

RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes

Regular Meeting held February 16, 2017

- Communications
One OPRA request was received.
Appointment Resolution for Loren Harms, Roselle Park's new Commissioner and reappointment letter for Robert Rachlin from the City of Rahway.
- Oath of Office and Election of Officers.
- Minutes
January 12, 2017 Finance and Engineering Committee Meetings.
January 19, 2017 Finance Committee Meetings and Regular Meeting.
- Treasurers Reports
Treasurers Reports for the month of October 2016 were received.
- Executive Director
Sewer Connections and the status of various contracts.
- Counsel
Overview of legal matters.
- Committee Reports
Reports were given by the Finance and Nominating Committees and the new Committees were appointed by the new Chairman.
- Unfinished Business
None.
- New Business
Approved the following: Statutory Resolutions regarding signatures on checks, manner of payment, and Electronic Disbursement Controls; Adopted the 2017 Budget; Contract with Pride Solvents; CO #1 on Contract #174 with J&M Quality Contracting for a decreased amount of \$3,649.30 to close out contract; Award Contract #180 to Pravco Inc. in an amount of \$141,500.00; and Award Contract #1718 to Optimum Controls Corp. in an amount of \$60,000.00.
- Bills & Claims

OPERATING FUND	6-01	\$226,803.39
BUILDING & EQUIPMENT FUND	6-02	<u>\$63,820.43</u>
Year 2016 Total:		\$290,623.82
OPERATING FUND	7-01	\$740,541.15
BUILDING & EQUIPMENT FUND	7-02	<u>\$29,000.00</u>
Year 2017 Total:		<u>\$769,541.15</u>
- TOTAL OF ALL FUNDS ALL YEARS: \$1,060,164.97

RAHWAY VALLEY SEWERAGE AUTHORITY

Minutes of the Regular Meeting

February 16, 2017

The Chairman, Michael Furci, called the meeting to order at 7:10 p.m. The Chairman asked that the recorder be turned on and that everyone silence their cell phones.

The Chairman read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on February 9, 2016.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present:

Michael Furci	for the Township of Springfield
Michael J. Gelin	for the Township of Woodbridge
Loren Harms	for the Borough of Roselle Park
Robert B. LaCosta	for the Township of Scotch Plains
Louis C. Lambe	for the Township of Cranford
Richard J. LoForte	for the Borough of Kenilworth
Frank G. Mazzarella	for the Township of Clark
Robert Rachlin	for the City of Rahway
John J. Tomaine	for the Borough of Mountainside

The following members were absent:

Allen Chin	for the Town of Westfield
Stephen D. Greet	for the Borough of Garwood

The following were also present:

James J. Meehan	Executive Director
Robert J. Materna	Secretary-Treasurer
Joanne Grimes	Board Secretary/Office Manager/QPA
Dennis Estis, Esq.	General Counsel, Greenbaum, Rowe, Smith
Robert Beckelman, Esq.	Greenbaum, Rowe, Smith
Dan Ward	Superintendent
John Buonocore	Chief Engineer
Anthony Gencarelli	Manager of Regulatory Compliance

Oath of Office

Mrs. Grimes swore in Loren Harms as the Commissioner for the Borough of Roselle Park and Mr. Robert Rachlin as the Commissioner for the City of Rahway.

Communications

An OPRA request was received January 18, 2017 from Sue Loveland of Zazzali Law requesting a copy of the Authority's most recent signed collective bargaining agreement. A reply was sent on January 23, 2017, along with a copy of the Authority's 2014 union contract, as the 2016 contract has not yet been signed.

On February 5, 2017, the Authority received a copy of the following letter addressed to Loren Harms:

“Enclosed herewith please find a copy of Resolution #79-17 appointing you as Roselle Park's Commissioner to the Rahway Valley Sewerage Authority, which was adopted at the meeting of the Mayor and Council held on February 2, 2017.”

Resolution 79-17 – BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park hereby appoint Loren Harms, 284 Seaton Avenue, Roselle Park, as Roselle Park's Commissioner to the Rahway Valley Sewerage Authority effective immediately, to fill the unexpired term of Michael Connelly expiring on February 1, 2021.

On February 14, 2017, Joanne Grimes received the following resolution from Rayna Harris, City Clerk for the City of Rahway:

“Resolution appointing a Member to the Rahway Valley Sewerage Authority (Robert Rachlin).

BE IT RESOLVED by the Municipal Council of the City of Rahway that Robert Rachlin of 2215 Allen Street is hereby appointed as a member of the Rahway Valley Sewerage Authority to a term expiring February 1, 2022.”

Annual Reorganization - Election Of Officers**Nominating Committee (Frank Mazzearella, Committee Chairman)**

The Nominating Committee, including Mr. Mazzearella, Mr. Greet, Mr. Lambe and Mr. LoForte met after the last meeting. The Committee is recommending Robert LaCosta be appointed as Chairman and Robert Rachlin be appointed as Vice Chairman.

