

RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes

Regular Meeting held December 13, 2018

- Communications
An Invitation form Westfield's Green Team.

- Minutes
November 1, 2018 Engineering Committee Meeting Minutes.
November 8, 2018 Finance Committee and Regular Meeting Minutes.

- Treasurers Report
October 2018 Report was received.

- Executive Director
Sewer Connections and the status of various contracts.

- Consulting Engineer
Overview of engineering matters.

- Counsel
Overview of legal matters.

- Committee Reports
Reports were given by the Engineering, Finance and Personnel Committees.

- Unfinished Business
None.

- New Business
Following action was taken: Approval of salary increases and personnel changes; appoint the PACO for 2019; approve 2019 Banking Institutions; approve Secretary-Treasurer to make investments in 2019; award Contract #1915 to Prestige Environmental in an amount of \$7,500.00; approve TWA application for Palavi Venugopal/The Yellow Chilli Restaurant in Woodbridge.

- Bills & Claims

OPERATING FUND	8-01	\$1,435,631.49
BUILDING & EQUIPMENT FUND	8-02	<u>443,899.05</u>
TOTAL OF ALL FUNDS:		\$1,879,530.54

RAHWAY VALLEY SEWERAGE AUTHORITY

Minutes of the Regular Meeting

December 13, 2018

The Chairman, Robert Rachlin, called the meeting to order at 7:08 p.m. The Chairman asked that the recorder be turned on and that everyone silence their cell phones.

The Chairman read the statement on “Open Public Meetings Law”.

“In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on February 6, 2018.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.”

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present:

Robert M. Beiner	for the Borough of Kenilworth
Michael Furci	for the Township of Springfield
Michael J. Gelin	for the Township of Woodbridge
* Stephen D. Greet	for the Borough of Garwood
Loren Harms	for the Borough of Roselle Park
Louis C. Lambe	for the Township of Cranford
Frank G. Mazzarella	for the Township of Clark
Robert Rachlin	for the City of Rahway
Martin C. Rothfelder	for the Town of Westfield
John J. Tomaine	for the Borough of Mountainside

* Commissioner Greet attended the meeting via conference call.

The following member was absent:

Robert B. LaCosta	for the Township of Scotch Plains
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The following were also present:

James J. Meehan	Executive Director
Karen A. Musialowicz	Secretary-Treasurer
Joanne Grimes	Purchasing Agent/Board Secretary
Dennis Estis, Esq.	General Counsel - Greenbaum, Rowe, Smith
Dan Ward	Superintendent
John Buonocore	Chief Engineer/Asst. Superintendent
Anthony Gencarelli	Mgr. of Regulatory Compliance
Janice Teixeira	HR, Safety & Security Manager
Wayne Baker	Westfield Leader Newspaper

Communications

An invitation was received from Westfield's Green Team to a presentation and discussion on the Benefits of Closing the Loop on Organic Waste in Westfield. The presentation will be held January 10th at 4:30 p.m. in the Westfield Town Hall. A copy of the invitation was forwarded to the Commissioners.

Mr. Meehan stated that he advised Westfield's Green Team that the Authority has a board meeting that evening and requested that he be moved up on the agenda.

Approval of Minutes

Mr. Harms made a motion, second by Mr. Furci, to approve the minutes of the Engineering Committee Meeting held November 1, 2018. The motion was approved by those present, with the exception of Mr. Furci and Mr. Mazzarella who abstained. Mr. LaCosta was absent.

Mr. Greet made a motion, second by Mr. Rothfelder, to approve the minutes of the Finance Committee and Regular Meetings held November 8, 2018. The motion was approved by those present, with the exception of Mr. Mazzarella who abstained. Mr. LaCosta was absent.

Report of Treasurer

The October 2018 Treasurers Report was received and distributed to the Commissioners and is attached to the minutes.

Report of Executive Director

Sewer Treatment Endorsements

The following is a list of Sewer Treatment Endorsements processed between 11/5/18 and 12/10/18. A copy of the log sheet with additional information related to these applications has been distributed for your reference.

2018 Sewer Treatment Endorsement Permits 0-1999 gpd							
<i>RVSA Number</i>				<i>Date</i>	<i>Applicant's Name</i>	<i>Municipality</i>	
2326	-	18	-	WB	11/09/18	Bao Vu / Pho One LLC	
2327	-	18	-	RW	11/13/18	Diverse Development LLC	
2328	-	18	-	RW	11/13/18	Diverse Development LLC	
2329	-	18	-	RW	11/13/18	Diverse Development LLC	
2330	-	18	-	RW	11/21/18	Rama Homes LLC	
2331	-	18	-	WF	11/27/18	Robert Scherer	
2332	-	18	-	WF	11/27/18	Robert Scherer	
2333	-	18	-	WF	11/27/18	Robert Scherer	
2334	-	18	-	KW	11/27/18	Dino Capra	
2335	-	18	-	WF	11/28/18	313 Belmar Pl. LLC / Ferro Builders	
2336	-	18	-	WF	12/03/18	Victor Passucci	
2337	-	18	-	RW	12/04/18	Meridian Developers LLC	
2338	-	18	-	WF	12/05/18	Alex Sobol	
2339	-	18	-	WF	12/05/18	Michael Malgieri	
2340	-	18	-	WF	12/05/18	Elegant Homes	

2018 Sewer Treatment Endorsement Permits 0-1999 gpd (Cont'd.)							
2341	-	18	-	WF	12/10/18	DBDM LLC	Westfield

Contract #1915 – Environmental Consulting Services

The Authority had engaged Prestige Environmental to perform services related to site assessment of 1044 East Hazelwood Avenue prior to the Authority purchasing the property. That work was performed under Contract #1619 which has since expired. Prestige has submitted a proposal to perform a “discreet inspection” of all RVSA facilities at 1050 East Hazelwood Avenue at a cost of \$7,500.00. A copy of their proposal was distributed to the Commissioners for review. This matter was discussed at the Engineering Committee Meeting and action is on the agenda under New Business.

