

RAHWAY VALLEY SEWERAGE AUTHORITY
Finance Committee Meeting Minutes – November 12, 2020

Michael Gelin, Finance Committee Chairman, called the meeting to order at 5:31 p.m., and asked that the recorder be turned on.

The Chairman read the statement on "Open Public Meetings Law"

In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting was forwarded to the Star Ledger, the Home News Tribune, and the Clerk of each of the eleven member municipalities on February 27, 2020. As this is a Committee Meeting, no action will be taken.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time. ... Hearing no objections, we shall proceed with our scheduled meeting.

The Chairman requested a salute to the flag and a moment of silence for all of the division in our country.

Roll Call

The following members were present (via Conference Call):

Robert M. Beiner	for the Borough of Kenilworth
John J. Del Sordi Jr.	for the Township of Scotch Plains
Michael J. Gelin	for the Township of Woodbridge
Edward Gottko	for the Town of Westfield
Stephen D. Greet	for the Borough of Garwood
Loren Harms	for the Borough of Roselle Park
Louis C. Lambe	for the Township of Cranford
Frank G. Mazzarella	for the Township of Clark
Robert Rachlin	for the City of Rahway
John J. Tomaine	for the Borough of Mountainside

The following member was absent:

Michael Furci	for the Township of Springfield
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The following were also present:

James J. Meehan	Executive Director
Karen Musialowicz	Secretary-Treasurer
Andrea DeCarlo	Purchasing Agent/Board Secretary
Dan Ward	Superintendent
John Buonocore	Chief Engineer/Asst. Superintendent
Anthony Gencarelli	Manager of Regulatory Compliance
Janet Thevenin	Environmental Compliance Supervisor
Dennis Estis, Esq.	General Counsel – Greenbaum, Rowe, Smith
Howard Matteson	Consulting Engineer – CDM Smith

New Business

The Bills and Claims list has been reviewed, and action to approve will be on the Regular Meeting agenda under Bills and Claims.

Mr. Gelin asked what the check for A Touch of Italy is for since the Board Meetings have been taking place remotely. Mr. Meehan explained that the Staff has been physically present at all of the meetings, so we have been ordering a smaller amount than usual for those who have to stay late. Mr. Gelin asked if there is a standing resolution allowing for food to be ordered. Mr. Estis stated that this is not necessary as long as the expenses are budgeted for. Mrs. Musialowicz stated that the Authority is required to disclose all catering expenses in the State budget.

Mr. Greet asked what the check for The Anderson Company is for. Mr. Meehan stated that the Authority purchases dedusting oil for the Dryer from this company. He added that we have not purchased from them in some time, but Waste Management recommended that we use this product once again since we were experiencing issues with the dried sludge and land application.

Adjournment

As there was no further business, on motion of Mr. Rachlin, second by Mr. Mazzarella, the meeting adjourned at 5:39 p.m. The motion was approved by those present.

Chairman

Andrea De Carlo
Andrea DeCarlo, Board Secretary