Michael Furci, the Chairman, asked the Secretary to please conduct the election for Chairman for the year ending February 15, 2018.

Mrs. Grimes asked the Nominating Committee for their recommendation for the Office of

Chairman for the year ending February 15, 2018.

Mr. Mazzearella stated that the Nominating Committee nominates Robert LaCosta for Chairman for the year ending February 15, 2018. The motion was seconded by Mr. Lambe.

Mrs. Grimes asked if there were any other nominations. There being none, Mrs. Grimes asked for a motion that the nominations be closed.

Mr. Mazzearella made a motion that the nominations be closed. The motion was seconded by Mr. Lambe. The motion was unanimously approved by those present. Mr. Chin and Mr. Greet were absent.

Mrs. Grimes cast a ballot for the election of Robert LaCosta as Chairman. So ordered.

Mrs. Grimes declared Robert LaCosta as the duly elected Chairman for the year ending February 15, 2018.

Robert LaCosta, Chairman asked the Secretary to conduct the election for Vice-Chairman for the year ending February 15, 2018.

Mrs. Grimes asked the Nominating Committee for their recommendation for the Office of Vice Chairman for the year ending February 15, 2018.

Mr. Mazzearella stated that the Nominating Committee nominates Robert Rachlin for Vice Chairman for the year ending February 15, 2018. The motion was seconded by Mr. LoForte.

Mrs. Grimes asked if there were any other nominations. There being none, Mrs. Grimes asked for a motion that the nominations be closed.

Mr. Mazzearella made a motion that the nominations be closed. The motion was seconded by Mr. Tomaine. The motion was unanimously approved by those present. Mr. Chin and Mr. Greet were absent.

Mrs. Grimes cast a ballot for the election of Robert Rachlin as Vice Chairman. So ordered.

Mrs. Grimes declared Mr. Rachlin as the duly elected Vice Chairman for the year ending February 15, 2018.

Oath of Office

Mrs. Grimes swore in Mr. LaCosta as Chairman.

Mrs. Grimes swore in Mr. Rachlin as Vice Chairman.

Mr. LaCosta presented the out-going Chairman, Mr. Furci, with a plaque and thanked him for the excellent job he did during his term as Chairman. Mr. LaCosta noted that there were a couple of major items that came before the Board during the past year and noted that Mr. Furci guided the

Board through it all with virtue and integrity.

Approval of Minutes

Mr. Rachlin made a motion, seconded by Mr. Tomaine, to approve the minutes of the Finance Committee and Engineering Meetings held January 12, 2017. The motion was approved by those present, with the exception of Mr. Harms and Mr. Mazzarella who abstained. Mr. Chin and Mr. Greet were absent.

Mr. Rachlin made a motion, seconded by Mr. Lambe, to approve the minutes of the Finance Committee and Regular Meetings held January 19, 2017. The motion was approved by those present, with the exception of Mr. Harms who abstained. Mr. Chin and Mr. Greet were absent.

Report of Treasurer

The Treasurers Reports for the month of October 2016 have been distributed to the Commissioners and are attached to these minutes.

Report of Executive Director

The following is a list of Sewer Treatment Endorsements processed between 1/17/17 and 2/13/17. A copy of the log sheet with additional information related to these applications has been distributed for your reference.

<i>RVSA Number</i>					<i>Date</i>	<i>Applicant's Name</i>	<i>Municipality</i>
2050	-	17	-	WF	01/19/17	Xuemei Zhao & Payan Canaran	Westfield
2051	-	17	-	WF	01/19/17	James Alexander	Westfield
2052	-	17	-	WB	01/23/17	Carol & Leo LLC	Woodbridge
2053	-	17	-	WB	01/23/17	Jignesh Patel	Woodbridge
2054	-	17	-	WB	01/26/17	Anthony Brent Contractors	Woodbridge
2055	-	17	-	WF	01/31/17	Jon Gabriel	Westfield
2056	-	17	-	RW	02/06/17	Sonia Bolorin-Pena	Rahway
2057	-	17	-	WB	02/07/17	New Dover Homes LLC	Woodbridge
2058	-	17	-	WB	02/07/17	New Dover Homes LLC	Woodbridge
2059	-	17	-	WB	02/07/17	New Dover Homes LLC	Woodbridge
2060	-	17	-	WF	02/08/17	Robert Scherer	Westfield
2061	-	17	-	WF	02/08/17	Robert Scherer	Westfield
2049	-	17	-	RW	02/13/17	280 St. Georges Avenue, LLC (Shane Soranno)	Rahway

Contract #174 – Admin. Bldg. Lower Level Interior Renovations – Phase II

This Contract was awarded to J&M Quality Contracting of Neptune, NJ, in December 2015 in an amount of \$331,150.00. The contract is now completed and Change Order #1 has been prepared in a decreased amount of \$3,649.30 for the unused portion of the contract allowance as described in the specifications, which will close out the contract. The amended contract total is

\$327,500.70. Action to approve the Change Order is on the agenda under New Business.

