RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes – Regular Meeting held August 20, 2020

- Communications
  None

- Approval of Minutes
  July 16, 2020 Finance Committee and Regular Meetings

- Treasurer's Report
  None

- Executive Director's Report
  Sewer Endorsements, Municipal Reports, and the status of various contracts

- Report of Consulting Engineer
  Overview of engineering matters

- Report of General Counsel
  Overview of legal matters

- Committee Reports
  Reports were given by the Finance and Engineering Committees.

- Unfinished Business
  None

- New Business
  The following action was taken: Approval of changes to Flow Exceedance and Excess Rental Charge Calculations; TWA Applications for two properties in Springfield; Award of Contract #2025 to Catalytic Combustion Corporation; Award of Contract #190 to Foley, Inc.; Award Contract #2037 to Great Lakes Environmental Commission; Approval of the 2019 Annual Audit; Adoption of Section 125 Cafeteria Plan; Award of Contract #2036 to Primepoint, LLC; Authorization to enter into CARES Act Reimbursement Agreement with the County of Union.

- Bills & Claims

OPERATING FUND	0-01	$1,157,473.27
BUILDING & EQUIPMENT FUND	0-02	96,717.50
TOTAL OF ALL FUNDS:		$1,254,190.77

The Chairman, Loren Harms, called the meeting to order at 5:36 p.m.

The Chairman read the statement on "Open Public Meetings Law"
In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on February 27, 2020.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.

…. Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present (via Conference Call):

Robert M. Beiner	for the Borough of Kenilworth
John J. Del Sordi Jr.	for the Township of Scotch Plains
Michael Furci	for the Township of Springfield
Michael J. Gelin	for the Township of Woodbridge
Edward Gottko	for the Town of Westfield
Loren Harms	for the Borough of Roselle Park
Frank G. Mazzarella	for the Township of Clark
Louis C. Lambe	for the Township of Cranford
Stephen D. Greet	for the Borough of Garwood
John J. Tomaine	for the Borough of Mountainside

The following member was absent:

Robert Rachlin	for the City of Rahway

The following were also present (via Conference Call):

James J. Meehan	Executive Director
Karen Musialowicz	Secretary-Treasurer
Andrea DeCarlo	Purchasing Agent/Board Secretary
Dan Ward	Superintendent
John Buonocore	Chief Engineer/Asst. Superintendent
Anthony Gencarelli	Manager of Regulatory Compliance
Dennis Estis, Esq.	General Counsel – Greenbaum, Rowe, Smith
Howard Matteson	Consulting Engineer – CDM Smith
Robert Butvilla	Auditor – Suplee, Clooney & Company

Communications

None.

Approval of Minutes

Mr. Tomaine made a motion, second by Mr. Lambe, to approve the minutes of the Finance Committee and Regular Meetings held July 16, 2020. The motion was approved by those present.

Mr. Harms stated that Robert Butvilla of Suplee, Clooney & Co. is in attendance this evening to discuss with the Board the 2019 Audit, which their firm recently completed. A copy of the report was forwarded to the Commissioners for review.

Mr. Lambe made a motion, second by Mr. Furci, to suspend the Regular Order of Business. The motion was approved by those present.

Mr. Butvilla stated that the Auditor's opinion is listed in the beginning of the report, but overall, 2019 was a good year for the Authority. He explained there was a surplus of $977,000, and some of that will be used to supplement the 2020 budget. He stated that it has been a tough year with working remotely however the audit went very well.

Mr. Tomaine asked why a capital litigation settlement was recorded in the schedule of cash receipts for 2018 but not for the 2019 year. Mrs. Musialowicz replied that this payment was flowing through the Authority's Operating Account, when it should have been going directly into the Capital Replacement Fund. She stated that this correction was made in 2019.

Mr. Gelin asked for a clarification on the recommendations listed in the report. Mr. Butvilla stated that this is boilerplate language; and there were no issues to report.

The Commissioners thanked Mr. Butvilla; and he left the meeting at this time.

Mr. Tomaine made a motion, second by Mr. Lambe, to return to the Regular Order of Business. The motion was approved by those present.

Report of Treasurer

No report.

Report of Executive Director

Mr. Meehan stated he would like to tip his hat to the Staff and to Mrs. Musialowicz for a job well done on the Audit.

Sewer Treatment Endorsements

The following is a list of Sewer Treatment Endorsements processed between 07/14/20 and 08/18/20. A copy of the log sheet with additional information related to this application has been distributed for your reference.

2020 Treatment Endorsement Permits 0-1999 gpd							
RVSA Number					Date	Applicant's Name	Municipality
2495	-	20	-	WF	07/15/20	J. Gabriel Properties	Westfield
2496	-	20	-	MT	07/16/20	Inna Petrusenko	Mountainside
2497	-	20	-	CR	07/16/20	466 West Broad St	Cranford
2498	-	20	-	WF	07/21/20	Matthew Mendelsohn	Westfield
2499	-	20	-	SP	07/22/20	1801 Front Street LLC	Scotch Plains
2500	-	20	-	WF	07/27/20	Ankur Patel	Westfield
2501	-	20	-	CR	07/28/20	Paul McGuinley	Cranford
2502	-	20	-	CL	07/28/20	DWW Clark Developers	Clark
2503	-	20	-	WF	07/28/20	Premier Design Custom Homes LLC	Westfield
2504	-	20	-	WB	08/05/20	Knock on Wood	Woodbridge
2505	-	20	-	WB	08/05/20	Knock on Wood	Woodbridge
2506	-	20	-	WB	08/05/20	Knock on Wood	Woodbridge
2507	-	20	-	WB	08/10/20	Jurek & Teresa Kmoitek	Woodbridge
2508	-	20	-	WF	08/18/20	Sherif Sakr	Westfield

Municipal Monthly Collection System Reports

The following Reports were received since the last regular meeting:

Borough of Kenilworth – July 2020
City of Rahway – June & July 2020
Borough of Roselle Park – July 2020
Town of Westfield – July 2020
Township of Woodbridge – July 2020

Plant O&M Update

Mr. Meehan pointed out that the storm on August 4th had quite an impact on the Authority, as it caused the Plant to experience power outages, causing the Plant to go into island mode. He stated an incident occurred because the blower was down for about seven hours due to a concern about restarting in island mode. He explained that a TSS exceedance occurred, causing the Authority to go slightly out of permit compliance by 1 mg/L for one day, and a fraction of 1 mg/L for two other days. He stated that the proper calls were made, and that he wrote a letter to the NJDEP to explain what the issues were. Mr. Meehan added that other Authorities most likely had similar issues from the impact of the storm.

