

RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes – Regular Meeting held December 15, 2022

- Communications
OPRA Requests from Charles Jones LLC and Deltek

- Approval of Minutes
November 10, 2022 Finance Committee and Regular Meetings

- Treasurer’s Report
Report for October 2022

- Executive Director’s Report
Sewer Endorsements, Municipal Reports, and the status of various contracts

- Report of Consulting Engineer
Overview of engineering matters

- Report of General Counsel
Overview of legal matters

- Committee Reports
Reports were given by the Finance and Personnel Committees.

- Unfinished Business
None

- New Business
The following actions were taken: Designating the Authority’s Banks for the 2023 year; Authorizing the Secretary-Treasurer to make investments on the Authority’s behalf in 2023; Authorizing of 2023 State Contract purchases; Appointing the Purchasing Agent as the Authority’s Public Agency Compliance Officer (P.A.C.O.) for the 2023 year; Appointing Amanda Hoff, Accounts Payable Coordinator, as Temporary Purchasing Agent; Endorsement of a TWA Application for the Township of Woodbridge; Approving the second phase of IPP succession plan; Approving Change Order #1 for Contract #199A with J. Fletcher Creamer & Son.

- Bills & Claims

OPERATING FUND	01	\$1,825,724.71
BUILDING & EQUIPMENT FUND	02	<u>\$156,482.61</u>
TOTAL OF ALL FUNDS:		\$1,982,207.32

RAHWAY VALLEY SEWERAGE AUTHORITY
Regular Meeting Minutes – December 15, 2022

The Chairman, Frank Mazzarella, called the meeting to order at 5:34 p.m.

The Chairman read the statement on “Open Public Meetings Law”

In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting was forwarded to the Star Ledger, the Home News Tribune, and the Clerk of each of the eleven member municipalities on February 24, 2022.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time. Hearing no objections, we shall proceed with our regularly scheduled meeting.

Roll Call

The following members were present: (*via Zoom Video Conference)

*Frank G. Mazzarella	for the Township of Clark
*Chris Kolibas	for the Township of Cranford
*Stephen D. Greet	for the Borough of Garwood
*Robert M. Beiner	for the Borough of Kenilworth
*Michael Furci	for the Township of Springfield
*Robert Rachlin	for the City of Rahway
*Loren Harms	for the Borough of Roselle Park
*Raymond Szpond	for the Township of Scotch Plains
*Edward Gottko	for the Town of Westfield
*Michael J. Gelin	for the Township of Woodbridge

The following member was absent:

John J. Tomaine	for the Borough of Mountainside
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The following were also present: (*via Zoom Video Conference)

James J. Meehan	Executive Director
Karen Musialowicz	Secretary-Treasurer
Doug Reno	Superintendent
Andrea DeCarlo	Purchasing Agent/Board Secretary
*John Buonocore	Assistant Director/Chief Engineer
Anthony Gencarelli	Manager of Regulatory Compliance
Janet Thevenin	Manager of Regulatory Compliance
Brett Howard	Health & Safety Coordinator
Karen Lesane	Office Assistant
*Dennis Estis	General Counsel – Greenbaum, Rowe, Smith
*Howard Matteson	Consulting Engineer – CDM Smith

Communications

An OPRA Request regarding a property in Kenilworth was submitted by Charles Jones LLC on November 17th and replied to the following day. Another request was received on November 22nd from Charles Jones LLC regarding billing for a property in Kenilworth and was replied to the same day.

An OPRA Request for Contract #2232 bid results was received from Deltek, Inc. on December 12th and replied to the following day.

Approval of Minutes

Mr. Beiner made a motion, second by Mr. Gelin, to approve the minutes of the Finance Committee and Regular Meetings held November 10, 2022. The motion was approved by those present, with the exception of Mr. Furci, who abstained.

Report of Treasurer

A report was forwarded to the Commissioners for the month of October 2022.

Mr. Gelin asked for an explanation for budget line item #1 (Salary and Wages) being \$1.2 million less, and stated that there are other unexpended amounts listed as well. Ms. Musialowicz explained that this report is as of October 31st. Mr. Gelin stated that the amount makes sense now, and asked if the reports are always three months behind. Ms. Musialowicz explained that she is usually two months behind because we have to wait to receive the bank statements.