The Commissioners asked if we had received a Maintenance Bond with the close out documents. Mrs. Grimes stated she would check and report back to the Board.

Contract #180 - Lab Building Roof Replacement

The Authority is a member of the County of Union Cooperative Pricing Program, who had solicited and received bids for roof replacement work. John Buonocore, Chief Engineer, obtained a proposal from Pravco Roofing of Rahway, NJ, to replace the Laboratory Building roof under the bid received by the County. Pravco Roofing submitted a proposal based on time and material in an amount of \$117,500.00 plus \$23,500.00 for contingency work; total contract not to exceed \$141,000.00. Mr. Buonocore recommends approval and I concur. Action is on the agenda under New Business to award the contract to Pravco.

The Commissioners asked if we had received a Performance Bond for the work being performed. Mrs. Grimes stated that the contract with the County does not require one. Counsel stated that the Authority should ask the Contractor to provide one. Mrs. Grimes stated she would follow up on the matter.

Contract #1718 – Engineering and Computer Programming Services for PLC’s

A Request For Proposal for this contract was sent to Optimum Controls Corporation based on a Non-Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5, et seq. The following proposal was received:

<u>Company</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Amount</u>
Optimum Controls Corp.	500 Hrs. Electrical Engineer	\$95.00	\$47,500.00
Fairfield, NJ	100 Hrs. Senior PLC Programmer	\$125.00	\$12,500.00
	Total		\$60,000.00

Joanne Grimes, QPA, reviewed the sole proposal received, found it to be in order and recommends award of Contract #1718 to Optimum Controls Corporation for a period through December 31, 2017 in an amount Not To Exceed \$60,000.00. Action is on the agenda under New Business.

Monthly Reports

The Operations, Engineering Bills & Claims, Litigation Cost, IPP, Flow Rights and User Charge reports have been received and were distributed to the Commissioners.

Report of Consulting Engineer

Howard Matteson of CDM Smith could not attend this evening’s meeting; however, he submitted the following report for the period from January 1 through January 31, 2017.

A. Retainer Services

During the period, CDM Smith prepared the monthly report and attended the Engineering Committee meeting for January 2017.

B. Miscellaneous Engineering Services

During the period, CDM Smith performed the following:

- Submitted draft Preliminary Design Report for Cogeneration - Standby Generators synchronization. We have received comments to the draft from RVSA staff and are finalizing this report.
- Finalized draft Asset Management Plan for the Digester Gas Treatment System.
- Submitted draft technical memorandum on potential improvements to the Service Water Pumping Station to RVSA for review.

C. Biosolids Hauling and Reuse Contract Assistance

No activity during the period.

D. Digester Gas Treatment System Design – Construction Services

During the period, CDM Smith performed the following:

- Coordinated with staff on requirements for the replacement of carbon for the H₂S and Siloxane vessels.

E. Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction

During the period, CDM Smith performed the following:

- Coordinated with RVSA staff on remaining changes and submitted contract documents to NJDEP along with the request for the Authorization to Advertise.

Report of General Counsel

Mr. Estis of Greenbaum, Rowe, Smith submitted the following report covering the period from January 19, 2017 through February 16, 2017:

1. General**A. Flow Rights**

I still need to communicate with Springfield, responding to both the letter and report.

B. Local Contracts Law/Open Public Meetings Act

No change.

C. 1044 East Hazelwood

In connection with the new property, we determined that Avon Way had been vacated. As it relates to “Parker Street”, Rahway has not responded to our OPRA request so we still don’t know if it was ever vacated. We are following up with the Rahway Clerk.

D. QDI Monitoring and Pride Solvents Monitoring

We have reached out to QDI to find out the status, but the partner in charge is out on medical leave. We are waiting to hear from her assistant. As it relates to Pride, we have negotiated an agreement to allow Pride to place one monitoring well on RVSA property. Pride is paying for any legal fees incurred by my office. A resolution is on the agenda this evening to authorize the execution of the Pride Agreement.

Mr. Tomaine asked the reason for the agreement with Pride Solvents. Mr. Estis replied that they want to ensure that there has been no runoff from their property onto the Authority’s property. They will provide the Authority a copy of the results from the two test pits.

2. Cogeneration Facility

I have touched base with the forensic accountant. The Agreement was only signed earlier this week. I expect that he will need assistance from the staff and I told him to reach out to Jim Meehan. We also finalized the press release that was distributed.

3. Personnel Committee

No change.

4. Rahway – Union County Park

We served OPRA requests on both Union County and Rahway. One of my associates went to Elizabeth on Tuesday to review the documents that the County has in its possession. We have done certain research on the issue of responsibility and it should be completed in the next week. Rahway did produce the missing map which was attached to the RVSA Agreement with the County Park Commission, but it didn’t help at all. We have suggested that Rahway meet with us again either later this month or early next month. We will discuss this matter briefly in closed session.

5. Title Work

As part of the Pride Solvents work, we issued an Opinion Letter regarding RVSA’s ownership of the property where the wells are to be placed.

