

RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes

Regular Meeting held October 18, 2018

- Communications
None.

- Minutes
September 13, 2018 Engineering Committee Minutes.
September 20, 2018 Finance Committee and Regular Meeting Minutes.

- Treasurers Report
August 2018 Report was received.

- Executive Director
Sewer Connections and the status of various contracts.

- Consulting Engineer
Overview of engineering matters.

- Counsel
Overview of legal matters.

- Committee Reports
Reports were given by the Engineering, Finance and Legal Committees.

- Unfinished Business
None.

- New Business
Following action was taken: Award Contract #1837 Benefits to BGIA in an amount of \$101,995.78; Approve Late Budget to the State of NJ; Award Contract #1903 to NW Financial in the amount of \$20,500.00; Award Contract #1904 to Suplee Clooney in the amount of \$36,300.00; Award Contract #1905 to CDM Smith in the amount of \$111,150.00; Award Contract #1906 to Lyons Environmental in an amount of \$34,450.00; Award Contract #1907 to Aqua Pro-Tech Laboratories in an amount of \$57,572.00; Award Contract #1908 to Optimum Controls Corp. in an amount of \$45,000.00; Award Contract #1909 to Premier Technology in an amount of \$53,220.00; Approve sale of surplus on GovDeals.com; Award Contract #173L-2019 to Hawkins Delafield & Wood in an amount of \$45,750.00; Award Contract #1901 to Greenbaum, Rowe, Smith in an amount of \$119,250.00; and Award Contract #1902 to Hawkins Delafield & Wood in an amount of \$48,750.00.

- Bills & Claims

OPERATING FUND	8-01	\$1,134,304.56
BUILDING & EQUIPMENT FUND	8-02	<u>\$167,062.75</u>
TOTAL OF ALL FUNDS:		<u>\$1,301,367.31</u>

RAHWAY VALLEY SEWERAGE AUTHORITY

Minutes of the Regular Meeting

October 18, 2018

The Chairman, Robert Rachlin, called the meeting to order at 7:25 p.m. The Chairman asked that the recorder be turned on and that everyone silence their cell phones.

The Chairman read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on February 6, 2018 and October 11, 2018.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present:

Robert M. Beiner	for the Borough of Kenilworth
Michael Furci	for the Township of Springfield
Michael J. Gelin	for the Township of Woodbridge
Stephen D. Greet	for the Borough of Garwood
Loren Harms	for the Borough of Roselle Park
Robert B. LaCosta	for the Township of Scotch Plains
Louis C. Lambe	for the Township of Cranford
Robert Rachlin	for the City of Rahway
Martin C. Rothfelder	for the Town of Westfield
John J. Tomaine	for the Borough of Mountainside

The following member was absent:

Frank G. Mazzarella	for the Township of Clark
---------------------	---------------------------

The following were also present:

James J. Meehan	Executive Director
Karen A. Musialowicz	Secretary-Treasurer
Joanne Grimes	Purchasing Agent/Board Secretary
David Roth, Esq.	for General Counsel - Greenbaum, Rowe, Smith
Dan Ward	Superintendent
John Buonocore	Chief Engineer/Asst. Superintendent
Anthony Gencarelli	Mgr. of Regulatory Compliance
Wayne Baker	Westfield Leader

Communications

None.

Approval of Minutes

Mr. Tomaine made a motion, second by Mr. Harms, to approve the minutes of the Engineering Committee Meeting held September 13, 2018. The motion was approved by those present, with the exception of Mr. Furci who abstained. Mr. Mazzarella was absent.

Mr. Tomaine made a motion, second by Mr. Lambe, to approve the minutes of the Finance Committee and Regular Meetings held September 13, 2018. The motion was approved by those present, with the exception of Mr. Greet and Mr. Lambe who abstained. Mr. Mazzarella was absent.

Report of Treasurer

The August 2018 Treasurers Report was received and distributed to the Commissioners and will be attached to the minutes.

Report of Executive Director

Sewer Treatment Endorsements

The following is a list of Sewer Treatment Endorsements processed between 9/17/18 and 10/15/18. A copy of the log sheet with additional information related to these applications has been distributed for your reference.

