

RAHWAY VALLEY SEWERAGE AUTHORITY

Engineering Committee Meeting

Minutes

November 3, 2016

Commissioner Lambe, Engineering Committee Member, called the meeting to order at 7:00 p.m.

Commissioner Lambe read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on February 9, 2016.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present:

Michael Furci	for the Township of Springfield
Stephen D. Greet	for the Borough of Garwood
* Robert B. LaCosta	for the Township of Scotch Plains
Louis C. Lambe	for the Township of Cranford
Richard J. LoForte	for the Borough of Kenilworth
John J. Tomaine	for the Borough of Mountainside

* Mr. LaCosta called into attend the meeting via Conference Call at 7:15 p.m.

The following members were absent:

Allen Chin	for the Town of Westfield
Michael Connelly	for the Borough of Roselle Park
Frank G. Mazzarella	for the Township of Clark
Robert Rachlin	for the City of Rahway
Scott L. Thompson	for the Township of Woodbridge

The following were also present:

James J. Meehan	Executive Director
Robert J. Materna	Secretary-Treasurer
Joanne Grimes	Board Secretary/Office Manager/QPA
Dave Smith	Consulting Engineer, CDM Smith
Dennis A. Estis, Esq.	General Counsel, Greenbaum, Rowe, Smith
Dan Ward	Superintendent
John Buonocore	Chief Engineer
Anthony Gencarelli	Mgr. of Regulatory Compliance
Andy Sasso	Operations Manager

New Business**Contract #173 – Codigestion/Liquid Waste**

Proposals for a Public Private Partnership to Design, Build and Administer a Liquid Waste Receiving Enterprise was acted upon during the Special Meeting held earlier this evening.

- A transcript is being prepared from the Public Hearing, copies of which must be made available to interested parties upon request (at a cost not to exceed the actual cost of printing or copying), under the statute.
- An application for approval of the contract will be submitted to DLGS and a copy of the written hearing report will be provided to NJDEP for review shortly after this evenings meeting, as required by the statute.
- DLGS has 60 days to approve or issue comments; we hope to be able to receive DLGS approval at the 12/14 meeting of the Local Finance Board. NJDEP only has review, not approval rights.

Purchase of Property

We anticipate closing on this property early next week.

Amend Contract #1608 – Special Counsel Services

Hawkins Delafield and Wood (HDW) was awarded a contract for services for the year 2016 related to the PPP in an amount of \$42,750.00 which was amended to \$107,750.00. The Authority has finalized negotiations. HDW is performing work associated with getting DCA approval of the Agreement as required under the Public Private Contracting Act, preparing a Local Finance Board application which will include information about the contract, preparing an opinion that the agreement will not adversely affect existing Authority bonds, and preparing an Authority resolution authorizing execution of the Agreement. Negotiations to finalize the agreement took more time than previously anticipated. Based on the foregoing, HDW is asking for an amendment to their contract in the amount of \$30,809.08 which includes the overage of their invoice for September which is on this month's agenda for payment. The total amended contract of \$138,559.08. This will be put on the regular meeting agenda for action.

Headworks Bldg.

The five year capital plan included work proposed to be done in the Headworks Building. Mr. Meehan advised the Commissioners that the conveying systems in Headworks are about 9 years old and require a great deal of manpower in order to constantly maintain. Mr. Meehan noted that we are spending approximately \$30,000 a year to have a company come in and clean the conveyors. Mr. Meehan noted that he has reviewed possible alternatives to the current process and has determined to have demo company come in and remove the existing conveyor system which will be replaced with 6 to 9 small dumpsters. These dumpsters will be emptied into a larger dumpster and then the debris will be hauled offsite.

Mr. Estis asked who would do the work. Mr. Meehan replied we have bids for a demolition company to do the work. Mrs. Grimes noted that quotations may have been solicited, not formal bids. Mr. Estis stated formal bids would have to be received for this work.

Mr. LoForte asked how often the dumpsters would need to be emptied. Mr. Meehan stated once or twice a day and three to four times during heavy rain events. He noted that we may have to increase staff in the event of heavy rain; however, he would prefer to spend \$5,000.00 on overtime than \$30,000.00 on cleaning.

Mr. Meehan noted that all of the Authority's Operators are trained to use the forklift.

Monthly Reports

The Operations, Engineering Bills & Claims, Litigation Cost, Flow Right and User Charge reports, have been received and were distributed to the Commissioners.

Report of Consulting Engineer

This report covers the following work activities for the month of October 2016.

- A. Retainer Services
During the period, CDM Smith prepared the monthly report and attended the monthly Board meeting for October 2016.
- B. Miscellaneous Engineering Services
During the period, CDM Smith performed the following:
 - Finalized the Digester Gas Treatment System Asset Management Plan.
 - Submitted draft proposal to RVSA regarding the Cogeneration-Diesel Generators synchronization project.
- C. Biosolids Hauling and Reuse Contract Assistance
No activity during the period.
- D. Digester Gas Treatment System Design – Construction Services
No activity during the period.
- E. Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction
During the period, CDM Smith performed the following:
 - Scheduled a site visit with alternate supplier of flare spare parts.

Report of General Counsel

The following report covers from October 21, 2016 through November 3, 2016:

1. General
 - A. Flow Rights
Now that the metering year has ended, we will have to review whether any hearings are necessary.

- B. Local Contracts Law/Open Public Meetings Act
I was consulted by Ms. Grimes with regard to selecting a testing laboratory.
 - C. US Healthworks
The buildings on the site have now been emptied. We expect that the closing will take place on Monday or Tuesday of next week.
 - D. QDI Monitoring
No change.
- 2. Cogeneration Facility
We will discuss this in closed session.
 - 3. Personnel Committee
The committee would have met earlier this evening and it is expected that there will be discussions under closed session.

Mr. LaCosta called into the meeting at this time, 7:15 p.m.

Closed Session

Mr. Greet made a motion, seconded by Mr. Tomaine, to go into Closed Session at this time, 7:15 p.m. to discuss pending and or anticipated legal matters specifically Contract #105 Litigation, based on Attorney/Client privilege). The motion was approved by those present. Mr. Chin, Mr. Connelly, Mr. Mazzarella, Mr. Rachlin and Mr. Thompson were absent.

Mr. Greet made a motion, seconded by Mr. LoForte, to return to the Regular Order of Business at 7:22 p.m. The motion was approved by those present. Mr. Chin, Mr. Connelly, Mr. Mazzarella, Mr. Rachlin and Mr. Thompson were absent.

Adjournment

As there was no further business, on motion of Mr. LaCosta, seconded by Mr. LoForte, the meeting adjourned at 7:22 p.m. The motion was approved by those present.

Chairman

Robert J. Materna
Robert J. Materna, Secretary-Treasurer

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