Committee Reports

Committee	Committee Chairman	2/2016-2/2017 Committee Members		
Engineering	Robert LaCosta	Allen Chin	Louis Lambe	Michael Gelin
Finance	Stephen Greet	Robert LaCosta	Robert Rachlin	John Tomaine
Legal	John Tomaine	Allen Chin	Stephen Greet	Richard LoForte
Personnel	Richard LoForte	Robert LaCosta	Frank Mazzarella	Michael Gelin
Insurance Review	Allen Chin	Stephen Greet	Frank Mazzarella	John Tomaine
Nominating	Frank Mazzarella	Stephen Greet	Louis Lambe	Richard LoForte
Public Relations	Robert Rachlin	John Tomaine	Louis Lambe	
Security	Robert Rachlin	Richard LoForte	Robert Rachlin	

Chairman: Are there reports from any of the following Committees:

Engineering Committee (Louis Lambe, Committee Member)

No report.

Finance Committee (Robert Rachlin, Committee Member)

Mr. Rachlin stated that a Finance Committee Meeting was held earlier this evening to review the Bills & Claims. Action is on the agenda under Bills & Claims.

Legal Committee (John Tomaine, Chairman)

No report.

Personnel Committee (Richard LoForte, Chairman)

No report.

Insurance Committee (Allen Chin, Chairman)

No report.

Nominating Committee (Frank Mazzearella, Chairman)

Mr. Mazzearella stated that the Nominating Committee members met following the last meeting and the reorganization took place earlier this evening, based on the Committee's recommendations.

Public Relations Committee (Robert Rachlin, Chairman)

No report.

Security Committee (Robert Rachlin, Chairman)

No report.

New Committees

Robert LaCosta, the new Chairman, stated that he has appointed the following as the Committees for the period 2/2017-2/2018. The newly appointed committees, as noted below, will take effect immediately following this meeting.

Committee	Committee Chairman	2/2017-2/2018 Committee Members		
Engineering	Louis Lambe	Michael Furci	Frank Mazzearella	Michael Gelin
Finance	Stephen Greet	Richard LoForte	Robert Rachlin	John Tomaine
Legal	Richard LoForte	Allen Chin	Frank Mazzearella	Loren Harms
Personnel	John Tomaine	Michael Furci	Louis Lambe	Richard LoForte
Insurance	Frank Mazzearella	Loren Harms	Robert Rachlin	John Tomaine
Nominating	Michael Furci	Allen Chin	Stephen Greet	
Public Relations	Robert Rachlin	Louis Lambe	Michael Gelin	
Security	Michael Gelin	Allen Chin	Stephen Greet	Loren Harms

Unfinished Business

None.

New Business

The following Resolution #17-07 was offered by Mr. Rachlin, on motion of Mr. Rachlin, seconded by Mr. Mazzarella and approved by those present. Mr. Chin and Mr. Greet were absent.

RESOLUTION #17-07

WHEREAS, the Rahway Valley Sewerage Authority (Authority) has its reorganization meeting annually in February; and

WHEREAS, N.J.A.C. 5:31-4.2 stipulates that every Authority shall at its reorganization meeting designate the individuals whose signatures shall appear on checks drawn upon the treasury of said Authority.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority designate James J. Meehan, Executive Director; Robert J. Materna, Secretary-Treasurer; and Robert B. LaCosta, Chairman, as the signatories that shall appear on checks drawn upon the treasury of the Authority, with the exception of Payroll checks which require only the signature of Robert J. Materna, Secretary-Treasurer.

BE IT FURTHER RESOLVED that this resolution shall take effect as soon as new signature plates are received but no later than 30 days from this date.

The following Resolution #17-08 was offered by Mr. Rachlin, on motion of Mr. Rachlin, seconded by Mr. Mazzarella.

RESOLUTION #17-08

WHEREAS, the Rahway Valley Sewerage Authority (Authority) has its reorganization meeting annually in February; and

WHEREAS, N.J.A.C. 5:31-4.1(f) stipulates that every Authority shall designate the manner in which and the time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority designates that salaries, wages and related compensation be paid on a bi-weekly basis, electronically through ADP; and that compensation for goods and services received shall be paid on a monthly basis, by manual check, after review and approval by the Commissioners at their Regular Meeting with the exception of certain utilities which must be paid upon receipt.

BE IT FURTHER RESOLVED that this resolution is effective immediately.

The Chairman requested a roll call vote:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Clark			Garwood
Cranford			Westfield
Kenilworth			
Mountainside			
Rahway			
Roselle Park			
Scotch Plains			
Springfield			
Woodbridge			

As the vote was 9 to 0 with 2 absent, the Resolution passed.

The following Resolution #17-09 was offered by Mr. Rachlin, on motion of Mr. Rachlin, seconded by Mr. Mazzarella.

