

**RAHWAY VALLEY SEWERAGE AUTHORITY**

**Summary of Minutes**

**Regular Meeting held December 14, 2017**

- Communications  
None.
  
- Minutes  
November 2, 2017 Engineering Committee Meeting Minutes.  
November 9, 2017 Finance Committee and Regular Meeting Minutes.
  
- Treasurers Reports  
Treasurers Report for the month of October 2017 was received.
  
- Executive Director  
Sewer Connections and the status of various contracts.
  
- Counsel  
Overview of legal matters.
  
- Committee Reports  
Reports were given by the Engineering, Finance, Public Relations, and Personnel Committees.
  
- Unfinished Business  
Second Reading and adoption of Rules and Regulations.
  
- New Business  
Approved the following: Sewer Connection for Cranford, Award Contract #1819 to Synagro/EPIC, Amend Contract #105-Z with Marcum LLP, Appoint 2018 PACO, Approve 2018 Financial Institutions, Approve Authorization to make Investments, and Salary Increases.
  
- Bills & Claims

OPERATING FUND	7-01	\$1,466,318.59
BUILDING & EQUIPMENT FUND	7-02	<u>\$513,775.08</u>
TOTAL OF ALL FUNDS:		\$1,980,093.67

**RAHWAY VALLEY SEWERAGE AUTHORITY**

**Minutes of the Regular Meeting**

**December 14, 2017**

The Vice Chairman, Robert Rachlin, called the meeting to order at 7:09 p.m. The Vice Chairman asked that the recorder be turned on and that everyone silence their cell phones.

The Vice Chairman read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on February 14, 2017.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

**Roll Call**

The following members were present:

Michael Furci	for the Township of Springfield
Michael J. Gelin	for the Township of Woodbridge
Loren Harms	for the Borough of Roselle Park
Louis C. Lambe	for the Township of Cranford
Richard J. LoForte	for the Borough of Kenilworth
Frank G. Mazzarella	for the Township of Clark
Robert Rachlin	for the City of Rahway
John J. Tomaine	for the Borough of Mountainside

The following members were absent:

Stephen D. Greet	for the Borough of Garwood
Robert B. LaCosta	for the Township of Scotch Plains
No representative	for the Town of Westfield

The following were also present:

James J. Meehan	Executive Director
Robert Materna	Sr. Secretary-Treasurer
Karen Musialowicz	Secretary-Treasurer
Joanne Grimes	Board Secretary/Office Manager/QPA
Dennis Estis, Esq.	General Counsel, Greenbaum, Rowe, Smith
Howard Matteson	Consulting Engineer, CDM Smith
Dan Ward	Superintendent
John Buonocore	Chief Engineer/Asst. Superintendent
Anthony Gencarelli	Manager of Regulatory Compliance
Wayne Baker	Westfield Leader

**Communications**

None.

**Approval of Minutes**

Mr. Harms made a motion, seconded by Mr. Lambe, to approve the minutes of the Engineering Committee Meeting held November 2, 2017. The motion was approved by those present with the exception of Mr. LoForte and Mr. Mazzarella who abstained. Mr. Greet and Mr. LaCosta were absent.

Mr. Harms made a motion, seconded by Mr. Mazzarella, to approve the minutes of the Finance Committee and Regular Meetings held November 9, 2017. The motion was approved by those present with the exception of Mr. Tomaine who abstained. Mr. Greet and Mr. LaCosta were absent.

**Report of Treasurer**

The Treasurers Reports for the month of October 2017 was received and distributed to the Commissioners.

**Report of Executive Director****Sewer Treatment Endorsements**

The following is a list of Sewer Treatment Endorsements processed between 11/6/17 and 12/6/17. A copy of the log sheet with additional information related to these applications has been distributed for your reference.

2017 Sewer Treatment Endorsement Permits 0-1999 gpd

<i>RVSA Number</i>					<i>Date</i>	<i>Applicant's Name</i>	<i>Municipality</i>
2191	-	17	-	WF	11/06/17	Blackfoot Realty / 525 Washington	Westfield
2192	-	17	-	WB	11/08/17	H&S Properties LLC	Woodbridge
2193	-	17	-	WF	11/08/17	Michael Mahoney LLC	Westfield
2194	-	17	-	WF	11/08/17	Michael Mahoney LLC	Westfield
2195	-	17	-	WF	11/14/17	DBDM LLC	Westfield
2196	-	17	-	WF	11/14/17	Premier Design Custom Homes	Westfield
2197	-	17	-	WB	11/15/17	Colonia Construction Co LLC	Woodbridge
2198	-	17	-	WB	11/21/17	Starwood LLC	Woodbridge
2199	-	17	-	WF	11/28/17	Fox & Foxx Dev.	Westfield
2200	-	17	-	SF	11/28/17	Ansio LLC	Springfield
2201	-	17	-	WB	12/01/17	AMDU Investments LLC	Woodbridge
2202	-	17	-	WF	12/05/17	Bella Builders LLC	Westfield
2203	-	17	-	RW	12/06/17	Hannum's Harley Davidson of Rahway	Rahway

Contract #173 – Codigestion/Liquid Waste Receiving Station and Contract #175 – Replacement of Digester Covers and Waste Gas Burner Relocation

Mr. Meehan provided the Commissioners with an update on these contracts, noting that the coating has been applied to the inside of the tank which will be the future receiving station. He also noted that a resolution will be on the January agenda for an increase in the Bond for Contract #173 in order to obtain funds for the Professional Services on this contract.