2018 Sewer Treatment Endorsement Permits 0-1999 gpd							
<i>RVSA Number</i>				<i>Date</i>	<i>Applicant's Name</i>		<i>Municipality</i>
2303	-	18	- RW	10/05/18	Magnolia Construction, LLC		Rahway
2304	-	18	- WF	10/09/18	Tony Ciullo / Marquis Homes		Westfield
2305	-	18	- WF	10/09/18	Tony Ciullo / Marquis Homes		Westfield
2306	-	18	- KW	10/09/18	Robert First / PF Custom Homes LLC		Kenilworth
2307	-	18	- WB	10/10/18	Naremdra Soni		Woodbridge
2308	-	18	- WF	10/10/18	J. Weinberg/Premier Design Custom Homes LLC		Westfield
2309	-	18	- MT	10/12/18	Edwin & Isabel Paulo		Mountainside

Professional Services (Contracts #1901 - #1909 and #173L-2019)

The Authority received proposals for its 2019 Professional Services on Wednesday, October 10, 2018. Upon receipt they were reviewed.

<u>Company</u>	<u>Contract #</u>	<u>Contract Name</u>	<u>Proposed Amount</u>
Hawkins Delafield	173L-2019	PPP Admin. Legal Services (\$305.00/hr)	\$45,750.00
Greenbaum, Rowe	1901	General Counsel Services (Ret. \$10,750.00)	\$119,250.00
Hawkins Delafield	1902	Bond Counsel Services (\$325.00/hr.)	\$48,750.00
NW Financial	1903	Financial Advisor Services	\$20,500.00

Suplee Clooney	1904	Accountant Services incl. 2018 Audit @ \$28,900.00	\$36,300.00
CDM Smith	1905	Cons. Eng. Services (\$16,950.00, Sr. Eng. \$208.00/hr)	\$111,150.00
Lyons Env.	1906	Metering System Sampling/Analysis & Inspec.	\$34,450.00
Aqua Pro-Tech	1907	Lab Services/NJPDES, SQAR, Misc. Other	\$57,572.00
Optimum Controls	1908	Eng. & Computer Prog. Services for PLC	\$45,000.00

With regard to the matter on Contract #1903, Counsel advised that the contract is in compliance and can be awarded.

The contracts were reviewed by Joanne Grimes and found to be in order. James Meehan reviewed the proposals and recommends award of all Contracts. This matter was discussed at the Engineering Committee Meeting and action is on the agenda under New Business.

Additionally, a proposal from Premier Technologies for Contract #1909 was received October 16, 2018. The proposal is in the amount of \$53,220.00 for services for the 2019 calendar year. The proposal was reviewed by Joanne Grimes and found to be in order. Action is also on the agenda under New Business.

Surplus Items

The Authority has property that is no longer needed, including pumps, gate controllers, air compressor, electric motors, gasoline pump, etc., all of which will be put up for auction on Govdeals.com. This matter was discussed at the Engineering Committee Meeting and action is on the agenda under New Business.

Blending Issue

Mr. Meehan discussed a letter prepared by Anthony Gencarelli to the USEPA regarding the blending issue as it pertains to the Authority. A copy of the letter was distributed to the Commissioners and discussed at the Engineering Committee Meeting.

Insurance – Contract #1837

The Authority's Insurance Broker, BGIA, solicited proposals for the renewal of certain insurance. The three policies that are up for renewal are dental, long term disability and life insurance.

BGIA is recommending that we switch carriers from Lincoln Financial to UNUM, for the Long Term Disability (proposed 0% increase) as well as the Life Insurance (proposed 19.59% decrease) based on the proposal received from UNUM. The dental insurance is with Delta Dental who has proposed a 0% increase for 1 year. The annual cost for the three insurances is \$101,995.78. This matter was discussed at the Engineering Committee Meeting and action is on the agenda under New Business.

Local Sewer Connection Endorsement

The Authority received a Local Sewer Connection Application (LSCA) from the Town of Westfield on behalf of Joseph Buontempo for property located at 501 South Avenue in the Town of Westfield. The application is for the demolition of 3 single family homes (-900 gpd) and 2 buildings with 5,658 sq. ft. space (-566 gpd) resulting in a flow deduction of 1,466 gpd. Additionally, the applicant proposes to construct one building with 1-1 bedroom apartment, 13-2

bedroom apartments, 16-3 bedroom apartments and 7,055 sq. ft. of office space with an estimated flow of 9,225 gpd. The net anticipated discharge from this connection is 7,759 gpd. John Buonocore, Chief Engineer/Asst. Superintendent reviewed the application and found it to be in order.

Mr. Buonocore spoke with the Engineer for the Town of Westfield, who advised that he does not think this application requires a TWA. After further discussion, Mr. Gelin and Mr. Lambe advised Mr. Buonocore to contact the NJDEP for a determination and defer action on this until November. The Board concurred.

Monthly Reports

The September IPP Report was received and distributed to the Commissioners.

Report of General Counsel

General Counsel, Dennis Estis from the firm Greenbaum, Rowe, Smith & Davis, submitted his report for the period September 20, 2018 through October 18, 2018:

1. General

A. Flow Rights

Since the metering year is now over for 2017 to 2018, the Commissioners should be reviewing the flow information and determine which municipalities are required to come before the Commissioners. We should schedule hearings in this regard for the engineering committee meeting or regular meeting in November.