Sewer Connection - Woodbridge

A local sewer connection was received from Pallavi Venugopal for property located on Oak Tree Road in the Township of Woodbridge. The applicant is proposing to retrofit 3,900 sq. ft. of existing commercial space for a restaurant. The restaurant (The Yellow Chilli) will be a 90 seat restaurant with an anticipated flow of 3,150 gpd. John Buonocore reviewed the application and found it to be in order. This matter was discussed at the Engineering Committee Meeting and action is on the agenda under New Business.

Personnel Matters

Several personnel matters were discussed with the Commissioners at the Personnel Committee Meeting held on December 3, 2018. Items which require action are on the agenda under New Business.

Monthly Reports

The Monthly IPP Reports for October and November were received and have been distributed to the Commissioners.

Mr. Lambe stated that IPP assessed a penalty. He asked for more information regarding the penalty and asked that in the future the Board be provided more detail on all penalties that are assessed. Mr. Meehan stated that it will be provided to the Commissioners in the future. Mr. Gelin asked that a copy of the penalty also be sent to the municipality so they are aware of what is going on within their municipality.

Report of General Counsel

General Counsel, Dennis Estis from the firm Greenbaum, Rowe, Smith & Davis, submitted his report for the period November 8, 2018 through December 13, 2018.

1. General

A. Flow Rights

Hearings are scheduled for Rahway and Clark on January 10, 2019. John Buonocore needs to report on Springfield.

B. Local Contracts Law/Open Public Meetings Act

A question arose as to whether a new sludge contract was required to be publicly bid. I have determined that it is not necessary since we fall within the parameters of the exception contained in the statute.

Mr. Gelin asked Mr. Meehan to elaborate. Mr. Meehan stated that we want to know if we can negotiate our sludge disposal contract at the end of our current contract. Mr. Estis noted that Mr. Meehan has advised that 90 percent of our sludge is recycled. Mr. Meehan noted that the dried sludge is recycled and the wet sludge, from when the dryer is down, is not recycled.

C. QDI Monitoring

A resolution is on the agenda this evening to authorize a new contract with our environmental consultant, Prestige Environmental. We finally received a response from Quala’s consultant and our consultant informs me that QDI failed to respond to all of the questions. I will be meeting with our consultant next week.

2. Co-Generation Facility

I have once again reviewed payments that were made to the expert. We will discuss this under closed session.

3. Siphon - Rahway – Union County Park

Jim will need to give us an updated report as to a meeting with Rahway. This will be discussed under closed session.

4. RVSA v. New Jersey, et al.

The State’s motion to dismiss has not yet been decided by the Court. We are making some minor revisions to the Complaint. This will be discussed under closed session.

5. Occidental Chemical

No change.

Committee Reports

Chairman: Are there reports from any of the following Committees:

2/2018-2/2019 Committees

Committee	Committee Chairman	2/2018-2/2019 Committee Members		
Engineering	Louis Lambe	Michael Furci	Loren Harms	Michael Gelin
Finance	Stephen Greet	Loren Harms	Robert LaCosta	Martin Rothfelder
Legal	John Tomaine	Robert Beiner	Louis Lambe	Martin Gelin
Personnel	Frank Mazzarella	Michael Furci	Stephen Greet	John Tomaine
Nominating	Robert LaCosta	Robert Beiner	Frank Mazzarella	Martin Rothfelder

Engineering Committee

Mr. Lambe stated that an Engineering Committee Meeting was held on December 6, 2018. Several items were discussed. Items which require action are on the agenda under New Business.

Finance Committee

Mr. Harms stated that a Finance Committee Meeting was held earlier this evening to review the Bills & Claims. Action is on the agenda under Bills & Claims. Mr. Mazzarella sat in on the Finance Committee this evening for Mr. LaCosta.

Legal Committee

No report.

Personnel Committee

Mr. Mazzarella stated that a Personnel Committee Meeting was held on December 6, 2018. Several items were discussed. Items which require action are on the agenda under New Business.

Mr. Mazzarella stated that he was ill and did not attend the meeting on the 6th. He added that he did not vet any of the recommendations, the promotions, and or salary increases, and therefore will abstain from voting.

Unfinished Business

None.

New Business

The following Resolution #18-66 was offered by Mr. Furci, on motion of Mr. Furci, second by Mr. Tomaine.

RESOLUTION #18-66

WHEREAS, the Executive Director has conferred with the Personnel Committee and Board of Commissioners of the Rahway Valley Sewerage Authority (Authority) regarding the 2019 salaries; and

WHEREAS, the Executive Director has recommended a 2.5% salary increase for all Executive, Administrative and Supervisory Staff (“Salaried Staff”) excluding the Executive Director; and

WHEREAS, said salary increase shall be effective the first week of 2019 (12/30/18).