Mr. Meehan also noted that, tomorrow, he and several staff members will be visiting Waste Management’s facility being built on Flora Street in Elizabeth where they will produce the bio-slurry for the PPP.

Contract #1819 - Biosolids Hauling and Reuse

Notice to Bidders was advertised in the Star Ledger, emailed to several vendors and posted on the Authority’s website. Bid Documents were made available for download from the website. 22 vendors downloaded bid documents. Bids were received on December 5, 2017 as follows:

<u>Company</u>	<u>1a Amount</u>	<u>1b Amount</u>	<u>2a Amount</u>	<u>2b Amount</u>	<u>Total</u>
Synagro/EPIC Flanders, NJ	\$339,150.00	\$339,150.00	\$130,233.60	\$103,233.60	\$938,767.20
Denali Water Solutions Russellville, AR	\$351,225.00	\$358,725.00	\$142,070.40	\$144,000.00	\$996,020.40
Tully Environmental Flushing, NY	\$423,750.00	\$423,750.00	\$165,600.00	\$165,600.00	\$1,178,200.00
Solid Waste Services d/b/a J.P. Mascaro Inc. Audubon, PA	\$495,937.50	\$510,937.50	\$190,440.00	\$196,200.00	\$1,393,515.00

The low bid, submitted by Synagro/EPIC was reviewed by the Purchasing Agent and found to be in order. Their price of \$90.44/per ton reflects a 4% decrease from that which the Authority is currently paying. Recommendation is to award the contract to Synagro/EPIC and action is on the agenda under New Business.

TWA Application for the Township of Cranford

The Authority received a Treatment Works Sewer Connection Application (LTWA) from the Township of Cranford on behalf of 310 Centennial Avenue, LLC for property located on Centennial Avenue in the Township of Cranford. The application is for the construction of 1 three story building with 6 one bedroom units and 14 two bedroom units and 1952 sq. ft. of retail space. The anticipated discharge from this connection will be 4,294 gpd of flow. John Buonocore, Chief Engineer/Asst. Superintendent reviewed the application and found it to be in order. Action is on the agenda under New Business.

Rules and Regulations

The Second Reading of the Ninth Revision to the Authority’s Rules and Regulations is on the agenda under Unfinished Business. The comment period has concluded and the NJDEP has

issued their approval of the document. Upon Second Reading, a copy of the revised Rules and Regulations will be distributed to the clerks of the member municipalities, all industrial users, the NJDEP, and posted on the Authority's website.

#### Personnel

As discussed at the November meeting, action is on the agenda this evening to approve the 2018 salaries.

#### Contract #105-Z

At the request of Counsel, a resolution is on the agenda to amend the current contract with Marcum LLP whereby the contract will be extended for an additional six months, however, no additional funds are being allocated.

#### Monthly Reports

Flow Right & Utilization Reports, and IPP Monthly reports for October and November 2017 were received and distributed to the Commissioners.

#### Report of Consulting Engineer

Howard Matteson, Consulting Engineer, from the firm of CDM Smith submitted his report for the month of November 2017, which was distributed to the Commissioner.

#### Retainer Services

1. During the period, CDM Smith prepared the monthly report for November 2017 and attended the November 2017 Engineering Committee Meeting.

#### Miscellaneous Engineering Services

2. During the period, CDM Smith performed the following:
  - Coordination with staff to develop a technical and equipment selection memorandum related to the Laboratory Building HVAC system.
  - Met with staff to discuss other projects related to Service Water System model and additional heat exchanger placement in the Co-Generation Building.

#### Biosolids Hauling and Reuse Contract Assistance

3. No activity during the period.

#### Digester Gas Treatment System Design – Construction Services

4. No activity during the period.

#### Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction

5. During the period, CDM Smith performed the following:
  - Coordinated with staff and attended progress meetings. Mr. Matteson noted that progress meetings are now being held every two weeks.

- Reviewed and processed shop drawings.
- Responded to Contractor Requests for Information (RFIs).

### Report of General Counsel

Dennis Estis, General Counsel, of the firm Greenbaum, Rowe, Smith & Davis submitted the following report covering the period November 9, 2017 through December 14, 2017:

#### 1. General

##### A. Flow Rights

I have sent a letter to Mr. Johnson and I have called him twice. The last time was on Tuesday morning. I have not spoken with him; however, emails have been exchanged.