As the monthly reports have not been generated as of yet, the Hearings will be scheduled once the reports are completed.

B. Local Contracts Law/Open Public Meetings Act

No change.

C. QDI Monitoring

We finally received the data from QDI. None of the samples sent to us were in the area of the former US Healthworks property. We now need to request similar data from the consultant for January and April 2018. A vapor migration system will be needed if and when the Authority determines to occupy the buildings. There are areas in other locations on the RVSA property which showed results that require further examination. We need to authorize our consultant to inspect these locations and also ask how Quala intends to address these issues. I will ask our consultant to provide us with a proposal so action can be taken next month.

2. Co-Generation Facility

Mr. Cipolla's counsel communicated with me by letter dated October 1. A meeting of the legal committee was conducted earlier tonight. I have asked our forensic accountant to provide his proposal for doing additional investigation. Further discussion will take place in closed session.

3. Siphon - Rahway – Union County Park
No change.

4. RVSA v. New Jersey, et al.
The State, instead of filing an Answer, filed a Motion to Dismiss similar to the one the State filed in Two Rivers. We are in the process of responding to the motion. In the meantime, we are proceeding with discovery since there is no stay in effect. The Court also has not decided the motion to dismiss the Complaint in the Two Rivers case. An agreement was reached with PARSA whereby RVSA is paying 60% of the cost of the 2% litigation and PARSA is paying 40%.

5. Occidental Chemical
Appellants’ briefs were filed on September 14. In light of that appellate brief, there is no reason to file a responsive brief on behalf of RVSA.

6. Personnel
No change.

Committee Reports

Chairman: Are there reports from any of the following Committees:

2/2018-2/2019 Committees

Committee	Committee Chairman	2/2018-2/2019 Committee Members		
Engineering	Louis Lambe	Michael Furci	Loren Harms	Michael Gelin
Finance	Stephen Greet	Loren Harms	Robert LaCosta	Martin Rothfelder
Legal	John Tomaine	Robert Beiner	Louis Lambe	Martin Gelin
Personnel	Frank Mazzarella	Michael Furci	Stephen Greet	John Tomaine
Nominating	Robert LaCosta	Robert Beiner	Frank Mazzarella	Martin Rothfelder

Engineering Committee

Mr. Gelin stated that an Engineering Committee Meeting was held on October 11, 2018. Several items were discussed. Items which require action are on the agenda under New Business.

Finance Committee

Mr. LaCosta stated that a Finance Committee Meeting was held earlier this evening to review the Bills & Claims. Action is on the agenda under Bills & Claims.

Legal Committee

Mr. Tomaine stated that a Legal Committee Meeting was held earlier this evening at which time one matter of potential litigation was discussed. If action is necessary, it will be taken under New Business.

Personnel Committee

No report.

Unfinished Business

None.

New Business

The following Resolution #18-42 was offered by Mr. Greet, on motion of Mr. Greet, second by Mr. Harms and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-42

WHEREAS, the Rahway Valley Sewerage Authority solicited and received a proposal for insurance coverage related to its employee benefits, principally Dental, Long Term Disability and Life, Contract #1837; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5, contracts of this nature may be awarded without bidding, however, a Request For Proposal (RFP) was sent to the Authority's approved Broker of Record, Business and Governmental Insurance Agency (BGIA), and a proposal was received for the award of this contract through a non-fair and open process in accordance with N.J.S.A. 19:44A-20, et seq.

WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that funds for said contract are available in the respective Annual Budgets.

NOW, THEREFORE, BE IT RESOLVED that based on the proposal received from Business & Governmental Insurance Agencies (BGIA) of Woodbridge, NJ, the Rahway Valley Sewerage Authority hereby awards Contract #1837 for the placement of the above named policies at an estimated cost of \$101,995.78; and

BE IT FURTHER RESOLVED that a Notice of Award will be published in accordance with law.

The following Resolution #18-43 was offered by Mr. Greet, on motion of Mr. Greet, second by Mr. LaCosta and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-43

WHEREAS, the Rahway Valley Sewerage Authority will not be able to approve the Year 2019 budget for submission to Trenton until after its meeting scheduled for December 13, 2018; and

WHEREAS, the State of New Jersey, Department of Community Affairs, Division of

Local Government Services, requires that a budget be filed with them by November 1st of each year.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority hereby requests a postponement of the submission of its 2019 Budget from November 1, 2018, to as soon as possible thereafter.