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Rahway Valley Sewerage Authority that the aforementioned salary increase as discussed with the Commissioners and recommended by Personnel Committee be and is hereby approved; and

BE IT FURTHER RESOLVED, by the Commissioners of the Rahway Valley Sewerage Authority that said salary increases shall be effective the first week of 2019 (12/30/18).

Mr. Rothfelder said that he would like to address this resolution as well as the subsequent resolutions as they are inter-related. He noted that the Executive Director made great presentations to the Board on the overall salary structures, moving several employees forward, salaries consistent with their movement in position, and a merit pool. He noted that he is supportive of the promotions and adjustments, however he does not support the 2.5% increase. He stated that he was advised that the 2.5% is tied to the union contract increase from last July. He added that in his opinion, this is essentially a COLA increase and the most recent CPI for this region at this time is 2%. He added that a 2% increase along with the merit pool and the other adjustments is more appropriate; and since this is going to be a difficult budget year with this being a piece of the budget, he will offer an amendment.

Mr. Rothfelder made a motion to amend Resolution #18-66 to change the second paragraph to reflect a 2% increase. No one second the motion and therefore the motion to amend failed.

Mr. Meehan stated that we are talking about \$10,000 here. Counsel stated that since there is not a second, no discussion can be held.

Mr. Rothfelder stated that he wished to offer another amendment. Mr. Rothfelder stated that he would like to strike the words in the second to last paragraph "recommended by the Personnel Committee" as the committee did not make any recommendations, no vote was taken.

The Chairman noted that no votes were taken as you cannot take action during a Committee meeting, however, any committee can recommend. Mr. Meehan noted that as a natural procedure, matters move forward from a committee to the board for action based on the committee agreeing to it.

As there was no second, the amendment failed.

Mrs. Grimes noted that the resolution remains as originally proposed.

Mr. Rothfelder offered another amendment to Resolution #18-66 whereby in the second to last paragraph, strike the words "aforementioned" and "as discussed with the Commissioners and recommended by Personnel Committee", and after the word "that", insert the words "a two percent" be added and after the word "approved", the words "for all Executive, Administrative and Supervisory Staff excluding the Executive Director" be added.

The motion to amend was second by Mr. Gelin.

Mr. Gelin asked Mr. Rothfelder to elaborate. Mr. Rothfelder stated that setting compensation is a complex process and he noted that he had spoken with the Executive Director who advised that the Authority has benchmarked and analyzed the salary ranges it has. He added that Ms. Teixeira stated at the Personnel Committee Meeting that the ranges are appropriate. He noted that we have resolutions before us tonight that reflect promotions and merit increases and it

appears that the Authority is not having difficulty attracting or maintaining employees, people come here and stay here for a very long time. Mr. Rothfelder asked so what beyond those things do we need to do? He responded that perhaps an adjustment for inflation. He added that a 2.5% increase is .5% increase over the NY region CPI as reported out on an annual basis by the Bureau of Labor statistics and therefore should only be 2%. He thanked Mr. Gelin for seconding the motion so that he could elaborate on his position.

Mr. Greet stated that Mr. Rothfelder articulated that extremely well and made some very valid points, and added that he can see where the 2% range would be more appropriate than what was discussed at the committee meeting. He continued on to say he concurred with Mr. Rothfelder especially coming into a contract year 2019, adding that a 2% increase is more in line and will be a lesser impact on the 2019 budget.

Mr. Meehan stated that when the Union first entered into the current contract they received a 2.5% increase whereas the salaried staff received a 2% increase. Mr. Meehan also stated that this is the first year in many years that the Board is looking at an increase in the budget and added that for many of the years since 2010, the budget has almost remained flat.

Mr. Mazzarella stated that he will be abstaining, however, noted that he has not agreed with the 2.5% that the Authority employees have been receiving as the employees in his municipality have only been getting a 2% increase.

After discussion, the Chairman requested a roll call vote on the amendment.

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Garwood	Cranford	Clark	Scotch Plains
Westfield	Kenilworth		
Woodbridge	Mountainside		
	Rahway		
	Roselle Park		
	Springfield		

As the vote was 3 to 6 with one abstention, the amendment failed.

The Chairman asked for a roll call vote on the main motion, Resolution #18-66 as presented.

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Cranford	Garwood	Clark	Scotch Plains
Kenilworth	Woodbridge		
Mountainside			
Rahway			
Roselle Park			
Springfield			
Westfield			

Resolution #18-66 was approved as originally presented.

The following Resolution #18-67 was offered by Mr. Furci, on motion of Mr. Furci, second by Mr. Harms. The motion was approved by those present with the exception of Mr. Mazzarella who abstained. Mr. LaCosta was absent.