RESOLUTION #17-09

2017 AUTHORITY BUDGET RESOLUTION

Rahway Valley Sewerage Authority

Fiscal Year from January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Rahway Valley Sewerage Authority for the fiscal year beginning January 1, 2017 and ending, December 31, 2017 has been presented for adoption before the governing body of the Rahway Valley Sewerage Authority at its open public meeting of February 16, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$25,262,750, Total Appropriations, including any Accumulated Deficit, if any, of \$25,976,250 and Total Unrestricted Net Position utilized of \$713,500; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$5,700,000 and Total Unrestricted Net Position planned to be utilized of \$ - ; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Rahway Valley Sewerage Authority, at an open public meeting held on February 16, 2017 that the Annual Budget and Capital Budget/Program of the Rahway Valley Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as

presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

The Chairman requested a roll call vote:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Clark			Garwood
Cranford			Westfield
Kenilworth			
Mountainside			
Rahway			
Roselle Park			
Scotch Plains			
Springfield			
Woodbridge			

As the vote was 9 to 0 with 2 absent, the Resolution passed.

The following Resolution #17-10 was offered by Mr. Rachlin, on motion of Mr. Rachlin, seconded by Mr. LoForte and approved by those present. Mr. Chin and Mr. Greet were absent.

RESOLUTION #17-10

WHEREAS, the Rahway Valley Sewerage Authority (Authority) adopted Resolution #16-30 in April of 2016 in which it approved a mandate for Direct Deposit for the Authority’s Employees payroll; and

WHEREAS, said Direct Deposit policy took effect on July 1, 2016; and

WHEREAS, the State of New Jersey recently enacted legislation related to Electronic Disbursement Controls for Payroll under N.J.A.C. 5:30-17; and

WHEREAS, said law stipulates that the governing body authorize the use of a third-party disbursement service for payroll, and the tasks that may be performed by the disbursing organization.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority hereby approves the following:

1. utilization of ADP to electronically process its payroll; and
2. for ADP to execute disbursements from the Authority’s bank account of behalf of the Authority for payroll, taxes and pension payments; and
3. for ADP to collect personnel data, prepare agency reports, calculate withholdings, direct deposit of payroll disbursements, and or the transfer of funds to disbursing organization’s accounts for subsequent payments; and

BE IT FURTHER RESOLVED that the Rahway Valley Sewerage Authority hereby stipulates that said agreement with ADP shall require:

1. ADP to immediately provide the Authority with evidence of satisfactory internal control to the Secretary-Treasurer, such evidence may be ADP's Report on Policies and Procedures Placed in Operating and Test of Operating Effectiveness, performed pursuant to AICPA; and
2. ADP to allow, upon reasonable notice, the disbursing organization to allow an independent auditor compensated by the Authority to examine its internal controls applying SSAE 16 Standards, SysTrust Standards or other standards and procedures mutually agreed upon to ensure accurate, complete, and timely work products.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

The following Resolution #17-11 was offered by Mr. Tomaine, on motion of Mr. Tomaine, seconded by Mr. Mazzarella and approved by those present. Mr. Chin and Mr. Greet were absent.

RESOLUTION #17-11

RESOLUTION REGARDING CONTRACT BETWEEN PRIDE SOLVENTS & CHEMICAL CO., OF N.J. AND THE RAHWAY VALLEY SEWERAGE AUTHORITY CONCERNING ENVIRONMENTAL INVESTIGATION OF PRIDE PROPERTY

WHEREAS, Rahway Valley Sewerage Authority (Authority) received a request from the Pride Solvents & Chemical Co., of NJ, owner of property known as 211 Randolph Avenue, Avenel, New Jersey 07001 ("Pride"), to permit its environmental consultants to perform an environmental investigation on a portion of the Authority plant in proximity to the Pride Property; and

WHEREAS, one of the purposes of the environmental investigation is to determine whether there has been any environmental contamination of the Authority plant emanating from the Pride Property; and

WHEREAS, Pride seeks to perform certain testing on the Authority plant property pursuant to a certain Agreement to be entered into by the parties, a copy of which is attached; and

WHEREAS, the Authority has determined that it is in the best interest of the Authority to allow Pride and its consultants access to the Plant Property pursuant to said Agreement.

NOW, THEREFORE, BE IT RESOLVED BY the Rahway Valley Sewerage Authority that the Chairman of the Authority or the Executive Director is authorized to execute a certain Agreement with PRIDE in the form approved by the Authority's General Counsel; and

BE IT FURTHER RESOLVED that the Authority is authorized to take all steps required by the Agreement in accordance with the terms thereof.

Mr. Mazzarella asked Counsel what will happen if they find that they have contaminated our site. Mr. Estis replied that the NJDEP will enforce a site cleanup performed by Pride Solvents.

Mr. Lambe made a motion, seconded by Mr. Furci, to approve Change Order #1 on Contract #174 – Admin. Bldg. Lower Level Interior Renovations – Phase II to J&M Quality Contracting of Neptune, NJ, in a decreased amount of \$3,649.30 for the unused portion of the contract allowance as described in the specifications, which closes out the contract, total amended contract amount of \$327,500.70. The motion was approved by those present. Mr. Chin and Mr. Greet were absent.