The following Resolution #18-44 was offered by Mr. Greet, on motion of Mr. Greet, second by Mr. Furci and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-44

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from NW Financial Group, LLC, 2 Hudson Place, 3rd Floor, Hoboken, NJ 07030, for Contract #1903 - Professional Services, to serve the Authority as Financial Advisor specifically as it relates to Facility Upgrades for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on a Non-Fair and Open process; and

WHEREAS, the proposal received from NW Financial Group, LLC reflects hourly billable rates of \$205.00 for Principal; \$195.00 for Managing Director, \$190.00 for Sr. VP, as further detailed in their proposal, with an amount not to exceed \$20,500.00; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage the firm of NW Financial Group, LLC, to serve as Financial Advisor to the Authority and to perform the services described in the RFP and herein, total not to exceed amount of \$20,500.00; and

BE IT FURTHER RESOLVED that a Professional Service Contract for the services described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

The following Resolution #18-45 was offered by Mr. Greet, on motion of Mr. Greet, second by

Mr. Harms and approved by those present. Mr. Mazzearella was absent.

RESOLUTION #18-45

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Suplee Clooney & Company, 308 East Broad Street, Westfield, NJ 07090, for Professional Services to provide Accountant Services related to performing the 2018 Audit, Contract #1904, for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, said services require knowledge of an advanced type in a field of learning acquired by a prolonged training period; and

WHEREAS, the proposal received from Suplee Clooney & Company reflects an amount of \$28,900.00 for the audit, \$5,400.00 for miscellaneous other work, \$2,000.00 for a single audit, total amount not to exceed \$36,300.00; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage Suplee Clooney & Company to perform the services described herein at a cost of \$36,300.00 for a period of one year; and

BE IT FURTHER RESOLVED that a Professional Service Contract for the services described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Professional Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

The following Resolution #18-46 was offered by Mr. Lambe, on motion of Mr. Lambe, second by Mr. Harms and approved by those present. Mr. Mazzearella was absent.

RESOLUTION #18-46

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from CDM Smith, Inc., 110 Fieldcrest Avenue, #8, 6th Floor, Edison, NJ 08837 for Professional Services to provide Consulting Engineering Services, Contract #1905, for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the proposal received from CDM Smith, Inc. reflects the following amounts: Retainer Fee Services of \$16,950.00; Sr. Engineer rate of \$208.00/hr., Jr. Engineer Rate of \$106.00/hr., Project Manager Rate of \$176.00 and other staff members per rate schedule, total estimated amount of \$111,150.00; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage CDM Smith, Inc. to perform the services described herein at an estimated cost of \$111,150.00 for a period of one year; and

BE IT FURTHER RESOLVED that a Professional Service Contract for the services described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

The following Resolution #18-47 was offered by Mr. Lambe, on motion of Mr. Lambe, second by Mr. Harms and approved by those present. Mr. Mazarella was absent.

RESOLUTION #18-47

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Lyons Environmental Services, LLC, 1105 Green Grove Road, Bldg. 2, Neptune, NJ 07753, for Professional Services; and

WHEREAS, the Authority has a need to engage a consultant to provide Field Analytical Services related to numerous sampling locations, Contract #1906 for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the proposal received from Lyons Environmental Services, LLC, reflects the amounts \$1,325.00 per sample per site, total amount of \$34,450.00; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority hereby engages Lyons Environmental Services, LLC to perform the services described herein at a cost not to exceed \$34,450.00 for a one year period; and

BE IT FURTHER RESOLVED that a Professional Service Contract for the services described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

The following Resolution #18-48 was offered by Mr. Lambe, on motion of Mr. Lambe, second by Mr. Harms and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-48

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Aqua Pro-Tech Laboratories, 1275 Bloomfield Avenue, Bldg. 6, Fairfield, NJ 07004 for Professional Services; and

WHEREAS, the Authority has a need to engage a consultant to provide Laboratory Services (SQAR and other Analysis), Contract #1907 for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, said services require knowledge of an advanced type in a field of learning acquired by a prolonged training period; and

WHEREAS, the proposal received from Aqua Pro-Tech Laboratories reflects an estimated total amount of \$57,572.00 for various analytical tests.