Mr. Meehan stated that he and other members of the Staff would be meeting with South Jersey Gas the following day to discuss future projects, such as injecting gas directly into the pipeline, as opposed to all of the Authority's gas going directly to the Cogen Facility. He mentioned that there have been issues in the past with burning all

of the gas that we generate; and having this type of project in place would mean that none of our gas would go to waste. He stated that this project was stalled for a while due to COVID-19, but he is happy that it is now moving forward.

In addition, he stated that the Plant has been battling with three issues. He stated there have been problems with the Cogen Facility staying online and blowing rupture disks; and it took about a week after the storm to get back online. He stated there has been a lot of back and forth with Foley regarding technical issues with some of the engines. Also, there have been issues with the UV and rotary drum thickener, which are mostly control-related issues, but both of these are directly tied to compliance so they are very serious issues that are taking a lot of time, effort, and money to fix.

Collection System O&M Update

Mr. Meehan stated he is glad to report that the rest of the boundaries and the marking of the main through the Rahway Park are now complete and this has been turned over to CDM Smith.

Mr. Meehan stated that Mr. Gencarelli has been staying on top of the Siphon cleaning and CCTV project that has been put out, and a pre-bid meeting is scheduled for September 2nd.

He also added that a meeting was held with Kenilworth and some of their professionals, as well as Commissioner Beiner, regarding their assessment. He explained that some technical issues with the metering were discussed; and Kenilworth is going to look into this further and possibly ask for a second meeting, which we will gladly accommodate.

Contract #175 – Tomar Construction Update

We will discuss this briefly in closed session.

Contract #190 – Rebuild of Caterpillar Engine #4

The Authority intends to award a contract to Foley, Inc. through its membership in the Sourcewell National cooperative. Dan Ward, Superintendent, recommends award of this contract in the amount of $526,610. The Purchasing Agent has reviewed the contract and concurs with the recommendation; therefore action is on the agenda under New Business.

Contract #2036 – Primepoint HRMS & Payroll System

We have received a proposal from Primepoint, LLC for its proprietary payroll system, Primepoint HRMS & Payroll. The proposal includes a one-time hardware and implementation fee of $5,718, and recurring fees of approximately $15,000 per year.

This will result in a savings of over $10,000 per year in payroll costs. Karen Musialowicz, Secretary-Treasurer, recommends awarding Contract #2036 to Primepoint, LLC for a three-year term and a total amount of $60,000. The Purchasing Agent concurs with the recommendation, and action is on the agenda under New Business.

Mr. Greet asked where the $10,000 in annual savings would be coming from. Mrs. Musialowicz stated this amount would be saved in payroll processing and reporting, for which we are currently paying about $26,000 per year through ADP. She explained that the Authority has had several issues with ADP over the past few months, and as a result, we have decided to switch companies.

Mr. Greet asked if ADP currently does the Authority's payroll off site; Mr. Meehan explained that the payroll data is entered into ADP's system by RVSA staff, and then ADP processes the payments. Mrs. Musialowicz added that the one-time hardware and implementation fees are for new timeclocks. Mr. Greet stated that it is important to pay close attention to proprietary systems, since prices seem to go up after a few years. Mr. Meehan replied that this is a good point; but overall, he believes this change will be good for the Authority.

Contract #2037 – NJHDG Technical Advisory Services

The Authority is a member of the New Jersey Harbor Dischargers Group (NJHDG). The Group engages various consultants to perform work on the NY Harbor Estuary. Bergen County Utilities Authority, the lead agency for this work, solicited and received a proposal from Great Lakes Environmental Commission (GLEC) for Technical Advisory work related to the Estuary. The total contract amount for the period through May 31, 2021 is $91,000, and Rahway Valley's share is 8.3% or $7,553. Anthony Gencarelli, Manager of Regulatory Compliance, recommends approval of the continued participation in the Group and award of Contract #2037 in the amount of $7,553; the Purchasing Agent concurs. Action to award the contract to Great Lakes Environmental Commission is on the agenda under New Business.

Biobot Sampling for Coronavirus

Mr. Meehan stated that there have been six or seven samples sent since May, with two non-detects, which could have resulted from bad samples. For the most part, he explained that the results are showing between 2,500 – 4,700 cases in our service area. He added that the CDC has been asking all wastewater treatment plants to participate, so it was good that the Authority got started with this early on.

EPA Grant – Anaerobic Digestion Improvements for Co-digestion

The application has been submitted and we are awaiting response. We will keep the Board informed of any updates.

Flow Rights Working Group
Recommendations to be provided by the Engineering Committee.

Contract #2025 – Furnish & Deliver Oxidation Catalyst Modules
One bid was received on August 6, 2020, as follows:

Vendor	Amount
Catalytic Combustion Corp. Bloomer, WI	$78,165

The bid was reviewed and found to be in order. Dan Ward, Superintendent, recommends awarding this contract to Catalytic Combustion Corporation in the amount of $78,165, and the Purchasing Agent concurs. Action to award is on the agenda under New Business.

Sewer Endorsements
The Authority received a Treatment Works Approval (TWA) Application from Mott MacDonald on behalf of New Jersey American Water, for property located at 200 Springfield Avenue in Springfield. The application is for the addition of a new PFAS Treatment System to the existing Springfield Station Water Treatment Plant. The proposed discharge from the property is 20,000 gpd (0.020 mgd) of flow.

The Authority also received a TWA Application from Guarriello & Dec Associates, LLC on behalf of Morris & Central, LLC for property located on Morris Avenue in Springfield. The application is for the construction of a four-and-a-half story building, consisting of 162 residential units and 32,306 square feet of commercial retail space. The proposed discharge from the property is 29,500 gpd (0.0295 mgd) of flow.

Both applications were reviewed by John Buonocore, Chief Engineer, and found to be in order. Actions approving the applications are on the agenda under New Business.

Mr. Lambe asked if the 20,000 gpd of PFAS would be passing through the Authority's Plant or would be removed completely. Mr. Meehan stated that this would be monitored by the IPP program. Mr. Matteson stated typically, the PFAS are absorbed by carbon which is then disposed of. Mr. Buonocore added that the Authority has an intern from NJIT who is currently working on a study on PFAS in wastewater; and she is going to share her findings with us once completed.

Monthly Reports
The Monthly Operations, Flow Rights, and User Charge Reports were received and forwarded to the Commissioners for review.

Report of Consulting Engineer

Howard Matteson, of CDM Smith, submitted the following report for work activities for the month of July 2020.

A. Retainer Services
During the period, CDM Smith prepared the monthly report for July 2020 and attended the July 2020 Board Meeting via video conference.