Report of Executive Director

Mr. Meehan expressed that he appreciates everyone’s patience in allowing us to have this meeting by video and that it was a good move because we have eleven people on our staff out sick with COVID. Mr. Meehan also stated that we are very close to having management man the shifts.

The following Sewer Treatment Endorsements were processed since the last meeting. A copy of the log sheet with additional information regarding these applications has been distributed for your reference.

2022 Treatment Endorsement Permits 0-1999 gpd							
RVSA Number				Date	Applicant's Name		Municipality
2698	-	22	WB	11/17/22	Flavor Materials International		Woodbridge
2699	-	22	WF	11/22/22	Little Bear Builders LLC		Westfield
2700	-	22	WF	11/22/22	Little Bear Builders LLC		Westfield
2701	-	22	RW	12/02/22	Edison Lozano Gomez		Rahway
2702	-	22	WF	12/02/22	Palit Construction		Westfield
2703	-	22	RW	12/06/22	Fernando Zumba		Rahway
2704	-	22	WB	12/06/22	Navin Hadge		Woodbridge
2705	-	22	WF	12/08/22	Pupa Homes LLC		Springfield
2706	-	22	MT	12/08/22	Ralph Baione		Mountainside

Municipal Monthly Collection System Reports

The following Reports were received since the last regular meeting:

- Clark – October 2022
- Cranford – November 2022
- Garwood – November 2022
- Kenilworth – October/November 2022
- Mountainside – November 2022
- Rahway – November 2022
- Scotch Plains – November 2022
- Springfield – November 2022
- Westfield – October/November 2022
- Woodbridge – November 2022

Mr. Meehan reported that our letters to the townships are working and we are doing much better with receiving the collection system reports.

Plant O&M Update

Mr. Meehan reported that most things are going well, with the exception of the additional problems we are having with food waste. The food waste feed lines were completely clogged twice and All-American Sewer services performed extensive repeated jetting on the lines, as a result of inorganic contaminants in the food waste. Mr. Meehan discussed this with Waste Management and we are working on a remedy. He stated that hopefully we should be back online soon and he will give an update at the next meeting.

Collection System O&M Update

Ms. Thevenin reported that we are closing out invoices and completing all end of the year stuff.

Alternative/Special Projects

Since this matter involves ongoing negotiations, an update will be provided in Closed Session.

COVID-19 Wastewater Sampling & Analysis

Mr. Meehan reported that last week's samples showed 60% of the amount of cases during this time last year and showed a definite upswing, however yesterday's report showed a slight decline so maybe we have seen the worst of it. Mr. Meehan stated he will need another report to see if the trend continues and will give an update next month.

Sewer Connection

The Authority received a Treatment Works Approval (TWA) Application from Langan Engineering and Environmental Services, Inc. on behalf of Woodmont Metropark Urban Renewal, LLC and Woodmont Senior Living, LLC, for property located at 186 Wood Avenue South in Woodbridge Township. The application is for the construction of a 300-unit residential apartment building and a senior living building consisting of 70 independent living units and 98 assisted living beds. The proposed discharge from the property is 110,260 gpd (0.110 mgd) of flow. The application was reviewed by John Buonocore and found to be in order; and action authorizing the endorsement is on the agenda.

Monthly Reports

The Monthly Operations, IPP, Flow Rights, and User Charge Reports were received and forwarded to the Commissioners for review.

Report of Consulting Engineer

Howard Matteson, Consulting Engineer from the firm CDM Smith, submitted the following report for work activities for the month of November 2022 and through the date of this report.

A. Retainer Services
 During the period, CDM Smith prepared the monthly report for November 2022 and attended the November 2022 Board Meeting.

B. Miscellaneous Engineering Services
 During the period, CDM Smith performed the following:

- Woodbridge Spur – Continued coordination with J. Fletcher Creamer (JFC) on removal of excess soil. Processed pay application #5.

Mr. Matteson stated that this project is ending and there are just some minor things left to do.