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that funds for said contract will be budgeted for in the 2019 Annual Budget; and

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage Aqua Pro-Tech Laboratories to perform the services described herein at an estimated amount of \$57,572.00; and

BE IT FURTHER RESOLVED that a Professional Service Contract for the services described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

The following Resolution #18-49 was offered by Mr. Lambe, on motion of Mr. Lambe, second by Mr. Harms and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-49

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Optimum Controls Corporation (OCC) 1044 MacArthur Road, Reading, PA 19605, for Professional Services, Contract #1908 Engineering and Computer Programming for the Authority's Programmable Logic Controllers (PLC's) for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the proposal received from Optimum Controls Corporation reflects hourly billable rates of \$155.00 for Principal Engineer, \$95.00 for Electrical Engineer, \$125.00 for Senior PLC Programmer, \$92.00 for Senior Instrument & Control Technician, and other rates as outlined in the proposal, with a total not to exceed amount of \$45,000.00 as identified in the request and proposal; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage the firm of Optimum Controls Corporation to provide the services described in the request and herein, with a total estimated amount not to exceed \$45,000.00; and

BE IT FURTHER RESOLVED that a Professional Service Contract for the services described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a “Notice of Award” be published in Accordance with law.

The following Resolution #18-50 was offered by Mr. Lambe, on motion of Mr. Lambe, second by Mr. LaCosta and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-50

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Premier Technology Solutions, LLC, 324 2nd Street Pike, Suite #8, Southampton, PA 18966, for Professional Services; and

WHEREAS, the Authority has a need to engage a consultant to provide Computer Engineering and Services, Contract #1909, for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the proposal received from Premier Technology Solutions, LLC, reflects hourly rates of \$110.00 for Project Work, \$130.00 for off-hour System Engineer work, \$140.00 for Software development, total estimated amount of \$53,220.00, as further detailed in the RFP and proposal; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage the firm of Premier Technology Solutions, LLC to provide the services described herein, with a total estimated amount of \$53,220.00; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a Professional Service Contract for the services described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that a “Notice of Award” be published in Accordance with law.

The following Resolution #18-51 was offered by Mr. Lambe, on motion of Mr. Lambe, second by Mr. Harms and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-51

WHEREAS, the Rahway Valley Sewerage Authority (Authority) intends to sell surplus property by utilizing an “on-line” Auction Service; and

WHEREAS, the sale of surplus property through an on-line auction service was approved by the State of New Jersey in P.L. 20-01, c.30; and

WHEREAS, the Authority has chosen to utilize GovDeals.com at www.govdeals.com; and

WHEREAS, the surplus property to be sold, which is no longer needed for public use, is as follows:

- Old 6” submersible pump
- Pallet of new H78 Chain
- 2 Woodhead LP retractable wire cable reels
- Lift master gate controller Model SL 585-100-11-GS
- Champion Air compressor 30 hp Model CBDP2a PL series 3
- Gas boy gasoline pump
- Pratt butterfly valve 24” Titon XR-70
- Roll of weed block
- Gear box FMC D-85, Gear Box Chemineer 2HTD-1
- Electric Motors, US Motor 75hp, Marathon 20 hp
- Crown Pump PO2LA-6C
- 3 - 1hp gear pumps and motors
- Assorted Moyno pumps and parts 065 and 115
- Wallace Gantry Model 1-408102 4000 pound capacity
- 15 new day brite lighting fixtures made by Genlte Thomas
- 2spg332 FAOL unv 1/3 ebez
- 37 Teak wooden slats from a ceiling 59” x 11”-1/2 x 2-1/4
- Old compressor head model 340 35 #279116 5-1/4 x 3 x 3- 1/2
- 4 Ink Cartridges and Manual for Pitney Bowes D300 Mailing Machine
- Staples and toner for various Canon Copiers
- Various Office Supplies
- Various printer cartridges

WHEREAS, the terms and conditions of the agreement between GovDeals.com and the Authority is on file for inspection at the office of the Secretary-Treasurer of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that the aforementioned property shall be sold to the highest bidder through online auction and that a “Notice” regarding said Auction will be published in accordance with law.

The following Resolution #18-52 was offered by Mr. Tomaine, on motion of Mr. Tomaine, second by Mr. LaCosta and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-52

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Hawkins, Delafield & Wood, LLP, One Gateway Center, Newark, NJ 07102, for Contract #173L-2019 Professional Services, to provide Contract Oversight on the PPP for the Design, Build, and Administration of Liquid Receiving Enterprise for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the proposal received from Hawkins, Delafield & Wood, LLP reflects a blended hourly billable rate of \$305.00 with a total not to exceed amount of \$45,750.00 as identified in the RFP and proposal; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage the firm of Hawkins, Delafield & Wood, LLP, to serve as Special Counsel to the Authority and to perform the services described in the RFP and herein, with a total estimated amount not to exceed \$45,750.00; and

BE IT FURTHER RESOLVED that a Professional Service Contract for the services described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

The following Resolution #18-53 was offered by Mr. Tomaine, on motion of Mr. Tomaine, second by Mr. Furci and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-53