The following Resolution #17-12 was offered by Mr. Lambe, on motion of Mr. Lambe, seconded by Mr. Mazzarella and approved by those present. Mr. Chin and Mr. Greet were absent.

The Commissioners requested that the Contractor furnish a Performance Bond for the work on this contract. Mrs. Grimes stated she would take care of it.

RESOLUTION #17-12

WHEREAS, the Rahway Valley Sewerage Authority is a member of the Union County Cooperative Pricing System – 8UCCP (the County); and

WHEREAS, the County solicited and received bids in accordance with the New Jersey Local Public Contracts Law for Contract #BA7-2016 Roofing Maintenance and Repair Services Rebid; and

WHEREAS, the County awarded said contract to Pravco, Inc. of Rahway, NJ on February 25, 2016; and

WHEREAS, the Authority has determined that there is a need to contract with Pravco, Inc. based on the bid submitted to the County #BA7-2016, for the removal and replacement of the Laboratory Building Roof with Thermoplastic Polyolefin membrane; and

WHEREAS, the Authority received a proposal from Pravco, Inc., to perform said work in an amount of \$141,500.00 based on time and material; and

WHEREAS, the Secretary-Treasurer of the Authority has certified that funds for said Contract are available in the 2017 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED, that the Authority engage Pravco, Inc. of Rahway, NJ to perform the services described in the proposal, the Authority's Contract #180, at the rates referenced therein, for a total not to exceed of \$141,500.00; and

BE IT FURTHER RESOLVED, that a Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a “Notice of Award” be published in Accordance with law.

The following Resolution #17-13 was offered by Mr. Lambe, on motion of Mr. Lambe, seconded by Mr. Furci and approved by those present. Mr. Chin and Mr. Greet were absent.

RESOLUTION #17-13

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Optimum Controls Corporation (OCC), 1044 MacArthur Road, Reading, PA 19605, for Services, specifically for Electrical Engineering and Computer Programming Services for the Authority’s Programmable Logic Controllers (PLC’s), for the period February 16, 2017 through December 31, 2017, Contract #1718; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5(dd), contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the Authority received a proposal from Optimum Controls Corporation reflecting hourly rates of \$155.00 for Principal Engineer, \$95.00 for Electrical Engineer Level 2, \$125.00 for Senior PLC Programmer, \$92.00 for Senior Instrument & Control Technician, and other rates based on their 2017 Rate Schedule and as outlined in the RFP and Proposal; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that funds for said contract will be budgeted for in the 2017 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage Optimum Controls Corporation to perform the services described herein at the aforementioned rates, total not to exceed amount of \$60,000.00; and

BE IT FURTHER RESOLVED that a Contract be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 90 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a “Notice of Award” be published in Accordance with law.

Bills and Claims

Mr. Rachlin made a motion, seconded by Mr. Lambe, that the following bills and claims previously audited by the Finance Committee be ordered paid. The motion was approved by those present. Mr. Chin and Mr. Greet were absent.

BILLS AND CLAIMS LISTING**BUILDING & EQUIPMENT FUND**

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
3049	02/16/17	CDM SMITH, INC.	140.2	2,184.56
3050	02/16/17	HAWKINS, DELAFIELD & WOOD LLP	140.2	4,182.59
3051	02/16/17	HERITAGE INDUSTRIAL SERVICES	123	29,000.00
3052	02/16/17	J & M QUALITY CONTRACTING	140.2	10,285.28
3053	02/16/17	MAFFEY'S SECURITY GROUP	125	20,133.00
3054	02/16/17	MAINTAINCO INC	127	27,035.00

Total Building & Equipment Fund Checks: 6

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Building & Equipment Fund Checks Paid: \$92,820.43

OPERATING FUND - MANUAL

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
282	02/14/17	NJ STATE HEALTH BENEFITS	03/04	129,607.30

Total Operating Fund Manual Checks: 1

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Operating Fund Manual Checks Paid: \$129,607.30

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
47012	01/20/17	BGIA, INC.	17	880.13
47013	01/20/17	BUREAU OF NATIONAL AFFAIRS	41	1,992.00
47014	01/20/17	DELTA DENTAL OF NEW JERSEY INC	03	7,154.46
47015	01/20/17	PUBLIC EMPL. RETIREMENT SYSTEM	04	6,670.87
47016	01/20/17	UNITED PARCEL SERVICE	48	23.98
47017	01/20/17	VERIZON WIRELESS	11	1,027.09
47018	01/31/17	ASSOCIATION OF ENV. AUTH.	52	5,900.00
47019	01/31/17	CANON FINANCIAL SERVICES, INC.	16	454.89
47020	01/31/17	ELIZABETHTOWN GAS	22	2,302.16
47021	01/31/17	PSE&G COMPANY	19	10,906.51
47022	01/31/17	PUBLIC EMPL. RETIREMENT SYSTEM	04	69.47
47023	01/31/17	RAHWAY VALLEY SEWERAGE AUTH.	01/02	190,391.54
47024	01/31/17	UNITED PARCEL SERVICE	48	51.04
47025	02/03/17	CANON USA INC.	16	444.18