RESOLUTION #18-67

WHEREAS, the Executive Director has conferred with the Personnel Committee and Board of Commissioners of the Rahway Valley Sewerage Authority (Authority) regarding a realignment of the Authority staff; and

WHEREAS, the 2019 Staff Realignment Plan is being implemented primarily due to the retirement of two employees; and

WHEREAS, the realignment plan includes title changes, salary increases, salary grade changes and seven promotions, as well as two salary adjustments; and

WHEREAS, the following changes are included in the realignment plan:

<u>Name</u>	<u>Position Promoted to</u>	<u>Salary Grade</u>	<u>Salary Increase</u>	<u>Salary</u>	<u>Other</u>
Thomas Macaluso	Laboratory Manager	J	\$5,000	\$102,128	
William Yachera	Asst. Laboratory Mgr.	J	\$5,000	\$76,968	
Edward Kochick	Maintenance Manager	J	\$4,000	\$105,172	
David Patrick	Maintenance Coord.	I	-	\$93,909	Vehicle
George Cheskowich	Biosolids Energy Supv.	I	\$2,500	\$84,304	
Patrick Kellaway	Shift Supervisor	I	\$4,500	\$74,117	
Helder Malta	Shift Supervisor	I	\$4,500	\$74,117	

WHEREAS, David Patrick will be issued a company vehicle by April 1, 2019, which was previously assigned to Robert Safchinsky; and

WHEREAS, Karen Musialowicz, Secretary-Treasurer will receive a salary adjustment of \$5,000, and Douglas Reno, Operations Manager, will receive a salary adjustment of \$5,000.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Rahway Valley Sewerage Authority that the aforementioned changes as discussed with the Commissioners and recommended by Personnel Committee be and are hereby approved; and

BE IT FURTHER RESOLVED, by the Commissioners of the Rahway Valley Sewerage Authority that these changes shall be effective the first week of 2019 (12/30/18).

The following Resolution #18-68 was offered by Mr. Furci, on motion of Mr. Furci, second by Mr. Beiner.

RESOLUTION #18-68

WHEREAS, the Executive Director has conferred with the Personnel Committee and Board of Commissioners of the Rahway Valley Sewerage Authority (Authority) regarding the 2019 salaries of the Authority staff; and

WHEREAS, the Executive Director has requested a pool of funds for salary merit increases for 2019 in the amount of \$14,000.00; and

WHEREAS, the pool of funds shall be allocated by the Executive Director to the Executive, Administrative and Supervisory Staff (“Salaried Staff”) in increments between \$500 and \$1,500.00 based on performance evaluations and salary ranges, excluding the following employees: the Executive Director, Karen Musialowicz, Thomas Macaluso, Douglas Reno, George Cheskowich, Edward Kochick, David Patrick, William Yachera, Patrick Kellaway and Helder Malta, who with the exception of the Executive Director, were addressed in Resolution #18-66; and

WHEREAS, said merit increases shall be effective the first week of 2019 (12/30/18).

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Rahway Valley Sewerage Authority that the aforementioned merit pool as discussed with the Commissioners and recommended by Personnel Committee be and is hereby approved; and

BE IT FURTHER RESOLVED, by the Commissioners of the Rahway Valley Sewerage Authority that these changes shall be effective the first week of 2019 (12/30/18).

Mr. Rothfelder moved to amend the resolution to change the word “shall” in the first line of the third paragraph to the word “may”. Mr. Harms second the amendment. The amendment was unanimously approved.

The resolution as amended was approved by those present with the exception of Mr. Mazzarella who abstained. Mr. LaCosta was absent.

The following Resolution #18-69 was offered by Mr. Furci, on motion of Mr. Furci, second by Mr. Lambe. The motion was approved by those present with the exception of Mr. Mazzarella who abstained. Mr. LaCosta was absent.

RESOLUTION #18-69**A RESOLUTION for Local Employers to offer an incentive under the State Health Benefits Program**

BE IT RESOLVED by the Rahway Valley Sewerage Authority NJ State Health Benefit Employer Location #30050; and

We agree to voluntarily participate in the Financial Incentive Program granting financial incentives to subscribers who select enrollment into tiered-network medical plans otherwise known as Horizon Blue Cross Blue Shield of New Jersey’s OMNIA Plan or

Aetna's Liberty plan. We agree that the management and administration of this incentive program shall be solely our responsibility.

The terms of the incentive program described above shall include:

- The Incentive Program shall be available to subscribers who are first time enrollees in a tiered network medical plan beginning Plan Year 2019 and continuing for two plan years through December 31, 2020;
- The Program does not extend to participants enrolled under Chapter 375, P.L. 2005, (certain over-age adult children) and COBRA;
- Participation is voluntary at the option of the employer;
- The financial incentive for eligible employees shall be:
 - \$1,000 for Single member coverage when changing to a tiered-network plan.
 - \$1,250 for Member/Spouse coverage when changing to a tiered-network plan.
 - \$1,250 for Parent/Child coverage when changing to a tiered-network plan.
 - \$2,000 for Family coverage when changing to a tiered-network plan.
- The incentive amount shall be paid within the first quarter of Plan Year 2019 and is reportable income.
- The incentive shall be forfeited and returned to the employer if the subscriber fails to remain enrolled for at least two plan years, except that if a subscriber is made ineligible for healthcare through layoff, involuntary separation, reduction to part-time status, or classification into an ineligible position. If a subscriber voluntarily retires or changes health plans due to a catastrophic or emergency health need as determined by the employer after a full year, then the incentive shall be forfeited on a pro-rata basis.

The following Resolution #18-70 was offered by Mr. Furci, on motion of Mr. Furci, second by Mr. Lambe. The motion was approved by those present with the exception of Mr. Mazzarella who abstained. Mr. LaCosta was absent.