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Greenbaum, Rowe, Smith & Davis, LLP located at Metro Corporate Campus One, PO Box 5600, Woodbridge, NJ 07095 for Professional Legal Services, specifically to serve as General Counsel to the Authority for the period January 1, 2019 through December 31, 2019, Contract #1901; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the Authority received a proposal from Greenbaum, Rowe, Smith & Davis, LLP reflecting hourly rates of \$230.00 for Partners, \$175.00 for Associates blended rate, \$110.00 for Paralegals, \$35.00 for Paraclerks, an annual retainer fee of \$10,750.00 with a possible alternative billing methodology as further outlined in their proposal, with a total estimated contract amount not to exceed \$119,250.00; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage Greenbaum, Rowe, Smith & Davis, LLP to perform the services described herein at the aforementioned rates, total not to exceed amount of \$119,250.00; and

BE IT FURTHER RESOLVED that a Professional Service Contract be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

The following Resolution #18-54 was offered by Mr. Tomaine, on motion of Mr. Tomaine, second by Mr. Harms and approved by those present. Mr. Mazzarella was absent.

RESOLUTION #18-54

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Hawkins, Delafield & Wood, LLP, One Gateway Center, Newark, NJ 07102, for Contract #1902 Professional Services, to serve the Authority as Bond Counsel specifically as it relates to Facility Upgrades for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 19:44A-20.5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the Authority received a proposal from Hawkins, Delafield & Wood, LLP reflecting a blended hourly billable rate of \$295.00, total not to exceed amount of \$48,750.00 as identified in the RFP and proposal; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be budgeted for in the 2019 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage the firm of Hawkins, Delafield & Wood, LLP, to serve as Special Counsel to the Authority and to perform the services described in the RFP and herein, with a total estimated amount not to exceed \$48,750.00; and

BE IT FURTHER RESOLVED that a Professional Service Contract be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a “Notice of Award” be published in Accordance with law.

Bills and Claims

Mr. Greet made a motion, second by Mr. Harms, that the following bills and claims previously reviewed by the Finance Committee be ordered paid. The motion was approved by those present. Mr. Mazzarella was absent.

BILLS AND CLAIMS LISTING

BUILDING & EQUIPMENT FUND

<u>CHECK</u>	<u>DATE</u>	<u>VENDOR</u>	<u>LINE/ACCT</u>	<u>AMOUNT</u>
3154	10/18/18	CDM SMITH, INC.	140.2	99,487.07
3155	10/18/18	GRAINGER	140.3	2,262.56
3156	10/18/18	HAWKINS, DELAFIELD & WOOD LLP	140.2	2,190.58
3157	10/18/18	HAYES PUMP INC.	140.3	30,692.00
3158	10/18/18	WASTE MANAGEMENT OF NEW JERSEY	140.2	32,430.54

Total Building & Equipment Fund Checks: 5

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Building & Equipment Fund Checks Paid: \$167,062.75

OPERATING FUND - MANUAL

<u>CHECK</u>	<u>DATE</u>	<u>VENDOR</u>	<u>LINE/ACCT</u>	<u>AMOUNT</u>
302	10/15/18	NJ STATE HEALTH BENEFITS	03/04	121,875.66

Total Operating Fund Manual Checks: 1

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Operating Fund Manual Checks Paid: \$121,875.66