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
47026	02/03/17	DELTA DENTAL OF NEW JERSEY INC	03	7,154.46
47027	02/03/17	DIRECT ENERGY BUSINESS	19	34,708.03
47028	02/03/17	DIRECT ENERGY BUSINESS	22	41,892.32
47029	02/03/17	HOME DEPOT CREDIT SERVICES	32	753.69
47030	02/03/17	INTELLIGENT ENERGY	22	486.41
47031	02/03/17	THE LINCOLN NATIONAL LIFE INS.	03	1,147.97
47032	02/03/17	NJ MANUFACTURERS INSURANCE	17	16,200.00
47033	02/03/17	PSE&G COMPANY	19	555.74
47034	02/03/17	STAPLES ADVANTAGE	13	166.76
47035	02/03/17	STAPLES CREDIT PLAN	27/31/32	3,163.42
47036	02/03/17	VISION SERVICE PLAN	03	1,217.88
47037	02/14/17	ELIZABETHTOWN GAS	22	4,274.66
47038	02/14/17	PSE&G COMPANY	19	472.97
47039	02/14/17	VERIZON	11	765.24
47040	02/16/17	A TOUCH OF ITALY	49	221.00
47041	02/16/17	ACADEMY GLASS INC.	13	750.00
47042	02/16/17	ACCELERATED TECHNOLOGY	40	8,813.88
47043	02/16/17	ADP SCREENING & SELECTION SVC.	16	2,469.75
47044	02/16/17	AIRMATIC COMPRESSOR SYSTEMS	28	5,586.11
47045	02/16/17	ALL AMERICAN SEWER SERVICE INC	32	11,240.00
47046	02/16/17	AMERICAN INDUSTRIAL SUPPLY	32	487.90
47047	02/16/17	AMERICAN WEAR	32	2,121.19
47048	02/16/17	ASSOCIATED AUTO PARTS	35	300.72
47049	02/16/17	ATLANTIC ANALYTICAL LAB.	41	3,125.00
47050	02/16/17	B & B DISPOSAL	32	675.00
47051	02/16/17	BOWCO LABORATORIES, INC.	32	63.00
47052	02/16/17	BROOKLINE MACHINE COMPANY INC	32	579.95
47053	02/16/17	CAESARS ENTERTAINMENT	15	553.30
47054	02/16/17	CDM SMITH, INC.	05/06	18,067.12
47055	02/16/17	CENTRISYS CORPORATION	28	996.92
47056	02/16/17	CITY OF RAHWAY - UNITED WATER	33	14,731.46
47057	02/16/17	COLE PARMER INSTRUMENT CO.	40	788.21
47058	02/16/17	CONSOLIDATED STEEL & FENCE CO.	32	16,709.25
47059	02/16/17	CONSOLIDATED RAIL CORP.	18	751.20
47060	02/16/17	CSL SERVICES, INC.	30	12,870.00
47061	02/16/17	DELL MARKETING L.P.	28	8,325.68
47062	02/16/17	HARRY DONES	31	122.00
47063	02/16/17	RICK DONES	31	109.96
47064	02/16/17	EARTHCARE - A WIND RIVER CO.	26	3,930.00
47065	02/16/17	EASTERN SHEET METAL & PLATE	28	3,998.58
47066	02/16/17	ENVIRONMENTAL RESOURCE ASSOC.	40/41	1,070.80
47067	02/16/17	EVOQUA WATER TECHNOLOGIES	40	1,071.02
47068	02/16/17	FOLEY, INCORPORATED	28	3,677.26
47069	02/16/17	CODY GEARDINO	31	78.94
47070	02/16/17	ANTHONY GENCARELLI	15	12.20
47071	02/16/17	GOVCONNECTION, INC.	27	3,444.12