B. Miscellaneous Engineering Services
During the period, CDM Smith performed the following:

- Sludge Dryer Options – Finalized Sludge Dryer Options memorandum and submitted same to staff for review.
- Flow Rights Working Group – Continued coordination with Flow Rights Working Group.
- Digester Capacity Assessment – No activity during the period.
- Trunk Sewer Model – Finalized and submitted memorandum to staff on estimate of travel times. Also began development of separate memorandum on rainfall dependent inflow and infiltration (RDII) analysis.

Mr. Lambe asked if the model will be shared with the Commissioners prior to the next meeting. Mr. Matteson replied that it will hopefully be ready to distribute within the next week.

C. Digester Covers and Waste Gas Burner Replacement – Design, Bidding, and Construction
No activity during the period.

D. Riverwalk Siphon Rehabilitation
Mr. Matteson stated that CDM Smith has solicited a surveyor to complete this work.

E. Influent Bar Screen Replacement
During the period, CDM Smith performed the following:

- Finalized draft Basis of Design Report and are preparing same for submission to staff.

Report of General Counsel

Dennis Estis, General Counsel from the firm Greenbaum, Rowe, Smith & Davis, submitted the following report for the period July 16, 2020 through August 20, 2020.

1. Flow Rights
Prior to this meeting there was a second meeting of the Special Committee. The Committee will report during the meeting as to the status.

2. Local Contracts Law/Open Public Meetings Act
No change.

3. QDI Monitoring
We have yet to get a signed Agreement from QDI. I have sent its lawyer a much stronger e-mail.

4. Siphon – Rahway – Union County Park
No change.

5. Occidental Chemical
No change.

6. Metro Compliance
We will be transmitting an Order to Metro to Cease and Desist from any actions regarding the property in question and assessing substantial fines.

7. Tomar
I transmitted the proposed Settlement Agreement more than a month ago. Approximately two weeks ago I sent a reminder e-mail to Tomar's attorney. I received a response last week advising that he had no problem with the Agreement, but wanted to add two paragraphs, one non disparagement clause and one requiring us to give him a letter of satisfaction. We will discuss the settlement in closed session.

8. OUTFRONT Media Billboard Lease
I have sent an e-mail to Outfront giving them until the end of August to sign the revised Agreement or we will demand removal of the billboard as directed at last month's meeting. Mr. Meehan stated that the billboard company expressed that they are looking for some relief, as they have not been bringing in much income as a result of the pandemic. Mr. Estis stated that the most recent agreement sent to them did not include any price increase; we just need them to sign a new lease agreement as the current agreement is severely outdated.

9. H2M
I have had at least two conversations with H2M's attorney. We have reached agreement on everything except the indemnification language. I am hopeful that we can reach agreement on this by today's meeting.

Committee Reports

Chairman: Are there reports from any of the following Committees?

Committee	Chairman	02/2020 – 02/2021 Committee Members		
Engineering	Michael Furci	Frank Mazzarella	Louis Lambe	John Del Sordi
Finance	Michael Gelin	Frank Mazzarella	Stephen Greet	John Tomaine
Legal	John Tomaine	Robert Beiner	Michael Gelin	Edward Gottko
Personnel	Robert Rachlin	Louis Lambe	Stephen Greet	Michael Furci
Nominating	Robert Beiner	Robert Rachlin	John Del Sordi	Edward Gottko

Engineering Committee (Louis Lambe, Committee Member)
The Engineering Committee met earlier this evening to discuss the Work Group's recommendations regarding Flow Right monitoring and Excess Rental Charge calculations. Action approving the recommended changes is on the agenda under New Business.

Finance Committee (Michael Gelin, Committee Chairman)
The Finance Committee reviewed the Bills & Claims listing and action is on the agenda under Bills & Claims.

Legal Committee (John Tomaine, Committee Chairman)
No report.

Personnel Committee (Robert Rachlin, Committee Chairman)
No report.

Unfinished Business

None.

New Business

Mr. Lambe offered three resolutions.

1. **Resolution #20-33** – Changes to Flow Right Monitoring & Excess Rental Charge Calculations

   Mr. Mazzarella stated that at the advice of Clark's counsel, he will be voting against this, and requests a roll call vote.

   Mr. Tomaine stated that the analysis provided in Mr. Buonocore's email makes it appear that the time of travel suggestion does not carry any weight. Mr. Buonocore replied that using the time of travel will not have any impact on the assessments billed to the towns; rather, it will come into play when there are storm events. He explained that this change simply refines the current method, allowing for a more representative depiction of what is going on in the system.

Mr. Lambe stated that currently, storms can have negative or positive impacts on a town; and this change would enable anomalies from those events to be tossed out.

Mr. Tomaine stated that it sounds like this will only be pertinent during abnormal weather events; and Mr. Lambe confirmed. Mr. Tomaine suggested that the language in the resolution should be changed to be more representative of that. Mr. Buonocore clarified that time of travel will be used for regular readings as well. He stated that the current methods are generally adequate; however they are not representative during significant rain events.

Mr. Tomaine shared two concerns he has regarding assessments and exceedances. In regard to exceedances, he stated that the language in Section 9.2.2 of the 1995 Agreement is confusing, and is not reflective of what we have been doing. Section 9.2.3, he stated, was written specifically for Clark. He stated the Authors of the 1995 Agreement recognized the issues with exceedances which is why they decided to use a five-year moving average. Mr. Tomaine asked if something should be done in this area to reflect more accurate assessments. He then commented that handling exceedances like we have done for the past five years has been working out well.

Mr. Gelin asked why in the year 2020 we are still discussing flow rights as was done in the 1930s. He stated that there is a need to modernize the Authority's Agreement. Mr. Mazzarella stated that he agrees; as he feels the penalty charges are archaic. Mr. Estis reminded the Commissioners that they are deviating from the resolution at hand.

Mr. Harms asked if this resolution can be tabled if the Commissioners feel it is necessary; Mr. Estis confirmed that the Commissioners can either vote on this or table it.

Mr. Lambe mentioned that one of the questions at the Engineering Committee Meeting was regarding why this needs to get done sooner than later. He stated that Mr. Buonocore will soon have to calculate all of the exceedances; and the longer it takes to act, the more data Mr. Buonocore will need to calculate.

Mr. Tomaine stated that he would be in favor of tabling this. Mr. Buonocore pointed out that there is a recommendation in the memo for the Legal Committee to work on modernizing the Agreement; however that would require unanimous approval by all of the municipalities, so it could take years. He stated that this change should be done separate from the Agreement. He explained that since we are bound to flow rights for now, this change would help make the flow rights more equitable to all of the municipalities, making them more representative of real-world conditions.

Mr. Lambe explained that the current method for calculating penalties is far harsher; and moving forward with this change will only refine the current methods to eliminate extraneous data so that the towns are only paying Excess Rental Charges for true exceedances.

Mr. Greet stated that there are questions to be asked, so this recommendation should be further evaluated to see the true impact for all municipalities. He also stated that he does not agree that flow rights should be completely eliminated as some form of measurement is needed.