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
49560	09/26/18	CANON FINANCIAL SERVICES, INC.	16	772.88
49561	09/26/18	ELIZABETHTOWN GAS	22	600.00
49562	09/26/18	INTELLIGENT ENERGY	22	67,722.76
49563	09/26/18	PLYMOUTH ROCK ENERGY, LLC.	22	20.87
49564	09/26/18	PSE&G COMPANY	19	599.68
49565	09/26/18	PURCHASE POWER	48	520.99
49566	09/26/18	UNITED PARCEL SERVICE	48	6.90
49567	09/26/18	VERIZON WIRELESS	11	2,099.24
49568	09/26/18	BALLY'S ATLANTIC CITY	15/49	2,499.00
49569	09/26/18	NJ STATE LEAGUE	15/49	495.00
49570	10/04/18	BGIA, INC.	17	43,179.00
49571	10/04/18	DELTA DENTAL OF NEW JERSEY INC	03	6,889.48
49572	10/04/18	NJ MANUFACTURERS INSURANCE CO.	17	17,722.00
49573	10/04/18	RAHWAY VALLEY S.A. - PAYROLL	01/02	193,355.82
49574	10/04/18	UNITED PARCEL SERVICE	48	126.92
49575	10/04/18	VISION SERVICE PLAN	03	1,279.59
49576	10/04/18	WAGE WORKS INC.	03	90.00
49577	10/11/18	ELIZABETHTOWN GAS	22	1,675.57
49578	10/11/18	FEDEX	48	43.21
49579	10/11/18	HOME DEPOT CREDIT SERVICES	13/28/32	764.47
49580	10/11/18	THE LINCOLN NATIONAL LIFE	03	1,234.10
49581	10/11/18	PLYMOUTH ROCK ENERGY, LLC.	22	597.12
49582	10/11/18	PSE&G COMPANY	19	53,887.46
49583	10/18/18	A TOUCH OF ITALY	49	420.27
49584	10/18/18	ATLANTIC COAST POLYMERS	28	666.63
49585	10/18/18	ADP, LLC.	16	2,036.14
49586	10/18/18	ADS LLC	30	13,286.00
49587	10/18/18	ADVANCED FILTRATION COMPANY	32	2,250.00
49588	10/18/18	ALL AMERICAN SEWER SERVICE INC	21/32	25,800.00
49589	10/18/18	ALLIED FILTER COMPANY	32	1,244.91
49590	10/18/18	AMERICAN INDUSTRIAL SUPPLY	32	145.25
49591	10/18/18	AMERICAN WEAR	32	1,040.88
49592	10/18/18	APPROVED FIRE PROTECTION CO.	31	1,558.85
49593	10/18/18	AQUA PRO-TECH LABORATORIES	41	6,990.00
49594	10/18/18	ATLANTIC ANALYTICAL LABORATORY	41	2,705.00
49595	10/18/18	BARTELL FARM & GARDEN SUPPLY	29	550.00
49596	10/18/18	BELYEA COMPANY	32	2,108.00
49597	10/18/18	BOWCO LABORATORIES, INC.	32	63.00
49598	10/18/18	BRIGGS ASSOCIATES	32	4,095.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
49599	10/18/18	BUYWISE AUTO PARTS	32/35	1,854.45
49600	10/18/18	CDM SMITH, INC.	05/06	5,019.49
49601	10/18/18	CDW GOVERNMENT, INC.	27	1,707.92
49602	10/18/18	CENTRISYS CORPORATION	28	509.54
49603	10/18/18	CITY OF RAHWAY - UNITED WATER	33	4,496.22
49604	10/18/18	CITY OF RAHWAY	42	3,045.00
49605	10/18/18	DAVID WEBER OIL COMPANY	32	149.25
49606	10/18/18	ENVIRONMENTAL COMPLIANCE	41	2,199.75
49607	10/18/18	ENVIRONMENTAL RESOURCE ASSOC.	40	83.22
49608	10/18/18	EPIC - A SYNAGRO COMPANY	25	36,482.59
49609	10/18/18	ELIZABETHTOWN GAS	22	16,112.23
49610	10/18/18	FACTORY DIRECT PIPELINE	28	583.91
49611	10/18/18	FISHER SCIENTIFIC	40	1,963.67
49612	10/18/18	FLEXLINE	32	526.46
49613	10/18/18	FOLEY, INCORPORATED	28	26,220.47
49614	10/18/18	NAIM FRANKLIN	31	119.99
49615	10/18/18	ANTHONY GENCARELLI	15	60.50
49616	10/18/18	GERHART SCALE CORPORATION	28	433.00
49617	10/18/18	GRAINGER	31/32	11,128.49
49618	10/18/18	GREENBAUM, ROWE, SMITH & DAVIS	07	2,541.50
49619	10/18/18	GREENWOOD PRODUCTS, INC.	32	628.93
49620	10/18/18	HACH COMPANY	31	3,306.52
49621	10/18/18	HYDRO SERVICE & SUPPLIES, INC.	40	3,505.77
49622	10/18/18	INDUSTRIAL CONTROLS DIST. LLC	32	1,191.69
49623	10/18/18	INTELLIGENT ENERGY	22	47,012.63
49624	10/18/18	INGERSOLL RAND COMPANY	32	284.66
49625	10/18/18	INTELEPEER CLOUD COMMUNICATION	11	869.04
49626	10/18/18	INTERNATIONAL TIRE & PARTS	35	868.74
49627	10/18/18	JDV PROCESS EQUIPMENT CORP.	28	3,140.92
49628	10/18/18	JERSEY ELEVATOR COMPANY INC.	31/32	2,207.34