##### B. Local Contracts Law/Open Public Meetings Act.

I have been monitoring the dispute that RVSA is having with Evoqua Water Technologies, LLC, the company that recently installed a water softener system. The Authority has been having problems with the system since it was installed. Under closed session, we can discuss this matter.

##### C. QDI Monitoring and Pride Solvents Monitoring

Subsequent to the last meeting, we asked our environmental engineer to determine what, if anything is happening with regard to contamination issues concerning Quala. Our consultant spoke with the consultant for Quala, Tim Runkle, who advised that no work had been authorized by Quala since May 2016 when his report was submitted to the DEP, except that groundwater sampling had recently been authorized by his client. The consultant expected to be on our site sometime later this month, i.e. subsequent to December 7th. I don't know whether this has, in fact, happened.

##### D. Bond – Opinion Letter

I am working on an “opinion letter” which must be submitted to Bond Counsel by Monday related to the Bonds which are closing next week.

#### 2. Cogeneration Facility

Cipolla has continued to ignore my communications. There is a possible mechanism for forcing him to provide the documentation that we want and need. It would require me to file a petition in the Superior Court, pursuant to Rule 4:11, to permit me to depose him for the purpose of inspecting documents or copying documents and seeking an appropriate Order to this affect. We will discuss this matter further under closed session.

#### 3. Rahway – Union County Park

Since I have not heard back from anyone in Union County, I sent an email to Mr. Bergen on December 12<sup>th</sup> asking for an update.

**Committee Reports**

Vice Chairman: Are there reports from any of the following Committees:

2/2017-2/2018 Committees

<b>Committee</b>	<b>Committee Chairman</b>	<b>2/2017-2/2018 Committee Members</b>		
Engineering	Louis Lambe	Michael Furci	Frank Mazzarella	Michael Gelin
Finance	Stephen Greet	Richard LoForte	Robert Rachlin	John Tomaine
Legal	Richard LoForte		Frank Mazzarella	Loren Harms
Personnel	John Tomaine	Michael Furci	Louis Lambe	Richard LoForte
Insurance	Frank Mazzarella	Loren Harms	Robert Rachlin	John Tomaine
Nominating	Michael Furci		Stephen Greet	
Public Relations	Robert Rachlin	Louis Lambe	Michael Gelin	
Security	Michael Gelin		Stephen Greet	Loren Harms

Engineering Committee (Louis Lambe, Committee Chairman)

Mr. Lambe stated that the Engineering Committee Meeting scheduled for December 7<sup>th</sup> was cancelled

Finance Committee (Stephen Greet, Committee Chairman)

Mr. Tomaine stated that a Finance Committee Meeting was held earlier this evening to review the Bills & Claims. Action is on the agenda under Bills & Claims.

Legal Committee (Richard LoForte, Committee Chairman)

No report.

Personnel Committee (John Tomaine, Committee Chairman)

Mr. Tomaine stated that action is on the agenda under New Business regarding the 2018 salaries.

Insurance Committee (Frank Mazzarella, Committee Chairman)

No report.

Public Relations Committee (Robert Rachlin, Committee Chairman)

Mr. Meehan stated that while networking at the NJLOM/AEA Conference in Atlantic City, he spoke with Michele Kiekerka of NJ Business Magazine regarding the Authority's PPP Contract. Ms. Kiekerka was very receptive and stated she would have someone from their staff contact me to do an article. I will keep you updated on this matter.

Security Committee (Michael Gelin, Committee Chairman)

No report.

**Unfinished Business**

The following Resolution #17-40 was offered on Second Reading by Mr. Lambe, on motion of Mr. Lambe, seconded by Mr. Harms and unanimously approved. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

**RESOLUTION #17-40****SECOND READING**

WHEREAS, the Rahway Valley Sewerage Authority (Authority) had previously adopted “Rules and Regulations Concerning Discharges to the Rahway Valley Sewerage Authority” (Rules and Regulations), Eighth Revision dated February 18, 2010, Effective March 1, 2010; and

WHEREAS, the Authority is permitted to amend and/or revise such Rules and Regulations pursuant to New Jersey Statute; and

WHEREAS, the Authority in conjunction with the New Jersey Department of Environmental Protection (NJDEP) and the Authority’s General Counsel have determined that it is necessary to revise said Rules and Regulations to comply with New Jersey Statutes and NJDEP Regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Rahway Valley Sewerage Authority that it hereby amends the Rules and Regulations as set forth in the attached document entitled “Rules and Regulations Concerning Discharges to the Rahway Valley Sewerage Authority” Ninth Revision; and

BE IT FURTHER RESOLVED that the NJDEP has done their final review; and

BE IT FURTHER RESOLVED that these Rules and Regulations will take effect on January 1, 2018 after the Second Reading by the Governing Body of the Rahway Valley Sewerage Authority.

