

RAHWAY VALLEY SEWERAGE AUTHORITY

Engineering Committee Meeting

Minutes

October 11, 2018

Commissioner Louis Lambe, Engineering Committee Chairman, called the meeting to order at 7:10 p.m.

Commissioner Lambe read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to the Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on February 6, 2018.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

The Chairman asked everyone to stand for a salute to the flag and a moment of silence.

Roll Call

The following members were present:

	Robert M. Beiner	for the Borough of Kenilworth
*	Louis C. Lambe	for the Township of Cranford
	Michael J. Gelin	for the Township of Woodbridge
	Loren Harms	for the Borough of Roselle Park
	Robert B. LaCosta	for the Township of Scotch Plains
	Michael Furci	for the Township of Springfield
	Frank G. Mazzarella	for the Township of Clark
	Robert Rachlin	for the City of Rahway
	Martin C. Rothfelder	for the Town of Westfield
*	Arrived at 7:10 p.m.	

The following members were absent:

	Stephen D. Greet	for the Borough of Garwood
	John J. Tomaine	for the Borough of Mountainside

The following were also present:

	James J. Meehan	Executive Director
	Karen A. Musialowicz	Secretary-Treasurer
	Joanne Grimes	Purchasing Agent/Board Secretary
	David Roth, Esq.	for General Counsel, Greenbaum, Rowe, Smith
	Howard Matteson, P.E.	Consulting Engineer, CDM Smith, Inc.
	Dan Ward	Superintendent
	John Buonocore	Chief Engineer/Asst. Superintendent
	Anthony Gencarelli	Manager of Regulatory Compliance

New Business**Professional Services (Contracts #1901 - #1909 and #173L-2019)**

The Authority received proposals for its 2019 Professional Services on Wednesday, October 10th, 2018.

<u>Company</u>	<u>Contract #</u>	<u>Contract Name</u>	<u>Proposed Amount</u>
Hawkins Delafield	173L-2019	PPP Admin. Legal Services (\$305.00/hr)	\$45,750.00
Greenbaum, Rowe	1901	General Counsel Services (Ret. \$10,750.00)	\$119,250.00
Hawkins Delafield	1902	Bond Counsel Services (\$325.00/hr.)	\$48,750.00
NW Financial	1903	Financial Advisor Services	\$20,500.00
Suplee Clooney	1904	Accountant Services incl. 2018 Audit @\$28,900.	\$36,300.00
CDM Smith	1905	Cons. Eng. Services (\$16,950.00, Sr. Eng. \$208.00/hr)	\$111,150.00
Lyons Env.	1906	Metering System Sampling/Analysis & Inspec.	\$34,450.00
Aqua Pro-Tech	1907	Lab Services/NJPDES, SQAR, Misc. Other	\$57,572.00
Optimum Controls	1908	Eng. & Computer Prog. Services for PLC	\$45,000.00

The contracts were found to be in order with the exception of NW Financial's proposal as it pertains to Pay to Play laws. James Meehan reviewed the proposals and recommends award of all but Contract #1903. Counsel subsequently advised that NW's contract could be awarded. The Commissioners concurred with the recommendation and action will be on the Regular Meeting agenda.

Surplus Items

A resolution will be on the Regular Meeting agenda for the disposal of Authority property that is no longer needed, including pumps, gate controllers, air compressor, electric motors, gasoline pump, etc., all of which will be put up for auction on Govdeals.com. Board approval for the disposition of items is required prior to auction. The Commissioners concurred and action will be on the Regular Meeting agenda.

Blending Issue

Mr. Meehan discussed a letter prepared by Anthony Gencarelli to the USEPA regarding the blending issue as it pertains to the Authority. A copy of the letter was distributed to the Commissioners.

Mr. Meehan noted that the USEPA is holding sessions to discuss updating blending requirements which will affect our NJPDES Permit. He added that the Authority has always been in compliance with its permit requirements. The USEPA would like to eliminate blending and that could have an adverse impact on the Authority. The Authority is supporting NACWA (National Association of Clean Water Agencies) in their fight against this legislation.

Insurance

The Authority's Insurance Broker, BGIA, solicited proposals for the renewal of certain insurance. The three policies up for renewal are dental, long term disability and life insurance.

BGIA is recommending that we switch carriers from Lincoln Financial to UNUM, for the Long Term Disability (proposed 0% increase) as well as the Life Insurance (proposed 19.59% decrease) based on the proposal received from UNUM. The dental insurance is with Delta

Dental who has proposed a 0% increase for 1 year. The annual cost for the three insurances is \$101,995.78. Mr. Meehan noted that the Union Contract requires that the benefits when renewed must be equal to or better than those currently in place, which is taken into consideration when obtaining proposals. Mr. Meehan recommends approval.