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
47072	02/16/17	GP JAGER INC.	28	1,033.71
47073	02/16/17	GRAINGER	32	1,328.92
47074	02/16/17	GREAT LAKES ENVIRONMENTAL	41	918.40
47075	02/16/17	GREENBAUM, ROWE, SMITH & DAVIS	07	4,288.10
47076	02/16/17	GREENWOOD PRODUCTS, INC.	43	155.24
47077	02/16/17	HACH COMPANY	40	1,869.51
47078	02/16/17	IN THE SWIM	29	2,412.35
47079	02/16/17	INTELLIGENT ENERGY	22	2,643.27
47080	02/16/17	INGERSOLL RAND COMPANY	32	110.81
47081	02/16/17	INTELEPEER CLOUD COMM.	11	431.15
47082	02/16/17	XYLEM WATER SOLUTIONS USA, INC	34	18,591.67
47083	02/16/17	JERSEY ELEVATOR COMPANY INC.	32	709.08
47084	02/16/17	LYONS ENVIRONMENTAL SERVICES	42	2,550.00
47085	02/16/17	MAFFEY'S SECURITY GROUP	31/32	1,232.33
47086	02/16/17	MARCUM LLP	08	5,000.00
47087	02/16/17	MCMASTER-CARR SUPPLY CO.	32	3,136.20
47088	02/16/17	JAMES J. MEEHAN	35	79.85
47089	02/16/17	ROBERT MELNICK	31	99.26
47090	02/16/17	BENJAMIN MENDEZ	31	109.96
47091	02/16/17	MIDDLESEX WATER COMPANY	33	5,989.27
47092	02/16/17	MILLER MECHANICAL CORP.	32	150.00
47093	02/16/17	MOTION INDUSTRIES, INC.	28/32	258.01
47094	02/16/17	MOYE HANDLING SYSTEMS, INC.	32	3,439.49
47095	02/16/17	NAVITEND	27	156.25
47096	02/16/17	COLOGIX	11	294.00
47097	02/16/17	NJ ADVANCE MEDIA	12	82.15
47098	02/16/17	RUTGERS, THE STATE UNIVERSITY	31	1,305.00
47099	02/16/17	NORTHEAST INDUSTRIAL TECH, INC	32	601.59
47100	02/16/17	OPTIMUM CONTROLS CORP.	28	561.75
47101	02/16/17	OFFICE CONCEPTS GROUP, INC.	13	2,666.22
47102	02/16/17	ONE CALL CONCEPTS, INC.	32	18.75
47103	02/16/17	POLYDYNE INC.	23	37,600.00
47104	02/16/17	PRAXAIR DISTRIBUTION, INC.	32	801.60
47105	02/16/17	PRECISION ELECTRIC MOTOR WORKS	32	3,003.13
47106	02/16/17	PUMPING SERVICES, INC.	32	33,501.50
47107	02/16/17	EUROFINS QC, INC.	40	1,985.50
47108	02/16/17	QUALITY CONTROLS, INC.	32	600.00
47109	02/16/17	RADWELL INTERNATIONAL, INC.	28	2,403.50
47110	02/16/17	RUTGERS - PURCHASING FORUM	31	473.00
47111	02/16/17	RAHWAY VALLEY SEWERAGE AUTH.	01/02	179,056.08
47112	02/16/17	PETTY CASH	14	149.38
47113	02/16/17	SAKER SHOPRITES, INC.	49	94.02
47114	02/16/17	SCHWARTZ SIMON EDELSTEIN	08	990.00
47115	02/16/17	SCIENTIFIC WATER CONDITIONING	32	780.00
47116	02/16/17	SHALLCROSS BOLT & SPECIALTIES	28	422.85
47117	02/16/17	SIMPLEX GRINNELL LP	32	1,815.14

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
47118	02/16/17	SMITH TRACTOR & EQUIPMENT INC.	35	1,197.58
47119	02/16/17	SPECTRASERV INC.	25	19,754.10
47120	02/16/17	STAPLES ADVANTAGE	13	119.36
47121	02/16/17	TAYLOR OIL CO., INC.	24	1,291.36
47122	02/16/17	TURTLE & HUGHES INC.	32	5,784.16
47123	02/16/17	U.S. HEALTHWORKS MEDICAL	50	208.00
47124	02/16/17	USA BLUEBOOK	32	8,463.01
47125	02/16/17	VERIZON	27	4,280.24
47126	02/16/17	WEINER LESNIAK LLP	08	534.50
47127	02/16/17	WINDSTREAM COMM.	11	1,237.55

Total Operating Fund Checks: 116
 Total Void Checks: 0
 Total Void Check Amount: \$0.00
 Total Operating Fund Checks Paid: \$837,737.24

OPERATING FUND	6-01	\$226,803.39
BUILDING & EQUIPMENT FUND	6-02	<u>\$63,820.43</u>
Year 2016 Total:		\$290,623.82

OPERATING FUND	7-01	\$740,541.15
BUILDING & EQUIPMENT FUND	7-02	<u>\$29,000.00</u>
Year 2017 Total:		<u>\$769,541.15</u>

TOTAL OF ALL FUNDS ALL YEARS: \$1,060,164.97

Open the floor to the Public for questions or comments

None.

Closed Session

Mr. Mazzarella made a motion to go into closed session at 7:47 p.m. for discussion of pending and/or anticipated legal matters, specifically the Rahway Park Siphon, and Contract #173-PPP and personnel matters. The motion was seconded by Mr. Lambe and approved by those present. Mr. Chin and Mr. Greet were absent.

Regular Order of Business

Mr. LoForte made a motion, seconded by Mr. Lambe, to return to the Regular Order of Business at 8:13 p.m. The motion was approved by those present. Mr. Chin and Mr. Greet were absent.

Adjournment

As there was no further business, on motion of Mr. Furci, seconded by Mr. Lambe, the meeting adjourned at 8:13 p.m. The motion was approved by those present. Mr. Chin and Mr. Greet were absent.

Chairman

Robert J. Materna
Robert J. Materna, Secretary-Treasurer

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Attachments