**New Business**

The following Resolution #17-61 was offered by Mr. Lambe, on motion of Mr. Lambe, seconded by Mr. Mazzarella and unanimously approved. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

**RESOLUTION #17-61**

WHEREAS, the Township of Cranford submitted a Treatment Works Application for 310 Centennial Avenue, LLC, for property located at 310 Centennial Avenue in the Township of Cranford, State of New Jersey; and

WHEREAS, the building previously located at this site has been demolished; and

WHEREAS, this application is for a sanitary sewer connection to serve one new three story building with 6 one bedroom units, 14 two bedroom units and 1,952 sq. ft. of retail



space with a proposed discharge of 4,294 gpd (0.0043 mgd); and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd; and

WHEREAS, the application has been reviewed by John Buonocore, Chief Engineer, and found to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

Mr. Lambe made a motion, seconded by Mr. Harms, to award Contract #1819 – Biosolids Hauling and Reuse to the low bidder, Synagro/EPIC of Flanders, NJ, for a two year period at a cost of \$90.44/ton, total estimated contract amount of \$938,767.20. The motion was approved by those present. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

The following Resolution #17-62 was offered by Mr. Tomaine, on motion of Mr. Tomaine, seconded by Mr. LoForte and unanimously approved. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

RESOLUTION #17-62

WHEREAS, the Rahway Valley Sewerage Authority previously approved Resolution #17-02, motion dated June 15, 2017 and related Agreements for the purpose of engaging Marcum LLP, 750 Third Avenue, New York, NY 10017, for Professional Services specifically related to Contract #105-Z, Accounting Services related to Contract #105; and

WHEREAS, the Authority has determined that there is a need to amend this agreement for a time extension through June 30, 2018; and

WHEREAS, no additional funds are being requested for this amendment; and

WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that the necessary funds for said contract are available in the 2018 Annual Budget.

WHEREAS Professional Services have been determined to be exempt from public bidding under Title 40A.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that the previously adopted Agreements with Marcum LLP, in an amount of \$22,000.00 be and are hereby amended to provide for the an extension of time through June 30, 2018; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are authorized to execute an amendment to the Professional Service Contract previously entered into; and

BE IT FURTHER RESOLVED that a “Notice of Award” be published in accordance with law.

The following Resolution #17-63 was offered by Mr. Tomaine, on motion of Mr. Tomaine, seconded by Mr. Mazzarella and unanimously approved. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

RESOLUTION #17-63

WHEREAS, the Rahway Valley Sewerage Authority is required by the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity Public Contracts, to annually appoint a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, said Officer shall be the official liaison with the Department of the Treasury, Division of Contract Compliance for matters concerning Public Law 1975, c. 127 (N.J.A.C. 17:27) and shall have the authority to recommend the appropriate procedural corrections to the Rahway Valley Sewerage Authority; and

WHEREAS, the Purchasing Agent serves the Authority as its Public Agency Compliance Officer (P.A.C.O.) and is familiar with the regulation of P.L. 1975, c. 127.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it hereby appoints Joanne Grimes, Purchasing Agent, to serve as its Public Agency Compliance Officer (P.A.C.O.) for the year 2018 and that said appointment shall be confirmed to the State of New Jersey, Department of the Treasury, by January of each ensuing year as required by law.

The following Resolution #17-64 was offered by Mr. Tomaine, on motion of Mr. Tomaine, seconded by Mr. Lambe and unanimously approved. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

RESOLUTION #17-64

WHEREAS, the State of New Jersey Statutes provide that a Resolution be adopted by Public Bodies each year designating depositories for funds.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that the following banks and any other qualified bank hereafter named is designated as the depository of funds of the said organization for the year 2018:

Wells Fargo  
Short Hills, NJ

NJ Cash Management Fund  
Trenton, NJ

Bank of New York  
West Paterson, NJ

Two River Community Bank  
Middletown, NJ

Investors Savings Bank  
Clark, NJ

Provident Bank  
Clark, NJ

The following Resolution #17-65 was offered by Mr. Tomaine, on motion of Mr. Tomaine, seconded by Mr. Mazzarella and unanimously approved. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

RESOLUTION #17-65

WHEREAS, the Rahway Valley Sewerage Authority (Authority) is a corporate public body created pursuant to N.J.S.A. 40:14A-1 et seq.; and

WHEREAS, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq., permits public entities including sewerage authorities to invest monies in their possession by the purchase of certain types of securities as described in N.J.S.A. 40A:5-15.1; and

WHEREAS, N.J.S.A. 40A:5-15.1 requires that no securities be purchased unless authorized by the Authority; and

WHEREAS, the Authority seeks to empower its Secretary-Treasurer and/or Sr. Secretary-Treasurer with the power to make such purchases, i.e. investments that are in the best interest of the Authority and are permitted by New Jersey law.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it hereby authorizes the Secretary-Treasurer and/or the Sr. Secretary-Treasurer of the Authority to make investments on behalf of the Authority by only purchasing securities permitted to be purchased under N.J.S.A. 40A:5-15.1, Sections 105, 508, and utilizing monies that are in the possession of the Authority and available for such purpose of the applicable items; and

BE IT FURTHER RESOLVED that this resolution shall be for the period January 1, 2018 through December 31, 2018.