Mr. Gelin stated that he would like this resolution to eliminate flow rights. Mr. Meehan replied that this cannot be done without changing the 1995 Agreement, which is what the memo recommends having the Legal Committee look into. Mr. Gelin stated that other treatment plants do not have flow rights; and we should not have to abide by this requirement which was written a very long time ago. Mr. Buonocore replied that the reason why is because towns have paid for those flow rights. He stated that flow rights are physical property and are owned by the towns, and Rahway and Clark sometimes have issues getting their flow into the pipes because other towns are using more flow than they are supposed to.

Mr. Gelin asked if towns like Springfield and Woodbridge will be prevented from developing in the future because they no longer have capacity. He stated that this would not be satisfactory and therefore we need to figure out what can be done to get us into the 21st century. Mr. Meehan replied that the DEP has done this for many years and it is part of the rules and regulations. He explained that if a town does not have the ability to treat, or the purchased flow rights, they will have to do a capacity assurance plan. He stated that the Working Group's memo specifically asks that the Legal Committee works on updating the Agreement; but in order to get rid of flow rights, every town would have to agree.

Mr. Gelin stated that the Authority needs to think outside the box to accommodate developing towns such as Springfield and Woodbridge. Mr. Lambe replied that I&I is being worked into new permits; and the way to make room for more construction is to eliminate I&I. He stated that he would agree with eliminating flow rights; but for now, the Authority needs to move forward in the most equitable manner, which this resolution is attempting to do by making it a little fairer for all municipalities.

Mr. Mazzarella stated that the towns should not have to pay extra for exceedances; they should only have to pay for what they actually use. Mr. Meehan replied that this is exactly what is being recommended. Mr. Buonocore pointed out that page 9 of the memo states that the towns will only be charged for what they have actually used. He added that the current method is far more punitive, and the new process would be more realistic. For example, under the

current method, a storm event that happens overnight would count as two exceedances. He stated that the process of using a 15-minute interval would fix that, and will allow the excess rental charges to be more equitably distributed. Also, he mentioned that the Authority will still not collect any of these funds; the purpose is for the towns to use this money to fix their I&I problems. Until the Agreement can be changed, we are bound to following the flow rights as they are written. In the meantime, passing this resolution will go a long way in making it easier on the towns.

Mr. Meehan stated that the Working Group, a group of four people with over 100 years of combined experience in the field, has worked on this for the past two years. He stated that the Board has asked the group to come up with ways to make the flow rights more representative and the violations fairer, and they have done just that. He stated that they have communicated their suggested changes to the Commissioners several times over the past few months; and many revisions to the memorandum have been issued to address all of the concerns expressed by the Commissioners.

Mr. Tomaine stated that it seems the recommendation in the memo is only addressing the exceedance issue, which seems to be the driving force here, as oppose to the assessment calculation. He suggested it may be easier to amend only what needs to be amended in Article 9, as changing the entire Agreement would take a very long time.

Mr. Buonocore clarified that only items #1 and #2 of the recommendations are addressed in this resolution, as they can be done without changing the Agreement at all. The remaining recommendations, on the other hand, will require changes to the Agreement; which is why the Working Group recommends that a Legal Committee be formed to discuss this.

Mr. Gottko stated that he first got involved with the RVSA in 1979; and having lived through the 1995 Agreement process, this question of flow rights has been around for a very long time and is the third rail of politics. Mr. Estis agreed, stating that the 1995 Agreement came into effect as a result of a lawsuit filed by Scotch Plains. He stated that the Judge ordered all towns to settle by the next day, or otherwise they would have to endure a several week-long trial.

As there was no further discussion, the Chairman requested a roll call vote.

Mr. Mazzarella stated that Clark's opinion is that a unanimous vote is needed for this resolution, and he would be voting no until further clarification is provided. Mr. Estis advised that only a majority of those present is needed to pass this.

At the request of the Chairman, Ms. DeCarlo conducted a roll call vote.

Motion: Mr. Lambe
Second: Mr. Furci

As the vote was 9-1 with one absent, the motion was approved.

ROLL CALL VOTE					
Municipality	**Name**	**Ayes**	**Nays**	**Abstain**	**Absent**
Clark	Mazzarella		x		
Cranford	Lambe	x			
Garwood	Greet	x			
Kenilworth	Beiner	x			
Mountainside	Tomaine	x			
Rahway	Rachlin				x
Roselle Park	Harms	x			
Scotch Plains	Del Sordi	x			
Springfield	Furci	x			
Westfield	Gottko	x			
Woodbridge	Gelin	x			
TOTALS		**9**	**1**	**-**	**1**

RESOLUTION #20-33

WHEREAS, Section 8.1 of the 1995 Agreement of the Rahway Valley Sewerage Authority ("Authority") sets forth the rates of flow in millions of gallons per day that each Member Municipality has the right to use the various parts of the trunk sewer system; and

WHEREAS, Section 8.3 of the 1995 Agreement provides that the rates of flow allocated to the Member Municipalities are the maximum rates of flow permitted and no municipality shall have the right to exceed its rate in any part of the sewer for any period of time however brief; and

WHEREAS, Section 9.2.3 of the 1995 Agreement provides that Clark shall only be assessed an Excess Rental charge as described in Article 5 of a certain settlement agreement made as of the 1st day of September, 1994, by and among the Original Municipalities and the Authority ("Clark Settlement Agreement"); and

WHEREAS, the Authority has contracted with metering companies to provide meters throughout the collection system, monthly meter calibration and data analysis, and to report said flow data on 15-minute intervals; and

WHEREAS, calculations of the rates of flow for each Municipality for each fifteen (15) minute reading has failed to take into consideration the time of travel of the sewerage through the applicable Municipality; and

WHEREAS, CDM Smith, the Authority's consulting engineer, has developed a digital model of the Authority's trunk system, which model did not previously exist in order to be able to estimate the time of travel for the various segments of the trunk sewer system; and

WHEREAS, the time of travel of the sewage through a municipality constantly fluctuates as the flow increases and decreases; and

WHEREAS, Section 9.2.1 of the 1995 Agreement establishes that any Member Municipality that exceeds its authorized flow rights for any parts of ten (10) separate days in the preceding measuring year shall be assessed an Excess Rental Charge; and

WHEREAS, Section 9.2.2 of the 1995 Agreement provides that the Excess Rental Charge shall be assessed at the rate of $5,000.00 per annum per M.G.D.; and

WHEREAS, a Committee of the Authority consisting of a Commissioner, the Authority's Consulting Engineer, and staff members of the Authority was appointed by the Chair of the Authority in 2019 to study the current methodology for monitoring compliance with the Flow Rights; and

