matteson, PE	Cons. Engineer, CDM Smith, Inc.
Dennis A. Estis, Esq.	General Counsel, Greenbaum, Rowe, Smith & Davis
Robert Valent	Deputy Director
John Buonocore	Chief Engineer
Dan Ward	Manager, Plant Maintenance
Anthony Gencarelli	Manager of Regulatory Compliance

**New Business****Contract #105F – Cogeneration Litigation**

Counsel to discuss recent activity on this matter in Closed Session.

\* Mr. Tomaine arrived at this time.

**Contract #171 – Gas Cleaning and Chemical Feed System Upgrades**

Work has been ongoing on this Contract. The contractor was asked to submit a proposal for demolition of the existing admixture feed system including disconnect, disassembly and removal of the system support structures, silos, hoppers, screw conveyors, motors and associated appurtenances from the site. CO #1 for this work has been prepared in an amount of \$27,933.00, total amended contract amount of \$1,856,433.00. The Executive Director and Chief Engineer recommend approval. If the Board concurs, action will be on the Regular Meeting agenda.

Mr. Meehan stated that the equipment is outdated and not used. The demolition and removal of the equipment will provide the necessary storage area for the gas cleaning equipment supplies.

**Contract #173 – Codigestion/Liquid Waste**

Proposals for a Public Private Partnership to Design, Build and Administer a Liquid Waste Receiving Enterprise were received in 2015. We are continuing review and consideration of the Proposals that were received. This matter may be discussed further, in Closed Session.

**Contract #1504-B – Special Counsel for the PPP**

Hawkins, Delafield & Wood, Special Counsel related to the PPP, submitted their November invoice which exceeds their contract limit. They have asked for a \$9,000.00 amendment to this contract, total amended contract of \$114,000.00 which will cover their services through the end of 2015. The Executive Director recommends approval. If the Board concurs, action will be on the Regular Meeting agenda.

Mr. Meehan noted that the amendment is necessary in order to pay Hawkins November and December invoices. He noted that the negotiations have gone on longer than expected.

**Monthly Reports**

The Operations Report, Engineering Bills & Claims, Litigation Cost, IPP Monthly Report, Flow Rights and User Charge Reports have been received and were distributed to the Commissioners.

**Engineering Bills:**

<b>Contractor</b>	<b>Contract Number</b>	<b>Contract Name</b>	<b>Invoice Amount</b>
CDM Smith	1507	Consulting Engineer Retainer - November 2015	1,289.00
	1507	General Consulting - Miscellaneous - November 2015	2,144.00
	171	Digester Gas Cleaning System - November 2015	378.00
	175	Digester Lids Replacement & Waste Gas Burner - November 2015	22,348.00

Greenbaum, Rowe, Smith	1501	General Counsel - November 2015	4,523.70
	1501	US Healthworks - November 2015	319.20
	1501	RVSA vs JH Reid - November 2015	40.80
Hawkins, Delafield & Wood	1504	Special Counsel - RFP for Food Waste - November 2015	24,391.10
NW Financial Group, LLC	1505	Financial Advisory Services - November 2015	2,081.25
OSK Design Partners, P.A.	174-A	Administration Building - Lower Level Renovations	870.00
	174-A	Administration Building - Lower Level Renovations	72.50
Spectraserv	171	Digester Gas Cleaning System - December 2015	113,356.60

### **Report of Consulting Engineer**

Howard Matteson of CDM Smith, Inc. submitted the following report covering the period of December 2015.

- A. Retainer Services  
During the period, CDM Smith prepared the monthly report for December 2015.
- B. Miscellaneous Engineering Services  
No activity during the period.
- C. Biosolids Hauling and Reuse Contract Assistance  
No activity during the period.
- D. Digester Gas Treatment System Design – Construction Services  
During the period, CDM Smith performed the following:
  - Participated in a progress meeting with RVSA and DEP staff
  - Processed shop drawings and RFIs, and assisted the Contractor in complying with AIS requirements.
- E. Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction  
During the period, CDM Smith performed the following:
  - Submitted Title V permit modification to NJDEP.
  - Finalized plans and specifications.
  - Submitted front end documents to DEP for review and approval by the Office of Equal Employment Opportunity.
- F. Energy Audit  
During the period, CDM Smith performed the following:
  - Coordinated with staff to obtain preliminary information.
  - Reviewed data in preparation for the field inspection.

Mr. Matteson apologized for any confusion that the resolution which was presented at the Authority's December meeting regarding an adjustment to CDM's rates may have caused. He noted that they were not looking to increase the total contract amount, it was an effort to have all of their contracts billed at the same hourly rates. He added that he has rescinded his request.

### **Report of General Counsel**

Greenbaum Rowe Smith & Davis submitted the following report covering the period from December 17, 2015 through January 14, 2016.

#### 1. General

##### A. Flow Rights

Hearings are being held this evening with regard to Clark, Springfield and Scotch Plains and the metering year of 2014 to 2015. As it relates to Clark's exceedances, contrary to the Settlement Agreement of 1994, we are still waiting submission by Clark of copies of the underlying documents referenced in Clark's letter to the effect that Clark is satisfying its obligations under the 1994 Settlement Agreement.

##### B. Treatment of Organic Waste

No change.

##### C. Local Contracts Law

No change.

##### D. OPRA

No change.

##### E. US Healthworks

We received information from US Healthworks that satisfied our consultant as it relates to tanks on the property. Apparently, Quala has agreed to allow the consultant for US Healthworks to review the DEP files regarding transmission of any contamination and we are waiting to hear from this consultant.

##### F. QDI Monitoring

We are still negotiating the terms of the Access Agreement permitting Quala's environmental engineer to install wells on RVSA property.

#### 2. Cogeneration Facility

The next mediation session is scheduled for January 15, but may have to be adjourned. Further discussions will take place in closed session.

#### 3. S-72

I continue to monitor the status of this bill in the Legislature. It is my understanding that this matter was on the agenda of the Senate Appropriation Committee for December 21,

2015. To the best of my knowledge, the bill has died as a result of the end of the current legislation session today, but it may be reintroduced.

**Closed Session**

The Chairman stated that Closed Session would be deferred to later in the evening, during the Personnel Committee Meeting.

**Adjournment**

As there was no further business, on motion of Mr. Dugan, seconded by Mr. Mazzarella, the meeting adjourned at 6:45 p.m. The motion was unanimously approved.

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Chairman

*Robert J. Materna* .  
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Robert J. Materna, Secretary-Treasurer