Mr. Tomaine made a motion, seconded by Mr. LoForte, to approve a salary increase in the amount of 2.5% for all Executive, Administrative and Supervisory Staff (“Salaried Staff”) excluding the Executive Director and Secretary-Treasurer, to be effective the first week of 2018,

as recommended by the Executive Director and the Personnel Committee. The motion was unanimously approved. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

Mr. Tomaine made a motion, seconded by Mr. Furci, to approve a pool for salary merit increases for 2018 in an amount of \$13,000.00, to be allocated by the Executive Director to the Executive, Administrative and Supervisory Staff (“Salaried Staff”), excluding the Executive Director, Secretary-Treasurer, Operations Manager, MIS Manager, and Accounts Payable Coordinator, to be effective the first week of 2018, as recommended by the Executive Director and the Personnel Committee.

Mr. Mazzarella stated that the motion is to have a cap of \$1,000.00 for any one increase, to be included in it. Mr. Rachlin stated leaving that out gives the Executive Director flexibility to provide increases to the staff as he sees fit. Mr. Gelin stated that the directive included the cap.

After further discussion, Mr. Mazzarella made a motion to amend the motion to include “that on one merit increase be more than \$1,000.00”. The motion to amend was seconded by Mr. Gelin. The Vice Chairman requested a roll call vote.

<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Clark	Cranford		Garwood
Woodbridge	Kenilworth		Scotch Plains
	Mountainside		Westfield
	Rahway		
	Roselle Park		
	Springfield		

As the vote was 2 to 6, the motion to amend failed.

After further discussion, Mr. Gelin made a motion to amend the motion to include “that on one merit increase be more than \$1,500.00”. The motion to amend was seconded by Mr. Lambe. The Vice Chairman requested a roll call vote.

<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Clark	Kenilworth		Garwood
Cranford	Mountainside		Scotch Plains
Rahway	Roselle Park		Westfield
Woodbridge	Springfield		

As the vote was 4 to 4, the motion to amend failed.

The Vice Chairman requested a roll call vote on the original motion as presented.

<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Cranford	Clark		Garwood
Kenilworth	Woodbridge		Scotch Plains
Mountainside			Westfield
Rahway			
Roselle Park			
Springfield			

As the vote was 6 to 2, the motion was approved.

Mr. Tomaine made a motion, seconded by Mr. Lambe, to approve a pool for salary adjustment/merit increases for 2018 in an amount of \$12,000.00, to be allocated as follows: a \$5,000.00 increase be given to the Operations Manager, a \$4,000.00 increase be given to the Accounts Payable Coordinator; and a \$3,000.00 increase be given to the MIS Manager, to be effective the first week of 2018, as recommended by the Executive Director and the Personnel Committee. The motion was approved by those present. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

**Bills and Claims**

Mr. LoForte made a motion, seconded by Mr. Harms, that the following bills and claims previously audited by the Finance Committee be ordered paid. The motion was unanimously approved. Mr. Greet and Mr. LaCosta were absent and Westfield was not represented.

BILLS AND CLAIMS LISTING

**BUILDING & EQUIPMENT FUND**

<u>CHECK</u>	<u>DATE</u>	<u>VENDOR</u>	<u>LINE/ACCT</u>	<u>AMOUNT</u>
3080	12/14/17	APPLIED ANALYTICS, INC.	127	35,658.00
3081	12/14/17	CDM SMITH, INC.	140.2	15,902.31
3082	12/14/17	G.A. FLEET ASSOCIATES, INC.	140.1	26,820.00
3083	12/14/17	RAHWAY VALLEY SEWERAGE AUTH.	140.2	1,300.00
3084	12/14/17	TOMAR CONSTRUCTION, LLC.	140.2	113,781.40
3085	12/14/17	WASTE MANAGEMENT OF NJ	140.2	320,313.37

Total Building & Equipment Fund Checks: 6

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Building & Equipment Fund Checks Paid: \$513,775.08

**OPERATING FUND - MANUAL**

<u>CHECK</u>	<u>DATE</u>	<u>VENDOR</u>	<u>LINE/ACCT</u>	<u>AMOUNT</u>
292	12/01/17	NJ STATE HEALTH BENEFITS	03/04	133,114.46

Total Operating Fund Manual Checks: 1

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Operating Fund Manual Checks Paid: \$133,114.46