WHEREAS, the Committee issued a report dated August 18, 2020, which report has been reviewed by all of the Commissioners; and

WHEREAS, the Committee reviewed various methodologies for determining Flow Right exceedances and calculating Excess Rental Charges; and

WHEREAS, the Authority's General Counsel, upon review of the proposed changes in conjunction with the 1995 Agreement, specifically Articles VIII and IX, has advised the Authority that the revised methodology should not require an amendment to the 1995 Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that an estimated average time of travel for each meter pair be established and used to calculate more representative flow rates for each Member Municipality; and

BE IT FURTHER RESOLVED that the Authority will calculate the flow rates for each Member Municipality for each 15-minute interval utilizing the estimated time of travel; and

BE IT FURTHER RESOLVED that any 15-minute flow rate that exceeds a Member Municipality's authorized flow rights utilizing time of travel shall continue to result in a Flow Right Exceedance; and

BE IT FURTHER RESOLVED that the Authority recognizes that Excess Rental Charges based on the actual volume of flow measured in million gallons per day above a Municipality's flow rights are more reflective of the 1995 Agreement; and

BE IT FURTHER RESOLVED that the Excess Rental Charges that apply to the Township of Clark shall continue to be governed by the separate agreement between the Authority and Clark, dated September 1, 1994.

2. **Resolution #20-34** – TWA Application for 200 Springfield Avenue in Springfield

Motion: Mr. Lambe
Second: Mr. Furci

The motion was approved by those present.

RESOLUTION #20-34

WHEREAS, Mott MacDonald submitted a Treatment Works Approval Application on behalf of New Jersey American Water, for property located at 200 Springfield Avenue in Springfield, New Jersey; and

WHEREAS, the application is for the addition of a new PFAS Treatment System to the existing Springfield Station Water Treatment Plant; and

WHEREAS, the Contributory Flow calculation in the application has been reviewed by John Buonocore, Chief Engineer, and found to be in order; and

WHEREAS, the connection will generate an approximate discharge of 20,000 gpd (0.020 mgd) proposed increase in flow; and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

3. **Resolution #20-35** – TWA Application for Morris Avenue in Springfield

Motion: Mr. Lambe
Second: Mr. Furci

The motion was approved by those present.

RESOLUTION #20-35

WHEREAS, Guarriello & Dec Associates, LLC submitted a Treatment Works Approval Application on behalf of Morris & Central, LLC for property located on Morris Avenue in Springfield, New Jersey; and

WHEREAS, the application is for the construction of a four-and-a-half story building, consisting of 162 residential units and 32,306 square feet of commercial retail space; and

WHEREAS, the Contributory Flow calculation in the application has been reviewed by John Buonocore, Chief Engineer, and found to be in order; and

WHEREAS, the connection will generate an approximate discharge of 29,500 gpd (0.0295 mgd) proposed increase in flow; and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

Mr. Mazzarella offered three resolutions.

1. **Resolution #20-36** – Award Contract #2025 – Furnish & Deliver Oxidation Catalyst Modules to Catalytic Combustion Corporation

   Motion: Mr. Mazzarella
   Second: Mr. Greet

   The motion was approved by those present.

   RESOLUTION #20-36

   WHEREAS, the Rahway Valley Sewerage Authority ("Authority") solicited bids for Contract #2025 – Furnish & Deliver Oxidation Catalyst Modules For CO, VOCs, & HCHO Emissions, and received bids on August 6, 2020; and

   WHEREAS, the Authority received one bid, which was reviewed by the Purchasing Agent and found to be responsive and responsible; and

   WHEREAS, the sole bid was received from Catalytic Combustion Corporation of Bloomer, WI, for a total cost of $78,165.00; and

   WHEREAS, the Plant Superintendent recommends the award of this contract to Catalytic Combustion Corporation, and the Purchasing Agent concurs with the recommendation; and

   WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that the necessary funds for said contract are available in the 2020 Annual Budget.

   NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Rahway Valley Sewerage Authority hereby authorize the award of Contract #2025 – Furnish & Deliver Oxidation Catalyst Modules For CO, VOCs, & HCHO Emissions to Catalytic Combustion Corporation for a contract period through December 31, 2021, and a total amount of $78,165.00; and

   BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute said contract.

2. **Resolution #20-37** – Award Contract #190 – Caterpillar Engine #4 Rebuild to Foley, Inc.

   Motion: Mr. Mazzarella
   Second: Mr. Lambe

   The motion was approved by those present.

RESOLUTION #20-37

WHEREAS, the Rahway Valley Sewerage Authority ("Authority") was authorized by Resolution #15-24 to become a member of the National Joint Powers Alliance (NJPA), which is now formally known as Sourcewell; and

WHEREAS, Sourcewell is established as a public agency and serves agencies across the United States and Canada as a national municipal contracting agency; and

WHEREAS, the purpose of joining a national cooperative was to purchase various goods and services at a cost savings to the Authority; and

WHEREAS, the Authority Staff recommends entering into a contract with authorized dealer Foley, Incorporated pursuant to the proposal submitted by Caterpillar, Inc. for Sourcewell Contract #120617-CAT, for the purposes of rebuilding the #4 Caterpillar Engine; and

WHEREAS, the Authority desires to award Contract #190 for a one-year term in the amount of $526,610.25; and

WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that the necessary funds for said contract are available in the 2020 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Rahway Valley Sewerage Authority that the Executive Director be and is hereby authorized to execute a contract with Foley, Incorporated of 855 Centennial Avenue, Piscataway, NJ, 08855, through the Authority's Sourcewell membership, for a total contract amount not to exceed $526,610.25; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in accordance with law; and

BE IT FURTHER RESOLVED that a copy of this resolution will be maintained in the Office of the Purchasing Agent and made available for public inspection.

3. **Resolution #20-38** – Award Contract #2037 – NJHDG Technical Advisory Services to Great Lakes Environmental Commission

Motion: Mr. Mazzarella
Second: Mr. Furci

The motion was approved by those present.

RESOLUTION #20-38

WHEREAS, the Rahway Valley Sewerage Authority (Authority) previously engaged Great Lakes Environmental Commission (GLEC), Traverse City, MI, in conjunction with the New Jersey Harbor Dischargers Group (NJHDG) which the Authority is a member of, for work related to the NY Harbor Estuary; and

WHEREAS, Professional Services of this nature have been determined to be exempt from public bidding under Title 40A; and

WHEREAS, the Bergen County Utilities Authority has solicited and received a proposal under the New Jersey Local Public Contracts Law – Non-Fair and Open Process from GLEC in the amount of $91,000.00 to serve as the Technical Advisor for the period retroactive to June 1, 2020 through May 31, 2021; and

WHEREAS, the Authority's portion of the $91,000.00 is 8.3% or $7,553.00; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract have been budgeted for in the 2020 Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority award Contract #2037 – NJHDG Technical Advisory Services to Great Lakes Environmental Commission of Traverse City, MI to perform the services described herein at a cost not to exceed $7,553.00; and

BE IT FURTHER RESOLVED that a Contract for the services described herein be entered into and approved by the NJHDG and the Authority; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in Accordance with law.