RESOLUTION #18-70

WHEREAS, the Rahway Valley Sewerage Authority is required by the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity Public Contracts, to annually appoint a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, said Officer shall be the official liaison with the Department of the Treasury, Division of Contract Compliance for matters concerning Public Law 1975, c. 127 (N.J.A.C. 17:27) and shall have the authority to recommend the appropriate procedural corrections to the Rahway Valley Sewerage Authority; and

WHEREAS, the Purchasing Agent serves the Authority as its Public Agency Compliance Officer (P.A.C.O.) and is familiar with the regulation of P.L. 1975, c. 127.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority

that it hereby appoints Joanne Grimes, Purchasing Agent, to serve as its Public Agency Compliance Officer (P.A.C.O.) for the year 2019 and that said appointment shall be confirmed to the State of New Jersey, Department of the Treasury, by January of each ensuing year as required by law.

The following Resolution #18-71 was offered by Mr. Harms, on motion of Mr. Harms, second by Mr. Furci. The motion was approved by those present. Mr. LaCosta was absent.

RESOLUTION #18-71

WHEREAS, the State of New Jersey Statutes provide that a Resolution be adopted by Public Bodies each year designating depositories for funds.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that the following banks and any other qualified bank hereafter named is designated as the depository of funds of the said organization for the year 2019:

Wells Fargo
Short Hills, NJ

NJ Cash Management Fund
Trenton, NJ

Bank of New York
West Paterson, NJ

Two River Community Bank
Middletown, NJ

Investors Savings Bank
Clark, NJ

Provident Bank
Clark, NJ

The following Resolution #18-72 was offered by Mr. Harms, on motion of Mr. Harms, second by Mr. Tomaine. The motion was approved by those present. Mr. LaCosta was absent.

RESOLUTION #18-72

WHEREAS, the Rahway Valley Sewerage Authority (Authority) is a corporate public body created pursuant to N.J.S.A. 40:14A-1 et seq.; and

WHEREAS, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq., permits public entities including sewerage authorities to invest monies in their possession by the purchase of certain types of securities as described in N.J.S.A. 40A:5-15.1; and

WHEREAS, N.J.S.A. 40A:5-15.1 requires that no securities be purchased unless authorized by the Authority; and

WHEREAS, the Authority seeks to empower its Secretary-Treasurer with the power to make such purchases, i.e. investments that are in the best interest of the Authority and are permitted by New Jersey law.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it hereby authorizes the Secretary-Treasurer of the Authority to make investments on behalf of the Authority by only purchasing securities permitted to be purchased under N.J.S.A. 40A:5-15.1, Sections 105, 508, and utilizing monies that are in the possession of the Authority and available for such purpose of the applicable items; and

BE IT FURTHER RESOLVED that this resolution shall be for the period January 1, 2019 through December 31, 2019.

The following Resolution #18-73 was offered by Mr. Lambe, on motion of Mr. Lambe, second by Mr. Furci. The motion was approved by those present. Mr. LaCosta was absent.

RESOLUTION #18-73

WHEREAS, the Rahway Valley Sewerage Authority (Authority) received a proposal from Prestige Environmental, Inc., 220 Davidson Avenue, Suite 307, Somerset, NJ 08873 for Professional Services; and

WHEREAS, the Authority has a need to engage a consultant to provide Environmental Site Assessment Services on property located at 1050 East Hazelwood Avenue in the City of Rahway, State of NJ, Contract #1915 for the period January 1, 2019 through December 31, 2019; and

WHEREAS, pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-5, contracts of this nature may be awarded without bidding, however, the Authority solicited a proposal based on Non-Fair and Open process; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that funds for said contract will be budgeted for in the 2019 Annual Budget; and

WHEREAS, the Authority received a proposal, from Prestige Environmental, Inc., with hourly rates of Project Director/Principal Engineer \$195.00, Associates/Sr. Proj. Mgr. \$145.00, Project Manager/Engineer \$120.00, Field Environmental Technician \$95.00, Administrative/Clerical \$60.00, cost not to exceed \$7,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority engage Prestige Environmental, Inc. to perform the services described herein at a total amount of \$7,500.00 including \$3,725.00 associated with previous services; and

BE IT FURTHER RESOLVED that an Professional Service Contract for the services

described herein be entered into and approved by the Authority; and

BE IT FURTHER RESOLVED that said Contract must be executed by both parties within 60 days of award, in the event that the designated Party to this contract fails or refuses to sign said contract and all terms and conditions included therein, this Resolution shall be void and services shall be forthwith terminated; and

BE IT FURTHER RESOLVED that a “Notice of Award” be published in Accordance with law.

The following Resolution #18-74 was offered by Mr. Gelin, on motion of Mr. Gelin, second by Mr. Lambe. The motion was approved by those present. Mr. LaCosta was absent.

RESOLUTION #18-74

WHEREAS, the Township of Woodbridge has submitted a Treatment Works Sewer Connection Construction and Discharge Permit for Pallavi Venugopal/The Yellow Chili for property located at 1477 Oak Tree Road in the Township of Woodbridge, State of New Jersey; and

WHEREAS, this Application is for the renovation of existing commercial space for a 90 seat restaurant with a proposed flow of approximately 3,150 gpd (0.0031 mgd); and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd; and

WHEREAS, the application has been reviewed by John Buonocore, Chief Engineer, and found to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

Bills and Claims

Mr. Harms made a motion, second by Mr. Furci, that the following bills and claims previously reviewed by the Finance Committee be ordered paid. The motion was approved by those present. Mr. Mazarella was absent.