The Commissioners concurred with the recommendation and action will be on the Regular Meeting agenda.

Local Sewer Connection Endorsement

The Authority received a Local Sewer Connection Application (LSCA) from the Town of Westfield on behalf of Joseph Buontempo for property located at 501 South Avenue in the Town of Westfield. The application is for the demolition of 3 single family homes (-900 gpd) and 2 buildings with 5,658 sq. ft. space (-566 gpd) resulting in a flow deduction of 1,466 gpd. Additionally, the applicant proposes to construct one building with 1-1 bedroom apartment, 13-2 bedroom apartments, 16-3 bedroom apartments and 7,055 sq. ft. of office space with an estimated flow of 9,225 gpd. The net anticipated discharge from this connection is 7,759 gpd. John Buonocore, Chief Engineer/Asst. Superintendent, reviewed the application and found it to be in order.

Commissioners Lambe and Gelin stated that this application needed to be submitted as a TWA because of the flow. After lengthy discussion, the Board concurred that the applicant be advised to submit a TWA application and that Mr. Buonocore contact the NJDEP to verify that a TWA is required.

Monthly Reports

None.

Report of Consulting Engineer

Howard Matteson, Consulting Engineer, from the firm of CDM Smith submitted his report for the month of September 2018, which was distributed to the Commissioners.

A. Retainer Services

During the period, CDM Smith prepared the monthly report for September 2018 and attended the September 2018 Engineering Committee Meeting.

B. Miscellaneous Engineering Services

During the period, CDM Smith performed the following:

- Continued development of the preliminary design of the heat exchanger improvements in the Cogeneration Building.
- Updated the lifecycle cost assessment for the rehabilitation vs. replacement of the coarse and fine bar screens located in the Headworks Building.

C. Digester Gas Treatment System Design – Construction Services

During the period, CDM Smith performed the following:

- Signed final (credit) change order for the record and staff's use in closing out the project with the DEP.

D. Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction

During the period, CDM Smith performed the following:

- Coordinated with staff and attended progress meetings.
- Coordinated with staff in responding to Contractor questions regarding SCADA panel repairs due to water damage, WesTec startup checklist (alarm and fault testing), supernatant piping, membrane repairs, and lightning protection.
- Performed site inspections for the month – installation of membrane cover #3, installation of fascia seal membrane, and Healthworks Building demolition.

E. Riverwalk Siphon Rehabilitation

No activity during the period.

Report of General Counsel

Dennis Estis, General Counsel, from the firm Greenbaum, Rowe, Smith, submitted the following report for the period August 16, 2018 through September 13, 2018:

1. General

a. Flow Rights

Since the metering year is now over for 2017 to 2018, the Commissioners should be reviewing the flow information and determine which municipalities are required to come before the Commissioners. We should schedule hearings in this regard for next month's engineering committee meeting or regular meeting.

b. Local Contracts Law/Open Public Meetings Act.

No change.

c. QDI Monitoring

We are making one last effort to get authorization from QDI to obtain the summary tables with raw data. Their attorney indicated that we would get this in the near future.

2. Co-Generation Facility

Mr. Cipolla's counsel communicated with me by letter dated October 1. A telephone conference was conducted earlier this week with regard to that letter. Further discussion will take place in closed session.

3. Siphon - Rahway – Union County Park

I have communicated with Rahway's attorney in order to determine whether the City is willing to consider our recommendation.

4. RVSA v. New Jersey, et al.

The State, instead of filing an Answer, filed a Motion to Dismiss similar to the one the State filed in Two Rivers. We are in the process of examining that motion. In the

meantime, we intend to proceed with discovery since there is no stay in effect. The Court also has not decided the motion to dismiss the Complaint in the Two Rivers case.

5. Occidental Chemical

Appellants' briefs were filed on September 14. In light of that appellate brief, there is no reason to file a responsive brief on behalf of RVSA.

6. Personnel

No change.

7. Tremely Point Connector Road Project

Since this matter is now over, I will be removing it from my report.

Closed Session

Mr. Mazzarella made a motion to go into closed session at 7:38 p.m. for discussion related to the Contract #105 Cogeneration Facility, and Contract #182 Siphon Chamber. The motion was second by Mr. Harms and unanimously approved by those present. Mr. Greet and Mr. Tomaine were absent.

Regular Order of Business

Mr. Furci made a motion, second by Mr. Harms, to return to the Regular Order of Business at 8:18 p.m. The motion was unanimously approved by those present. Mr. Greet and Mr. Tomaine were absent.

Adjournment

As there was no further business, on motion of Mr. LaCosta, second by Mr. Harms, the meeting adjourned at 8:18 p.m. The motion was unanimously approved by those present. Mr. Greet and Mr. Tomaine were absent.

Chairman

Joanne Grimes
Joanne Grimes, Board Secretary

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