Mr. Greet offered four resolutions.

1. **Resolution #20-39** – Approve 2019 Audit

Motion: Mr. Greet
Second: Mr. Lambe

The motion was approved by those present.

RESOLUTION #20-39

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2019, has been completed and will be filed with the State of New Jersey, Department

of Community Affairs, Division of Local Governments Services, Trenton, New Jersey pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Rahway Valley Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2019, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations" and has evidenced same by affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Secretary-Treasurer of the Rahway Valley Sewerage Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid affidavits, accompanied by a certified true copy of this resolution; and

BE IT FURTHER RESOLVED, that a Summary Synopsis of the Audit Report be published in accordance with law.

2. **Resolution #20-40** – Adopt Section 125 Cafeteria Plan document

Mr. Greet asked for clarification on this resolution. Mrs. Musialowicz stated that the Auditor had asked for a copy of this plan during the Annual Audit and we were unable to find any record of it. She stated that adopting this would validate the plan that has been in effect for at least 15 years so that we would now have a formal document on file. Mr. Greet asked what a cafeteria plan entails. Mrs. Musialowicz stated that this plan enables us to take pre-tax deductions from employees' pay to cover medical benefits, such as the FSA plan.

Motion: Mr. Greet
Second: Mr. Lambe

The motion was approved by those present.

RESOLUTION #20-40

WHEREAS, in accordance with Section 125 of the Internal Revenue Code, the Rahway Valley Sewerage Authority ("Authority") offers a Section 125 Cafeteria Plan ("Cafeteria Plan") to its employees; and

WHEREAS, the Authority has drafted a Cafeteria Plan document setting forth the terms for eligibility and utilization of the benefits set forth in the Cafeteria Plan.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Rahway Valley Sewerage Authority that they hereby approve and adopt the Cafeteria Plan document; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute said Cafeteria Plan document.

3. **Resolution #20-41** – Award Contract #2036 – Proprietary HR and Payroll System to Primepoint, LLC

Motion: Mr. Greet
Second: Mr. Del Sordi

The motion was approved by those present.

RESOLUTION #20-41

WHEREAS, the Rahway Valley Sewerage Authority (Authority) has a need to upgrade its current Human Resources and Payroll system; and

WHEREAS, the Authority has received a proposal from Primepoint, LLC of Mt. Holly, New Jersey, for the purchase of the Primepoint HRMS & Payroll System; and

WHEREAS, the Primepoint HRMS & Payroll System is comprised of proprietary computer hardware and software, which pursuant to N.J.S.A. 40A:11-5(1)(dd) is exempt from public advertising for bids, and therefore shall be awarded by resolution of the governing body; and

WHEREAS, the Authority wishes to enter into Contract #2036 – Primepoint HRMS & Payroll System with Primepoint, LLC based on the proposal submitted under a non-fair and open process; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Purchasing Agent has received a Business Entity Disclosure Certification and has certified a Determination of Value, thus permitting the award of this contract; and

WHEREAS, the proposal reflects a one-time hardware and implementation fee of $5,718.00, which includes all necessary hardware, configuration, data importation, and training; and

WHEREAS, the proposal includes recurring fees totaling an estimated $15,000.00 per year, which includes bi-weekly payroll processing, human resource management and support services, time and labor management, employee self-service web portal, benefit management, including ACA compliance and reporting, and other miscellaneous services on an as-needed basis, as further outlined in the proposal; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract will be made available in the respective Annual Budgets.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Rahway Valley Sewerage Authority hereby authorize the award of Contract #2036 – Primepoint HRMS & Payroll System to Primepoint, LLC for a term of three (3) years and a total amount not to exceed $60,000.00; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute said contract and related service agreement; and

BE IT FURTHER RESOLVED that a Notice of Award will be published in accordance with law.

4. **Resolution #20-42** – Authorizing an agreement with Union County to receive CARES Act funding

Motion: Mr. Greet
Second: Mr. Furci

The motion was approved by those present.

RESOLUTION #20-42

WHEREAS, the United States Congress has enacted the Coronavirus Aid Relief and Economic Security Act (the "CARES Act") for, among other reasons, providing relief for economic damage caused to states, counties and municipalities by the COVID-19 health crisis; and

WHEREAS, the County of Union has received CARES Act funds from the United States Treasury (the "Stimulus Funds") to be used to reimburse the County and municipalities and agencies within the County, including the Rahway Valley Sewerage Authority ("Authority"), due to economic damage caused by the COVID-19 health crisis; and

WHEREAS, the Freeholders of the County of Union have determined that it is in the best interest of the citizens of Union County to dedicate a share of the funding to reimburse municipalities for COVID-19 related costs and expenses under the Stimulus Funds through a reimbursement agreement; and

WHEREAS, the Authority wishes to enter into agreement with the County of Union to receive reimbursement from the Stimulus Funds of COVID-19 related costs and damages, to the extent available and applicable, in an amount not to exceed $658,898.29 for the period of March 1, 2020 through May 31, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Rahway Valley Sewerage Authority, in the County of Union, New Jersey that the Executive Director is hereby authorized to execute a Reimbursement Agreement with the County of Union according to the terms and conditions and in substantially the form attached hereto; and

BE IT FURTHER RESOLVED, that the Secretary-Treasurer of the Authority is hereby authorized to execute any and all additional documents necessary to effectuate the Reimbursement Agreement.

Bills and Claims

Mr. Gelin offered one motion.
Motion that the following bills and claims previously reviewed by the Finance Committee be ordered paid.

Motion: Mr. Gelin
Second: Mr. Mazzarella

The motion was approved by those present.