49629	10/18/18	JAMES M. MEEHAN	31	224.99
49630	10/18/18	JW GOODLIFFE & SON	32	225.85
49631	10/18/18	LUBRICATION ENGINEERS, INC.	28	1,976.64
49632	10/18/18	LYONS ENVIRONMENTAL SERVICES	42	2,570.00
49633	10/18/18	MAGELLAN BEHAVIORAL HEALTH	03	524.70
49634	10/18/18	MAIN POOL & CHEMICAL INC	29	2,376.00
49635	10/18/18	MCMASTER-CARR SUPPLY CO.	32	947.00
49636	10/18/18	METRO HYDRAULIC JACK CO.	32	293.00
49637	10/18/18	MIRACLE CHEMICAL COMPANY	29	4,591.18
49638	10/18/18	MORTON SALT, INC.	32	1,659.14
49639	10/18/18	MOYE HANDLING SYSTEMS, INC.	32	1,152.51
49640	10/18/18	NAVITEND	27	25.00
49641	10/18/18	NATIONAL ASSOCIATION OF	52	16,070.00
49642	10/18/18	NEFF AUTOMATION TECHNOLOGIES	28	331.21
49643	10/18/18	NES COMPANY, INC,	32	15,579.00
49644	10/18/18	COLOGIX	11	294.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
49645	10/18/18	NJ ADVANCE MEDIA	12	136.92
49646	10/18/18	NJ WATER ENVIRONMENT ASSOC.	31	532.00
49647	10/18/18	NORTHEAST INDUSTRIAL TECH, INC	32	3,436.61
49648	10/18/18	OPTIMUM CONTROLS CORP.	28	1,985.40
49649	10/18/18	ONE CALL CONCEPTS, INC.	32	23.75
49650	10/18/18	PARKSON CORPORATION	32	26,569.60
49651	10/18/18	ROBERT POLTZ	15	27.57
49652	10/18/18	POLYDYNE INC.	23	34,848.00
49653	10/18/18	PRECISION ELECTRIC MOTOR WORKS	32	7,592.80
49654	10/18/18	RADWELL INTERNATIONAL, INC.	32	6,748.84
49655	10/18/18	RARITAN SUPPLY	32	4,013.90
49656	10/18/18	RAHWAY VALLEY S.A. - PAYROLL	01/02	210,963.44
49657	10/18/18	PETTY CASH	14	7.44
49658	10/18/18	SAKER SHOPRITES, INC.	40/49	109.90
49659	10/18/18	SCIENTIFIC WATER CONDITIONING	32	994.00
49660	10/18/18	SHALLCROSS BOLT & SPECIALTIES	32	506.10
49661	10/18/18	STORR TRACTOR COMPANY	35	813.72
49662	10/18/18	SUPLEE, CLOONEY & COMPANY	08	800.00
49663	10/18/18	TEAMVIEWER GMBH	27	588.00
49664	10/18/18	JANICE TEIXEIRA	15/18	128.93
49665	10/18/18	TOTAL ENVIRONMENTAL	32	3,440.00
49666	10/18/18	TURTLE & HUGHES INC.	32	296.00
49667	10/18/18	UNITED STATES PLASTIC CORP.	40	842.68
49668	10/18/18	USA BLUEBOOK	32	3,667.65
49669	10/18/18	CARLO VIGLIAROLO	32	80.00
49670	10/18/18	W. A. BIRDSALL & CO.	32	648.72
49671	10/18/18	WASTE MANAGEMENT OF NEW JERSEY	26	4,409.90
49672	10/18/18	WATER ENVIRONMENT FEDERATION	52	430.00
49673	10/18/18	WB MASON COMPANY, INC.	13	487.38
49674	10/18/18	WEINER LAW GROUP LLP	08	1,237.00
49675	10/18/18	WINDSTREAM COMMUNICATIONS	11	1,418.46
49676	10/18/18	WOODBIDGE MACHINE & TOOL INC.	32	5,764.00
49677	10/18/18	Y-PERS INC	32	609.89
49678	10/18/18	WILLIAM YACHERA	15	34.20

Total Operating Fund Checks: 120
 Total Void Checks: 0
 Total Void Check Amount: \$0.00
 Total Operating Fund Checks Paid: \$1,012,428.90

OPERATING FUND	8-01	\$1,134,304.56
BUILDING & EQUIPMENT FUND	8-02	<u>\$167,062.75</u>
TOTAL OF ALL FUNDS:		\$1,301,367.31

Open the floor to the Public for questions or comments

None.

Closed Session

Mr. Greet made a motion to go into closed session at 7:52 p.m. for discussion of legal matters, specifically related to the Siphon Chamber. The motion was second by Mr. Gelin and approved by those present.

Regular Order of Business

Mr. Furci made a motion, second by Mr. Harms, to return to the Regular Order of Business at 7:56 p.m. The motion was approved by those present.

Adjournment

As there was no further business, on motion of Mr. LaCosta, second by Mr. Harms, the meeting adjourned at 7:57 p.m. The motion was approved by those present.

Chairman

Joanne Grimes
Joanne Grimes, Board Secretary

/jg
Attachments
August 2018 Treasurer Report