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
48254	11/10/17	ELIZABETHTOWN GAS	22	225.77
48255	11/10/17	ELIZABETHTOWN GAS	22	12,636.02
48256	11/10/17	PSE&G COMPANY	19	418.67
48257	11/10/17	WINDSTREAM COMMUNICATIONS	11	1,296.50
48258	11/16/17	CANON FINANCIAL SERVICES, INC.	16	258.65
48259	11/16/17	CITY OF RAHWAY - UNITED WATER	33	9,855.27
48260	11/16/17	DIRECT ENERGY BUSINESS	19	25,736.21
48261	11/16/17	MIDDLESEX WATER COMPANY	33	7,643.22
48262	11/16/17	PSE&G COMPANY	19	31,434.42
48263	11/16/17	RAHWAY VALLEY SEWERAGE AUTH.	01/02/03	201,450.81
48264	11/16/17	THE BANK OF NEW YORK MELLON	09	6,600.00
48265	11/16/17	VERIZON WIRELESS	11	122.10
48266	11/21/17	CANON FINANCIAL SERVICES, INC.	16	178.72
48267	11/21/17	DIRECT ENERGY BUSINESS	22	27,851.99
48268	11/21/17	ELIZABETHTOWN GAS	22	2,011.41
48269	11/21/17	INTELLIGENT ENERGY	22	133.68
48270	11/21/17	STAPLES ADVANTAGE	13	51.24
48271	11/21/17	VERIZON WIRELESS	11	954.16
48272	11/30/17	HOME DEPOT CREDIT SERVICES	32	894.37
48273	11/30/17	RAHWAY VALLEY SEWERAGE AUTH.	01/02	189,504.55
48274	11/30/17	STAPLES ADVANTAGE	13	161.10
48275	12/01/17	CANON USA INC.	16	444.18
48276	12/01/17	CRYSTAL SPRINGS	13	30.00
48277	12/01/17	DELTA DENTAL OF NEW JERSEY INC	03	7,154.46
48278	12/01/17	THE LINCOLN NATIONAL LIFE INS.	03	1,264.29
48279	12/01/17	NJ MANUFACTURERS INSURANCE CO.	17	18,300.00
48280	12/01/17	VISION SERVICE PLAN	03	1,329.77
48281	12/01/17	WAGE WORKS INC.	03	85.00
48282	12/07/17	ELIZABETHTOWN GAS	22	5,963.63
48283	12/07/17	INTELLIGENT ENERGY	22	8,558.04
48284	12/07/17	STAPLES CREDIT PLAN	27	140.62
48285	12/12/17	RAHWAY VALLEY SEWERAGE AUTH.	01/02	323,508.75
48286	12/14/17	MICHAEL FURCI	49	300.00
48287	12/14/17	MICHAEL J. GELIN	49	300.00
48288	12/14/17	STEPHEN D. GREET	49	300.00
48289	12/14/17	LOREN HARMS	49	450.00
48290	12/14/17	ROBERT LaCOSTA	49	650.00
48291	12/14/17	LOUIS LAMBE	49	450.00
48292	12/14/17	RICHARD LoFORTE	49	435.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
48293	12/14/17	FRANK G. MAZZARELLA	49	450.00
48294	12/14/17	ROBERT I. RACHLIN	49	450.00
48295	12/14/17	JOHN TOMAINE	49	300.00
48296	12/14/17	A TOUCH OF ITALY	49	221.00
48297	12/14/17	ATLANTIC COAST POLYMERS	29	5,500.80
48298	12/14/17	ADP, LLC.	16	1,841.74
48299	12/14/17	ADP SCREENING & SELECTION SVC.	08	44.95
48300	12/14/17	ALL AMERICAN SEWER SERVICE INC	32	1,520.00
48301	12/14/17	AMERICAN AQUATIC TESTING, INC	40	1,030.00
48302	12/14/17	AMERICAN WEAR	32	1,082.60
48303	12/14/17	AQUA PRO-TECH LABORATORIES	41	4,849.50
48304	12/14/17	ASSOCIATED AUTO PARTS	28/35	232.45
48305	12/14/17	ATLANTIC ANALYTICAL LABORATORY	41	3,275.00
48306	12/14/17	BGIA, INC.	17	87,650.00
48307	12/14/17	ALEXANDER BIEL	04	399.90
48308	12/14/17	RILEY BLAKE	31	125.00
48309	12/14/17	BOWCO LABORATORIES, INC.	32	126.00
48310	12/14/17	JOHN BUONOCORE	15	170.53
48311	12/14/17	BUYWISE AUTO PARTS	35	175.06
48312	12/14/17	CDM SMITH, INC.	05/06	1,609.75
48313	12/14/17	HECTOR L. CARTAGENA	04	333.00
48314	12/14/17	JAMES CASSELLA	04	330.00
48315	12/14/17	CENTRISYS CORPORATION	28	1,806.43
48316	12/14/17	GEORGE CHESKOWICH	31	125.00
48317	12/14/17	CITY OF RAHWAY - UNITED WATER	33	8,970.39
48318	12/14/17	COMMUNITY SAFETY CONSULTANTS	31	845.00
48319	12/14/17	COOPER ELECTRIC SUPPLY CO.	32	1,300.31
48320	12/14/17	CSL SERVICES, INC.	30	12,870.00
48321	12/14/17	GARY DEGROAT	04	314.70
48322	12/14/17	BARBARA DERKACK	04	654.00
48323	12/14/17	PAUL DYMYD	31	65.02
48324	12/14/17	EARTHCARE - A WIND RIVER CO.	26	3,986.25
48325	12/14/17	EASTERN SHEET METAL & PLATE	32	1,292.40
48326	12/14/17	EDMUNDS & ASSOCIATES, INC.	27	5,198.00
48327	12/14/17	ENFOTECH & CONSULTING, INC.	27	1,500.00
48328	12/14/17	ENVIRONMENTAL COMPLIANCE	41	3,390.00
48329	12/14/17	ENVIROMED CORPORATION	31	1,200.00
48330	12/14/17	ELIZABETHTOWN GAS	22	12,522.43
48331	12/14/17	GREGORY EVELYN	04	440.70
48332	12/14/17	EVOQUA WATER TECHNOLOGIES.	40	470.68
48333	12/14/17	EDWARD FARYNA	04	735.00
48334	12/14/17	FACTORY DIRECT PIPELINE	32	561.33
48335	12/14/17	IEP TECHNOLOGIES, LLC	28	2,160.00
48336	12/14/17	FISHER SCIENTIFIC	40	2,070.18
48337	12/14/17	FLOW-MATICS INC.	28	6,090.06
48338	12/14/17	FOLEY, INCORPORATED	28	11,254.06