C. Influent Bar Screen Replacement
 During the period, CDM Smith performed the following:

- Coordinated with staff to provide information to NJIB related to funding of Main Influent Pump VFDs through the North Jersey Wastewater Cooperative.
- Coordinated with staff to schedule preconstruction meeting with Contractor (CMS Construction), which was held December 12, 2022.

D. Woodbridge Spur Permitting

- Coordinated with staff and Counsel to connect with property owner of Lot 10 (329 New Brunswick Ave) to obtain Property Owner Certification.

Mr. Matteson stated that pretty much everything is ready to go and he’s anticipating this being closed out in the next week.

Report of General Counsel

Dennis Estis, General Counsel from the firm Greenbaum, Rowe, Smith & Davis, submitted the following report for the period November 10, 2022 through December 15, 2022.

1. Revisions to the Underlying Agreement
 I know that nine of the Municipalities have adopted the necessary Ordinance, including Roselle Park which was adopting it on second reading tonight. I don’t know if Westfield has completed the adoption.
2. Excess Flow Rights
 A letter went to Springfield Municipal Clerk advising her of the excess rental charge of \$2,339.50. It went out to her earlier this week and I am waiting for a response.
3. Local Contracts Law/Open Public Meetings Act No change.

4. Siphon - Rahway – Union County Park
It appears that the indemnification issue is probably resolved. We are just waiting to have a final discussion with Green Acres before sending the document to Union County.
5. Occidental Chemical No change.
6. Metro Compliance
No change.
7. By-Law Revisions & Resolutions No change.
8. Merck in Kenilworth
No change.
9. Easement for Woodbridge Spur Repair
We were only missing the easement from one property owner. However, we discovered in November that the property had been sold and we are trying to speak with either the new owner or the attorney for the new owner. Howard has been helpful in trying to identify the owner based upon the person who was in charge of the sewerage pumping station serving the subject property.
10. Quala / QDI
Last month we agreed to extend the Access Agreement another two (2) years. The Third Amendment was executed last month and is dated November 30, 2022, which means that it will run out November 29, 2024. Langan Engineering is scheduled to come on the property between December 6 and December 15, 2022.
11. Replacement of Bar Screens
In conjunction with the project to replace bar screens at the Headworks facility, the Authority needs to replace the VFD's and it is looking to purchase and install these through the Passaic Valley Sewerage Commission's Co-Op. In order to do this, a letter opinion is required from me. Earlier this week I provided such a letter to John Buonocore and Howard Matteson.

Mr. Estis stated we will have to hold off on sending the letter until the resolution is passed. Mr. Buonocore suggested that he, Mr. Estis and Mr. Matteson have a conference call tomorrow to discuss this matter.

Committee Reports

Chairman: Are there reports from any of the following Committees?

Committee	Chairman	02/2022 – 02/2023 Committee Members		
Engineering	Edward Gottko	Michael Furci	Stephen Greet	Raymond Szpond
Finance	Loren Harms	Michael Gelin	Chris Kolibas	Robert Rachlin
Legal	John Tomaine	Robert Beiner	Michael Furci	Robert Rachlin
Personnel	Michael Gelin	Edward Gottko	Loren Harms	Raymond Szpond
Nominating	Robert Rachlin	Michael Furci	Chris Kolibas	John Tomaine
Public Relations/Media	Stephen Greet	Robert Beiner	Michael Gelin	Edward Gottko

Engineering Committee (Edward Gottko, Committee Chairman)

No report.

Finance Committee (Loren Harms, Committee Chairman)

The Finance Committee met earlier this evening to review the Bills & Claims; and action approving same is on the agenda under Bills & Claims.

Legal Committee (Robert Beiner, Committee Member)

No report.

Personnel Committee (Michael Gelin, Committee Chairman)

A Personnel Committee meeting was held earlier this evening to discuss the second phase of the IPP Succession Plan. Action regarding same is on the agenda under New Business.

PR/Media Committee (Stephen Greet, Committee Chairman)

No report.

Unfinished Business

None.

New Business

Mr. Harms to offer three resolutions:

- Resolution #22-64** – Designating the Authority's Banks for the 2023

Motion: Mr. Harms
Second: Mr. Rachlin

The motion was approved by those present.