BILLS AND CLAIMS LISTING

BUILDING & EQUIPMENT FUND				
CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
3163	12/13/18	CDM SMITH, INC.	140.2	22,631.25
3164	12/13/18	CORE MECHANICAL, INC.	140.2	77,355.52
3165	12/13/18	GOVCONNECTION, INC.	140.3	32,439.13
3166	12/13/18	HAWKINS, DELAFIELD & WOOD LLP	140.2	1,597.95
3167	12/13/18	PK WELDING, LLC	127.0	89,890.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
3168	12/13/18	SEPEX INC.	140.3	104,856.00
3169	12/13/18	TOMAR CONSTRUCTION, LLC.	140.2	87,524.20
3170	12/13/18	UNIVERSAL ELECTRIC	140.3	27,605.00

Total Building & Equipment Fund Checks: 8

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Building & Equipment Fund Checks Paid: \$443,899.05

OPERATING FUND - MANUAL

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
304	12/10/18	NJ STATE HEALTH BENEFITS	03/04	123,953.69

Total Operating Fund Manual Checks: 1

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Operating Fund Manual Checks Paid: \$123,953.69

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
49748	11/09/18	HOME DEPOT CREDIT SERVICES	13/27/31/32	2,394.42
49749	11/15/18	ELIZABETHTOWN GAS	22	1,928.50
49750	11/15/18	MEASURING & MONITORING SERVICE	21	119.00
49751	11/15/18	PLYMOUTH ROCK ENERGY, LLC.	22	570.33
49752	11/15/18	PSE&G COMPANY	19	468.25
49753	11/15/18	STAPLES ADVANTAGE	13	76.73
49754	11/15/18	STAPLES CREDIT PLAN	13/27/32	844.62
49755	11/15/18	VERIZON	27	4,111.94
49756	11/19/18	CANON FINANCIAL SERVICES, INC.	16	765.38
49757	11/19/18	CITY OF RAHWAY - UNITED WATER	33	6,932.59
49758	11/19/18	ELIZABETHTOWN GAS	22	14,954.63
49759	11/19/18	INTELLIGENT ENERGY	22	36,898.79
49760	11/19/18	INTELEPEER CLOUD COMMUNICATION	11	434.52
49761	11/19/18	PSE&G COMPANY	19	39,574.79
49762	11/19/18	RAHWAY VALLEY S.A. - PAYROLL	01/02	209,092.27
49763	11/19/18	THE BANK OF NEW YORK MELLON	09	6,600.00
49764	11/19/18	VERIZON WIRELESS	11	122.10
49765	11/19/18	WINDSTREAM COMMUNICATIONS	11	1,476.14
49766	11/28/18	BGIA, INC.	17	28,786.00
49767	11/28/18	ELIZABETHTOWN GAS	22	436.61
49768	11/28/18	PLYMOUTH ROCK ENERGY, LLC.	22	1,176.60
49769	11/28/18	PURCHASE POWER	48	520.99
49770	11/28/18	RAHWAY VALLEY S.A. - PAYROLL	01/02	208,702.33
49771	11/28/18	TOLLS BY MAIL	15	15.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
49772	11/28/18	UNITED PARCEL SERVICE	48	90.33
9773	11/28/18	VERIZON WIRELESS	11	1,252.61
49774	12/07/18	DELTA DENTAL OF NEW JERSEY INC	03	6,984.32
49775	12/07/18	UNITED PARCEL SERVICE	48	52.62
49776	12/07/18	UNUM LIFE INSURANCE COMPANY	03	1,177.22
49777	12/07/18	VISION SERVICE PLAN	03	1,329.77
49778	12/07/18	WAGE WORKS INC.	03	90.00
49779	12/11/18	MIDDLESEX WATER COMPANY	33	3,896.30
49780	12/11/18	RAHWAY VALLEY S.A. - PAYROLL	01/02	330,120.00
49781	12/13/18	ROBERT BEINER	49	450.00
49782	12/13/18	MICHAEL FURCI	49	300.00
49783	12/13/18	MICHAEL J. GELIN	49	300.00
49784	12/13/18	STEPHEN D. GREET	49	300.00
49785	12/13/18	LOREN HARMS	49	450.00
49786	12/13/18	ROBERT LaCOSTA	49	450.00
49787	12/13/18	LOUIS LAMBE	49	450.00
49788	12/13/18	FRANK G. MAZZARELLA	49	450.00
49789	12/13/18	ROBERT I. RACHLIN	49	650.00
49790	12/13/18	MARTIN ROTHFELDER	49	428.90
49791	12/13/18	JOHN TOMAINE	49	300.00
49792	12/13/18	A TOUCH OF ITALY	49	436.23
49793	12/13/18	ACME INDUSTRIAL, INC.	32	27,845.00
49794	12/13/18	ADP, LLC.	16	2,332.55
49795	12/13/18	ADS LLC	30	13,286.00
49796	12/13/18	AIRMATIC COMPRESSOR SYSTEMS	32	928.48
49797	12/13/18	ALL AMERICAN SEWER SERVICE INC	21/32	7,200.00
49798	12/13/18	AMERICAN INDUSTRIAL SUPPLY	32	1,105.13
49799	12/13/18	AMERICAN WEAR	13/32	2,744.39
49800	12/13/18	ATLANTIC ANALYTICAL LABORATORY	41	5,190.00
49801	12/13/18	B&B COLLECTIONS INC	31	504.00
49802	12/13/18	BELYEA COMPANY	32	2,400.00
49803	12/13/18	ALEXANDER BIEL	04	336.00
49804	12/13/18	RILEY BLAKE	31	125.00
49805	12/13/18	CORTEL BUSINESS SOLUTIONS	27	93.75
49806	12/13/18	BOWCO LABORATORIES, INC.	32	63.00
49807	12/13/18	BRUCE CAMERON	31	125.00
49808	12/13/18	JOHN BUONOCORE	15/31	378.70
49809	12/13/18	CDM SMITH, INC.	05	1,395.83
49810	12/13/18	HECTOR L. CARTAGENA	04	402.00
49811	12/13/18	JAMES CASSELLA	04	330.00
49812	12/13/18	CDW GOVERNMENT, INC.	27	6,112.88
49813	12/13/18	CHARLES F. CONNOLLY DIST. CO.	32	2,636.00
49814	12/13/18	CITY OF RAHWAY	32	333.00
49815	12/13/18	CONFIRE FIRE PROTECTION	31/32	1,341.00
49816	12/13/18	COOPER ELECTRIC SUPPLY CO.	32	319.08
49817	12/13/18	CRESTON HYDRAULICS, INC	35	315.88