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
48339	12/14/17	FREDERICK T. GEARDINO	04	333.00
48340	12/14/17	GOVCONNECTION, INC.	27	1,368.00
48341	12/14/17	GRAINGER	31/32	6,325.56
48342	12/14/17	GREAT LAKES ENVIRONMENTAL	41	492.16
48343	12/14/17	GREENBAUM, ROWE, SMITH & DAVIS	07	4,460.40
48344	12/14/17	HACH COMPANY	40	764.43
48345	12/14/17	ROY HERMAN	04	629.40
48346	12/14/17	HORIZON DATASYS CORPORATION	27	72.00
48347	12/14/17	JOHN V. HRUSKA	04	660.00
48348	12/14/17	HYDRO SERVICE & SUPPLIES, INC.	40	6,935.00
48349	12/14/17	IDEXX DISTRIBUTION INC.	40	219.47
48350	12/14/17	IMPACT COMPUTERS & ELECTRONICS	27	300.73
48351	12/14/17	INDUSTRIAL CONTROLS DIST. LLC	28	1,744.39
48352	12/14/17	INGERSOLL RAND COMPANY	34	1,382.50
48353	12/14/17	INTEGRATED CHP SYSTEMS CORP.	08	21,916.00
48354	12/14/17	INTELEPEER CLOUD COMM.	11	432.33
48355	12/14/17	JDV PROCESS EQUIPMENT CORP.	28	1,155.00
48356	12/14/17	JERSEY ELEVATOR COMPANY INC.	32	354.54
48357	12/14/17	JAMES M. MEEHAN	32	125.25
48358	12/14/17	JOE ROMER TROPHY SHOP	13	8.40
48359	12/14/17	WALTER JORDAN	04	663.00
48360	12/14/17	EDWARD KOCHICK	15/31	181.08
48361	12/14/17	RICHARD LoFORTE	49	164.44
48362	12/14/17	LYONS ENVIRONMENTAL SERVICES	42	3,825.00
48363	12/14/17	ALICIA MACKIN	04	783.00
48364	12/14/17	MELISSA MADAIL	31	125.00
48365	12/14/17	MARCUM LLP	08	761.17
48366	12/14/17	ROBERT J. MATERNA	15	339.70
48367	12/14/17	MCMASTER-CARR SUPPLY CO.	32/35	2,385.56
48368	12/14/17	MEDICAL EXPRESS	31	1,056.00
48369	12/14/17	JAMES J. MEEHAN	15/31/49	1,636.83
48370	12/14/17	MARCOS MELENDEZ	31	125.00
48371	12/14/17	MIDDLESEX WATER COMPANY	33	5,667.86
48372	12/14/17	MILLER MECHANICAL CORP.	32	6,580.00
48373	12/14/17	PREDRAG MLADENOVIC	31	125.00
48374	12/14/17	MORTON SALT, INC.	32	1,479.02
48375	12/14/17	MOTION TEC	28	609.44
48376	12/14/17	ROBERT MRASZ	04	629.40
48377	12/14/17	NAVITEND	27	268.75
48378	12/14/17	COLOGIX	11	294.00
48379	12/14/17	NJ ADVANCE MEDIA	12	479.22
48380	12/14/17	NJ MOTOR VEHICLE COMMISSION	35	253.50
48381	12/14/17	NORTHEAST INDUSTRIAL TECH.	28/32	1,458.15
48382	12/14/17	OFFICE CONCEPTS GROUP, INC.	13	111.38
48383	12/14/17	ON THE MARK COMMUNICATIONS	46	5,340.00
48384	12/14/17	ONE CALL CONCEPTS, INC.	32	32.50



CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
48385	12/14/17	DAVID PATRICK	31	109.99
48386	12/14/17	PEREGRINE TECHNICAL SERVICES	41	13,470.00
48387	12/14/17	PETROCHOICE LUBRICATION	28	1,732.20
48388	12/14/17	EDMUND PETROSKY	04	314.70
48389	12/14/17	ROBERT POLTZ	15/31	173.32
48390	12/14/17	POLYDYNE INC.	23	43,836.00
48391	12/14/17	PRAXAIR DISTRIBUTION, INC.	32	1,026.36
48392	12/14/17	PRECISION ELECTRIC MOTOR WORKS	32	16,755.00
48393	12/14/17	PSE&G COMPANY	19	492.37
48394	12/14/17	RADWELL INTERNATIONAL, INC.	32	5,046.00
48395	12/14/17	RARITAN SUPPLY	32	392.52
48396	12/14/17	RIO SUPPLY, INC.	32	1,300.00
48397	12/14/17	MICHAEL ROGERS, SR.	04	314.70
48398	12/14/17	PETTY CASH	14	37.18
48399	12/14/17	ROBERT SAFCHINSKY	15	53.75
48400	12/14/17	SAKER SHOPRITES, INC.	49	40.35
48401	12/14/17	COLONEL SATTERWHITE	04	333.00
48402	12/14/17	SCHWARTZ SIMON EDELSTEIN	08	372.20
48403	12/14/17	SCIENTIFIC WATER CONDITIONING	32	1,560.00
48404	12/14/17	SEIDLER CHEMICAL	29	1,815.00
48405	12/14/17	SIEMENS INDUSTRY, INC.	32	7,306.48
48406	12/14/17	JOSEPH SOWA	04	629.40
48407	12/14/17	SPECTRASERV INC.	25	56,080.40
48408	12/14/17	DONALD STUART	04	330.00
48409	12/14/17	TAYLOR OIL CO., INC.	24	1,449.98
48410	12/14/17	JANICE TEIXEIRA	15	194.24
48411	12/14/17	TELEDYNE INSTRUMENTS, INC.	43	1,083.00
48412	12/14/17	THE BANK OF NEW YORK MELLON	09	2,200.00
48413	12/14/17	RICHARD P. TOKARSKI	04	654.00
48414	12/14/17	TURTLE & HUGHES INC.	32	238.93
48415	12/14/17	UNITED STATES PLASTIC CORP.	40	366.27
48416	12/14/17	U.S. HEALTHWORKS MEDICAL	50	314.00
48417	12/14/17	USA BLUEBOOK	32	523.75
48418	12/14/17	ROBERT VALENT	04	365.40
48419	12/14/17	WB MASON COMPANY, INC.	13	1,100.12
48420	12/14/17	WINDSTREAM COMMUNICATIONS	11	1,294.48
48421	12/14/17	WOODBRIIDGE PRINTING CENTER	12	276.00
48422	12/14/17	ARTHUR M. WRIGHT, JR	04	629.40
48423	12/14/17	ZINKAN ENTERPRISES INC.	28	3,319.26

Total Operating Fund Checks: 128

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Operating Fund Checks Paid: \$1,333,204.13

OPERATING FUND	7-01	\$1,466,318.59
BUILDING & EQUIPMENT FUND	7-02	\$513,775.08
TOTAL OF ALL FUNDS:		\$1,980,093.67

**Open the floor to the Public for questions or comments**

None.

**Closed Session**

Mr. Mazzarella made a motion to go into closed session at 8:13 p.m. for discussion of pending and/or anticipated legal matters, specifically the Contract #105, and Springfield’s flow utilization matter. The motion was seconded by Mr. Tomaine and approved by those present.

**Regular Order of Business**

Mr. Lambe made a motion, seconded by Mr. Harms, to return to the Regular Order of Business at 9:03 p.m. The motion was approved by those present.

**Adjournment**

As there was no further business, on motion of Mr. Harms, seconded by Mr. Lambe, the meeting adjourned at 9:03 p.m. The motion was approved by those present.

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Chairman

*Joanne Grimes*  


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 Joanne Grimes, Board Secretary

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 Attachments