RESOLUTION #22-64

WHEREAS, the State of New Jersey Statutes provide that a Resolution be adopted by Public Bodies each year designating depositories for funds.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that the following banks and any other qualified bank hereafter named is designated as the depository of funds of the said organization for the year 2023:

Northfield Bank
Edison, NJ

NJ Cash Management Fund
Trenton, NJ

BNY Mellon
Woodland Park, NJ

OceanFirst Bank
Westfield, NJ

2. **Resolution #22-65** – Authorizing the Secretary-Treasurer to make investments on the Authority’s behalf in 2023

Motion: Mr. Harms
Second: Mr. Greet

The motion was approved by those present.

RESOLUTION #22-65

WHEREAS, the Rahway Valley Sewerage Authority (“Authority”) is a corporate public body created pursuant to N.J.S.A. 40:14A-1 et seq.; and

WHEREAS, the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq., permits public entities including sewerage authorities to invest monies in their possession by the purchase of certain types of securities as described in N.J.S.A. 40A:5-15.1; and

WHEREAS, N.J.S.A. 40A:5-15.1 requires that no securities be purchased unless authorized by the Authority; and

WHEREAS, the Authority seeks to empower its Secretary-Treasurer with the power to make such purchases, i.e. investments that are in the best interest of the Authority and are permitted by New Jersey law.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it hereby authorizes the Secretary-Treasurer of the Authority to make investments on behalf of the Authority by only purchasing securities permitted to be purchased under N.J.S.A. 40A:5-15.1, Sections 105, 508, and utilizing monies that are in the possession of the Authority and available for such purpose of the applicable items.

3. **Resolution #22-66** – Authorizing purchases through NJ State Contract and Cooperative Vendors

Motion: Mr. Harms
Second: Mr. Rachlin

The motion was approved by those present.

RESOLUTION #22-66

WHEREAS, the Rahway Valley Sewerage Authority ("Authority") has a need to purchase goods and services in a timely manner, and in accordance with N.J.S.A. 40A:11-12, may, without advertising for bids, purchase goods or services through contracts authorized by the State of New Jersey and/or Cooperative Purchasing Programs; and

WHEREAS, the below listing represents vendors who have been awarded State and Cooperative contracts that may be of use to the Authority and therefore, the Authority desires to enter into contracts with the listed vendors on an as-needed basis which is consistent with a Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Rahway Valley Sewerage Authority hereby authorize the use of the below-listed vendors during calendar year 2023 by way of executing purchase orders, which shall be subject to the conditions applicable to the respective contracts.

Vendor	Commodity/Service	Contract
A&K Equipment Company	Snow Plow Parts	88273
A&M Industrial Supply	Pipe, Fittings, Valves, etc.	NJWCPS-B305-A2
Atlantic Communications	Radio Communications Equipment & Accessories	83917
Bank of America NA	Purchasing Card Services	84675
CDW Government LLC	Computer Equipment, Peripherals & Related Services	40166
CDW Government LLC	Software Licensing & Related Services	20-TELE-01511
David Weber Oil Company	Automotive Lubricants (Engine/Gear oils, Greases, etc.)	20-FLEET-01343
Dell Marketing LLP	Software Licensing & Related Services	20-TELE-01510
Dell Marketing LLP	Computer Equipment, Peripherals & Related Services	19-TELE-00656
Fastenal Company	Industrial/MRO Supplies & Equipment	19-FLEET-00565
GenServe Inc.	Generator Maintenance & Repair	MCCPC-46
Global Industrial	Material Handling/Production Supplies	R-211402
GovConnection Inc.	Computer Equipment, Peripherals & Related Services	40166
Grainger, Inc.	Industrial/MRO Supplies & Equipment	19-FLEET-00566
Graybar Electric Company	Cabling Products and Services	85151
Hach Company	Environmental Testing Instruments	21-FOOD-01684
Home Depot	Walk-in Building Supplies	18-FLEET-00234
Linde Gas & Equipment	Gases (Medical/Specialty/Industrial)	83290
Longo Electrical-Mechanical	Repair and Replace Pumps & Motors	NJWCPS-B331-11
McCloskey Mechanical	HVAC, Plumbing & Boiler Services	HCESC-SER-21
Morton Salt Company	Rock Salt/Treated Salt	20-FLEET-01519
Motion Industries	Facility MRO Products & Services	S-121218-MII
Municipal Maintenance Co.	Repair and Replace Pumps & Motors	NJWCPS-B331-4
Precision Electric	Repair and Replace Pumps & Motors	NJWCPS-B331-8
Pumping Services	Furnish and Deliver Manufacturers Parts & Equipment	NJWCPS-B270-2
Pumping Services	Repair and Replace Pumps & Motors	NJWCPS-B331-12
Raritan Group Inc.	Pipe, Fittings, Valves, etc.	NJWCPS-B305-A1
Raritan Group Inc.	Plumbing & Heating Supplies/Equipment	89801
Taylor Oil Company, Inc.	Automotive Lubricants	20-FLEET-01342
Taylor Oil Company, Inc.	Unleaded Automotive Gasoline	19-FLEET-00970
Taylor Oil Company, Inc.	Ultra-Low Sulfur Diesel Fuel	19-FOOD-01097
Teledyne ISCO	Environmental Testing Instruments	22-FOOD-02551
Thomas Scientific LLC	Scientific Equipment, Supplies & Maintenance	17-FLEET-01033
Turtle and Hughes, Inc.	Furnish and Deliver Manufacturers Parts & Equipment	NJWCPS-B270-8
UniFirst Corporation	Uniform Service	C-040920
Verizon Wireless	Wireless Voice, Data, Accessories	22-TELE-05441
W.B. Mason	Office Supplies & Copy Paper	T0052-000003