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
49818	12/13/18	ANDREA DeCARLO	15	81.85
49819	12/13/18	GARY DEGROAT	04	804.00
49820	12/13/18	BARBARA DERKACK	04	783.00
49821	12/13/18	DeSESA ENGINEERING CO.	28	2,839.50
49822	12/13/18	DIVITA BALANCE SERVICE CO. LLC	40	985.00
49823	12/13/18	RICK DONES	31	34.84
49824	12/13/18	DOLPHIN EQUIPMENT CORPORATION	32	3,276.00
49825	12/13/18	EASTERN SHEET METAL & PLATE	32	1,532.17
49826	12/13/18	EDIBLE ARRANGEMENTS - 118	13	77.99
49827	12/13/18	EDMUNDS & ASSOCIATES, INC.	27	5,198.00
49828	12/13/18	ELECTRONIC MEASUREMENTS LAB	31	1,071.18
49829	12/13/18	ENVIRONMENTAL COMPLIANCE	41	2,487.50
49830	12/13/18	EPIC - A SYNAGRO COMPANY	25	21,304.95
49831	12/13/18	GREGORY EVELYN	04	440.70
49832	12/13/18	EDWARD FARYNA	04	804.00
49833	12/13/18	TIMOTHY FIGLO	31	124.00
49834	12/13/18	FISHER SCIENTIFIC	40	2,230.78
49835	12/13/18	FLEXLINE	28/32	4,175.15
49836	12/13/18	FOLEY, INCORPORATED	28	62,013.43
49837	12/13/18	FREDERICK T. GEARDINO	04	402.00
49838	12/13/18	GENSERVE INC.	32	3,830.00
49839	12/13/18	GOVCONNECTION, INC.	27	9,351.37
49840	12/13/18	GP JAGER INC.	28/32	11,561.22
49841	12/13/18	GRAINGER	28/31/32	4,902.87
49842	12/13/18	GREENBAUM, ROWE, SMITH & DAVIS	07	875.00
49843	12/13/18	GRIGNARD COMPANY, LLC	28	4,562.48
49844	12/13/18	JOANNE GRIMES	13/15	174.92
49845	12/13/18	HACH COMPANY	40	429.24
49846	12/13/18	ROY HERMAN	04	629.40
49847	12/13/18	HML INC.	28	2,200.00
49848	12/13/18	HOME DEPOT CREDIT SERVICES	13/28/32	994.76
49849	12/13/18	JOHN V. HRUSKA	04	804.00
49850	12/13/18	HYDRO SERVICE & SUPPLIES, INC.	40	1,138.80
49851	12/13/18	INFOR (US), INC.	32	2,508.40
49852	12/13/18	INGERSOLL RAND COMPANY	32	387.50
49853	12/13/18	INTELEPEER CLOUD COMMUNICATION	11	434.52
49854	12/13/18	INTERNATIONAL TIRE & PARTS	35	282.21
49855	12/13/18	JERSEY ELEVATOR COMPANY INC.	32	366.17
49856	12/13/18	WALTER JORDAN	04	663.00
49857	12/13/18	KAMAN INDUSTRIAL TECHNOLOGIES	28	7,140.99
49858	12/13/18	LYONS ENVIRONMENTAL SERVICES	42	6,425.00
49859	12/13/18	SCOTT W. MACKIN	04	804.00
49860	12/13/18	MELISSA MADAIL	31	125.00
49861	12/13/18	MAIN POOL & CHEMICAL INC	29	2,376.00
49862	12/13/18	MALWAREBYTES	27	1,356.50
49863	12/13/18	MARINE EQUIPMENT & SUPPLY CO.	32	741.96