BILLS AND CLAIMS LISTING

BUILDING & EQUIPMENT FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
3266	08/20/20	CDM SMITH, INC.	140.2	798.00
3267	08/20/20	CRONCE CONSTRUCTION LLC	125.0	24,400.00
3268	08/20/20	DFFLM, LLC	136.0	51,656.00
3269	08/20/20	GREENBAUM, ROWE, SMITH & DAVIS	140.2	790.50
3270	08/20/20	LAKESIDE EQUIPMENT CORPORATION	140.3	19,073.00

Total Building & Equipment Fund Checks: 5
Total Void Checks: 0
Total Void Check Amount: $0.00
Total Building & Equipment Fund Checks Paid: $96,717.50

OPERATING FUND - MANUAL

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
336	07/22/20	RAHWAY VALLEY S.A. - PAYROLL	01/02	215,640.75
337	08/03/20	NJ STATE HEALTH BENEFITS	03/04	112,085.96
338	08/13/20	RAHWAY VALLEY S.A. - PAYROLL	01/02	212,298.23

Total Operating Fund Manual Checks: 3
Total Void Checks: 0
Total Void Check Amount: $0.00
Total Operating Fund Manual Checks Paid: $540,024.94

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
52251	08/03/20	DELTA DENTAL OF NEW JERSEY INC	03	4,726.40
52252	08/03/20	ELIZABETHTOWN GAS	22	1,343.19
52253	08/03/20	UGI ENERGY SERVICES, LLC	22	32.66
52254	08/03/20	VERIZON	27	1,111.48
52255	08/03/20	VERIZON WIRELESS	11	1,298.11
52256	08/03/20	VISION SERVICE PLAN	03	1,379.95
52257	08/03/20	WAGE WORKS INC.	03	95.00
52258	08/11/20	BANK OF AMERICA	18/27	2,245.13
52259	08/11/20	HOME DEPOT CREDIT SERVICES	32	998.23
52260	08/11/20	NJ MANUFACTURERS INSURANCE CO.	17	10,998.00
52261	08/11/20	NJ MOTOR VEHICLE COMMISSION	35	116.50
52262	08/11/20	PURCHASE POWER	48	442.19
52263	08/13/20	BGIA, INC.	17	36,013.00
52264	08/20/20	ACME INDUSTRIAL, INC.	32	9,855.00
52265	08/20/20	A.C. SCHULTES	32	10,033.00
52266	08/20/20	ADP, LLC.	16	2,218.70
52267	08/20/20	ADS LLC	30	26,572.00
52268	08/20/20	AIRMATIC COMPRESSOR SYSTEMS	28	531.00
52269	08/20/20	A&K EQUIPMENT COMPANY	32	234.44
52270	08/20/20	ALL AMERICAN SEWER SERVICE INC	21/32	5,817.50
52271	08/20/20	ACV ENVIRO APV	40	1,199.41
52272	08/20/20	AMERICAN WEAR	32	8,266.40
52273	08/20/20	AMERIGAS	32	413.38
52274	08/20/20	APPROVED FIRE PROTECTION CO.	31	3,036.96
52275	08/20/20	ATLANTIC ANALYTICAL LABORATORY	41	2,150.00
52276	08/20/20	ATLANTIC COMMUNICATION	31	1,449.30
52277	08/20/20	BELL MOTORS, INC.	35	1,023.85
52278	08/20/20	BGIA, INC.	17	90,718.08
52279	08/20/20	BIOBOT ANALYTICS, INC	32	2,520.00
52280	08/20/20	BOWCO LABORATORIES, INC.	32	63.00
52281	08/20/20	BRIDGESTONE HOSEPOWER, LLC	32	2,346.98
52282	08/20/20	BUYWISE AUTO PARTS	35	185.52
52283	08/20/20	CDM SMITH, INC.	05/06	4,871.17
52284	08/20/20	CANON FINANCIAL SERVICES, INC.	16	1,504.66
52285	08/20/20	CDW GOVERNMENT, INC.	27	699.84
52286	08/20/20	CITY OF RAHWAY - UNITED WATER	33	14,925.46
52287	08/20/20	COLDSTAT REFRIGERATION	40	235.00
52288	08/20/20	CONFIRES FIRE PROTECTION	31	2,504.56
52289	08/20/20	DELL MARKETING L.P.	27	2,757.67