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
49864	12/13/18	ROBERT J. MATERNA	04	803.70
49865	12/13/18	MCMASTER-CARR SUPPLY CO.	32	4,462.93
49866	12/13/18	MECHANICAL SERVICE CORP.	31	3,468.00
49867	12/13/18	MEDICAL EXPRESS	31	2,112.00
49868	12/13/18	JAMES J. MEEHAN	15/18/31/49	2,220.14
49869	12/13/18	MIRACLE CHEMICAL COMPANY	29	1,343.76
49870	12/13/18	PREDRAG MLADENOVIC	31	125.00
49871	12/13/18	STEPHEN MOREIRA	31	116.73
49872	12/13/18	MOTION INDUSTRIES, INC.	32	383.75
49873	12/13/18	MOTION TEC	28	1,296.94
49874	12/13/18	ROBERT MRASZ	04	629.40
49875	12/13/18	NAVITEND	27	287.50
49876	12/13/18	COLOGIX	11	294.00
49877	12/13/18	NJ ADVANCE MEDIA	12	164.22
49878	12/13/18	NJ MANUFACTURERS INSURANCE CO.	17	17,722.00
49879	12/13/18	NJ MOTOR VEHICLE COMMISSION	35	253.50
49880	12/13/18	NJ TRUCK WELDING LLC	35	1,350.00
49881	12/13/18	NORTHEAST INDUSTRIAL TECH, INC	28/32/34	4,772.52
49882	12/13/18	NOV PROCESS & FLOW	32	1,065.56
49883	12/13/18	ONE CALL CONCEPTS, INC.	42	37.50
49884	12/13/18	PETROCHOICE LUBRICATION	28	2,507.60
49885	12/13/18	EDMUND PETROSKY	04	402.00
49886	12/13/18	ROBERT POLTZ	15/31	252.63
49887	12/13/18	POLYDYNE INC.	23	18,450.00
49888	12/13/18	PRAXAIR DISTRIBUTION, INC.	32	539.17
49889	12/13/18	PRECISION ELECTRIC MOTOR WORKS	32	895.00
49890	12/13/18	PRIME LUBE INC.	32	5,268.00
49891	12/13/18	MARLON PRIVADO	31	112.50
49892	12/13/18	PSE&G COMPANY	19	357.01
49893	12/13/18	RADWELL INTERNATIONAL, INC.	28	5,583.09
49894	12/13/18	RARITAN SUPPLY	32	3,094.36
49895	12/13/18	FRANCISCO RIVERA, JR.	31	125.00
49896	12/13/18	MICHAEL ROGERS, SR.	04	314.70
49897	12/13/18	ROSEMOUNT INC.	28	1,132.79
49898	12/13/18	ROBERT SAFCHINSKY	15	38.81
49899	12/13/18	SAKER SHOPRITES, INC.	40/49	74.00
49900	12/13/18	COLONEL SATTERWHITE	04	333.00
49901	12/13/18	SCIENTIFIC WATER CONDITIONING	32	1,638.00
49902	12/13/18	SIMPLEX GRINNELL LP	32	975.00
49903	12/13/18	JOSEPH SOWA	04	629.40
49904	12/13/18	SPECTRASERV INC.	32	8,500.00
49905	12/13/18	DONALD STUART	04	402.00
49906	12/13/18	SUNBELT RENTALS	32	6,251.88
49907	12/13/18	TAYLOR OIL CO., INC.	24	3,450.73
49908	12/13/18	JANICE TEIXEIRA	15	154.06
49909	12/13/18	THE BANK OF NEW YORK MELLON	09	2,200.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
49910	12/13/18	JAMES THOR	31	125.00
49911	12/13/18	RICHARD P. TOKARSKI	04	780.00
49912	12/13/18	TRANE SUPPLY	32	347.06
49913	12/13/18	TREASURER STATE OF NEW JERSEY	37	6,434.76
49914	12/13/18	TURTLE & HUGHES INC.	32	289.81
49915	12/13/18	U.S. HEALTHWORKS MEDICAL	50	246.00
49916	12/13/18	USA BLUEBOOK	43	154.72
49917	12/13/18	ROBERT VALENT	04	365.40
49918	12/13/18	VERIZON	27	2,055.97
49919	12/13/18	WASTE MANAGEMENT OF NEW JERSEY	26	5,033.60
49920	12/13/18	THOMAS WATTERS	04	402.00
49921	12/13/18	WB MASON COMPANY, INC.	13	1,045.12
49922	12/13/18	WCR INCORPORATED	28	7,951.06
49923	12/13/18	WEINER LAW GROUP LLP	08	2,176.00
49924	12/13/18	WHIRL-AIR-FLOW	28	3,503.10
49925	12/13/18	WINDSTREAM COMMUNICATIONS	11	1,446.62
49926	12/13/18	WOODBIDGE PRINTING CENTER	12	368.00
49927	12/13/18	ARTHUR M. WRIGHT, JR	04	774.00
49928	12/13/18	Y-PERS INC	32	944.17
49929	12/13/18	WILLIAM YACHERA	31	110.68

Total Operating Fund Checks: 182
 Total Void Checks: 0
 Total Void Check Amount: \$0.00
 Total Operating Fund Checks Paid: \$1,311,677.80

OPERATING FUND	8-01	\$1,435,631.49
BUILDING & EQUIPMENT FUND	8-02	<u>443,899.05</u>
TOTAL OF ALL FUNDS:		\$1,879,530.54

Open the floor to the Public for questions or comments

None.

Closed Session

Mr. Harms made a motion to go into closed session at 7:56 p.m. for discussion of legal matters, specifically related to the Siphon Chamber, Contract #105, S848 Legislation, and personnel matters. The motion was second by Mr. Tomaine and approved by those present.

Regular Order of Business

Mr. Harms made a motion, second by Mr. Tomaine, to return to the Regular Order of Business at 9:26 p.m. The motion was approved by those present.

Adjournment

As there was no further business, on motion of Mr. Furci, second by Mr. Gelin, the meeting adjourned at 9:27 p.m. The motion was approved by those present.

Chairman

Joanne Grimes
Joanne Grimes, Board Secretary

/jg
Attachments
October 2018 Treasurer Report