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
52290	08/20/20	ELIZABETHTOWN GAS	22	25,653.04
52291	08/20/20	ENVIROLUTIONS LLC	32	1,811.00
52292	08/20/20	ENVIRONMENTAL RESOURCE ASSOC.	40	295.63
52293	08/20/20	EXCEL MICRO	27	540.00
52294	08/20/20	IEP TECHNOLOGIES, LLC	28	2,370.00
52295	08/20/20	FERGUSON ENTERPRISES, LLC	32	3,251.00
52296	08/20/20	FIREFIGHTER ONE LLC	31	443.33
52297	08/20/20	FISHER SCIENTIFIC	40	5,275.23
52298	08/20/20	FLEXLINE	32	565.00
52299	08/20/20	FREEHOLD WELDING, INC	32	1,360.00
52300	08/20/20	GLOBAL INDUSTRIAL EQUIPMENT CO	31	1,333.99
52301		VOIDED-PRINTED ON TWO CHECKS		0.00
52302	08/20/20	GRAINGER	28/31/32/42	10,940.14
52303	08/20/20	GREENBAUM, ROWE, SMITH & DAVIS	07	1,595.00
52304	08/20/20	HACH COMPANY	40	1,107.54
52305	08/20/20	HAWKINS, DELAFIELD & WOOD LLP	08	856.17
52306	08/20/20	HAYES PUMP INC.	32	5,567.00
52307	08/20/20	IDEXX DISTRIBUTION INC.	40	247.42
52308	08/20/20	INTELEPEER CLOUD COMMUNICATION	11	439.21
52309	08/20/20	INTERNATIONAL TIRE & PARTS	35	198.00
52310	08/20/20	XYLEM WATER SOLUTIONS USA, INC	32	328.36
52311	08/20/20	JERSEY ELEVATOR COMPANY INC.	32	378.15
52312	08/20/20	JET VAC EQUIPMENT, LLC	42	52.00
52313	08/20/20	JRM MEDICAL SERVICES, INC.	40	1,802.50
52314	08/20/20	LABORATORY SALES & SERVICE LLC	40	378.00
52315	08/20/20	LUBENET, LLC	32	924.98
52316	08/20/20	MADSEN & HOWELL, INC.	31	1,309.00
52317	08/20/20	LAUREN MAFFIA	31	125.00
52318	08/20/20	MAIN POOL & CHEMICAL INC	29	3,168.00
52319	08/20/20	MCMASTER-CARR SUPPLY CO.	32	2,325.32
52320	08/20/20	MECHANICAL SERVICE CORP.	32	497.50
52321	08/20/20	MEDICAL EXPRESS	31/32	2,759.40
52322	08/20/20	MIDDLESEX WATER COMPANY	33	1,301.88
52323	08/20/20	MILLER AND CHITTY CO., INC.	32	1,200.00
52324	08/20/20	MIRACLE CHEMICAL COMPANY	29	2,957.50
52325	08/20/20	MOTION INDUSTRIES, INC.	32	479.09
52326	08/20/20	MOYE HANDLING SYSTEMS, INC.	31	647.19
52327	08/20/20	MRI SERVICES	32	189.92
52328	08/20/20	NAVITEND	27	316.25
52329	08/20/20	MUNICIPAL MAINTENANCE CO.	32	11,930.00
52330	08/20/20	COLOGIX	11	294.00
52331	08/20/20	NICHEM CORPORATION	28	11,376.00
52332	08/20/20	NJ ADVANCE MEDIA	12	134.85
52333	08/20/20	NJ STATE LEAGUE	13	25.00
52334	08/20/20	NSI LAB SOLUTIONS, INC	40	1,274.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
52335	08/20/20	OPTIMUM CONTROLS CORP.	28	1,767.00
52336	08/20/20	OFFICE CONCEPTS GROUP, INC.	13/27/31/32/49	7,663.60
52337	08/20/20	ONE CALL CONCEPTS, INC.	32	14.30
52338	08/20/20	ONE PACK, LLC	31	5,390.00
52339	08/20/20	PETROCHOICE LUBRICATION	32	196.68
52340	08/20/20	PITNEY BOWES INC.	48	182.61
52341	08/20/20	POLYDYNE INC.	23	22,345.00
52342	08/20/20	PRAXAIR DISTRIBUTION, INC.	32	558.05
52343	08/20/20	PRECISION ELECTRIC MOTOR WORKS	32	9,463.40
52344	08/20/20	PSE&G COMPANY	19	88,211.84
52345	08/20/20	PUMPING SERVICES, INC.	32	9,464.77
52346	08/20/20	QUALITY CONTROLS, INC.	32	9,117.55
52347	08/20/20	RADWELL INTERNATIONAL, INC.	28	406.50
52348	08/20/20	RARITAN SUPPLY	32	828.37
52349	08/20/20	RICHARD LUCAS CHEVROLET	32	99.47
52350	08/20/20	RYAN HERCO FLOW CONTROL SYSTEM	32	3,021.28
52351	08/20/20	SAKER SHOPRITES, INC.	32/40	45.84
52352	08/20/20	SANDER MECHANICAL SERVICE LLC	40	742.50
52353	08/20/20	SCIENTIFIC WATER CONDITIONING	32	565.00
52354	08/20/20	SERVICE WORKS, INC.	27	634.00
52355	08/20/20	SHERWOOD-LOGAN & ASSOCIATES	32	970.00
52356	08/20/20	SPRUCE INDUSTRIES, INC.	32	616.86
52357	08/20/20	STORR TRACTOR COMPANY	32	248.58
52358	08/20/20	SUNBELT RENTALS	32	560.56
52359	08/20/20	THE BANK OF NEW YORK MELLON	09	3,300.00
52360	08/20/20	THOMAS SCIENTIFIC	40	447.37
52361	08/20/20	TOLLS BY MAIL	15	21.00
52362	08/20/20	TRI-STATE BEARING - DIV OF	32	2,293.18
52363	08/20/20	TURTLE & HUGHES INC.	32	15,247.44
52364	08/20/20	UGI ENERGY SERVICES, LLC	22	23,298.84
52365	08/20/20	UNITED SITE SERVICES	31	506.65
52366	08/20/20	UNITED STATES PLASTIC CORP.	40	118.92
52367	08/20/20	UNUM LIFE INSURANCE COMPANY	03	2,364.55
52368	08/20/20	USA BLUEBOOK	41	552.64
52369	08/20/20	VERIZON	27	1,665.14
52370	08/20/20	VERIZON	11	459.28
52371	08/20/20	W. A. BIRDSALL & CO.	32	2,028.07
52372	08/20/20	WAGE WORKS INC.	03	95.00
52373	08/20/20	WASTE MANAGEMENT OF NEW JERSEY	25/26	27,440.25
52374	08/20/20	WB MASON COMPANY, INC.	13/32	2,853.55
52375	08/20/20	WEINER LAW GROUP LLP	08	2,686.00
52376	08/20/20	KEVIN WIATER	31	80.00
52377	08/20/20	WINDSTREAM COMMUNICATIONS	11	1,565.04
52378	08/20/20	YRC	32	356.34

Total Operating Fund Checks: 127
Total Void Checks: 1
Total Void Check Amount: $0.00
Total Operating Fund Checks Paid: $617,448.33

OPERATING FUND	**0-01**	**$1,157,473.27**
BUILDING & EQUIPMENT FUND	**0-02**	**$96,717.50**
TOTAL OF ALL FUNDS:		**$1,254,190.77**

Mr. Harms opened the floor to the Public for questions or comments
None.

Mr. Meehan stated that there are surplus funds of approximately $600,000 that Mrs. Musialowicz would like to move to the Authority's Capital Replacement Fund. Mr. Estis asked if a resolution would be needed and Mrs. Musialowicz stated that she would bring one to the Board at the following meeting. Mr. Lambe asked for a summary of what will be proposed. Mrs. Musialowicz explained that there is an additional $635,000 available in unrestricted funds on top of the funds that were budgeted in the Capital Fund. She recommended that this money be moved directly to the Capital Replacement Fund, so that projects can continue to flow once the money in the 2020 Capital Budget is used up. She stated that so far this year we have allocated $1.3 million to capital projects; however, we do not want to take any more loans until the Authority's debt service drops, which will not happen until 2024.

Mr. Greet asked where the $600,000 reimbursed by the CARES Act will go. Mrs. Musialowicz stated that this money will reimburse the additional funds paid out of the Salary and Wages and other expense lines that were not anticipated in the 2020 Budget. Mrs. Musialowicz stated that the total surplus from the 2020 Budget will help to offset costs in the 2021 Budget.

Mr. Gelin asked if the municipalities would be made aware of the surplus in the budget. Mrs. Musialowicz stated that it would not necessarily go back to the towns; instead the Board decides how it is applied toward the following budget year. Mr. Meehan stated that if the surplus was applied back to the assessments, it would most likely be needed in the following year's budget.

Mr. Harms asked Mrs. Musialowicz to put a resolution together for the Board's consideration at the next meeting.

Closed Session

Mr. Greet made a motion to close the meeting at 7:11 p.m. for discussion regarding the Tomar claim. The motion was second by Mr. Lambe, and approved by those present.

Mr. Furci made a motion to return to the regular order of business at 7:14 p.m. The motion was second by Mr. Lambe, and approved by those present.

Return to Regular Order of Business

Is there any action based on what was discussed in Closed Session?

Mr. Harms stated that the group had a good discussion on the Flow Rights Violations earlier, and thanked everyone for sharing their comments.

Adjournment

As there was no further business, on motion of Mr. Furci, second by Mr. Lambe, the meeting adjourned at 7:15 p.m. The motion was approved by those present.

Chairman

Andrea DeCarlo

Andrea DeCarlo, Board Secretary

Attachments:
Flow Rights Report 07/2020
User Charge Report 07/2020