Mr. Gelin to offer four resolutions.

1. **Resolution #22-67** – Appointing the Purchasing Agent as the Authority’s Public Agency Compliance Officer (P.A.C.O.) for the 2023 year

Motion: Mr. Gelin
 Second: Mr.
 Szpond

The motion was approved by those present.

RESOLUTION #22-67

WHEREAS, the Rahway Valley Sewerage Authority (“Authority”) is required by the State of New Jersey, Department of the Treasury, Division of Contract Compliance and Equal Employment Opportunity Public Contracts, to annually appoint a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, said Officer shall be the official liaison with the Department of the Treasury, Division of Contract Compliance for matters concerning Public Law 1975, c. 127 (N.J.A.C. 17:27) and shall have the authority to recommend the appropriate procedural corrections to the Authority; and

WHEREAS, Andrea DeCarlo, Qualified Purchasing Agent (“QPA”), currently serves the Authority as its Public Agency Compliance Officer (P.A.C.O.) and is familiar with the regulation of P.L. 1975, c. 127; and

WHEREAS, the Authority’s QPA is taking a leave of absence commencing January 7, 2023 (“Vacancy Date”); and

WHEREAS, the Authority has determined to appoint as P.A.C.O. the Temporary Purchasing Agent during the time that Ms. DeCarlo is on family leave.

NOW, THEREFORE, BE IT RESOLVED that Amanda Hoff, Temporary Purchasing Agent, shall serve as the Authority’s P.A.C.O. commencing on the Vacancy Date and concluding upon the return of Ms. DeCarlo, and that said appointment shall be confirmed to the State of New Jersey, Department of the Treasury, as required by law.

2. **Resolution #22-68** – Appointing Amanda Hoff, Accounts Payable Coordinator, as Temporary Purchasing Agent

Motion: Mr. Gelin
 Second: Mr.
 Szpond

The motion was approved by those present.

RESOLUTION #22-68

WHEREAS, Andrea DeCarlo currently serves as the Qualified Purchasing Agent (“QPA”) for the Rahway Valley Sewerage Authority; and

WHEREAS, Ms. DeCarlo will be taking a leave of absence from her position as QPA commencing January 7, 2023 ("Vacancy Date"); and

WHEREAS, there is a need to appoint a temporary QPA during the time that Ms. DeCarlo is on leave from her current position; and

WHEREAS, New Jersey law provides that if the office of the QPA becomes vacant, a local contracting unit may appoint a person who does not hold a QPA Certification as Temporary Purchasing Agent for a period of up to one year from the date of the vacancy.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Rahway Valley Sewerage Authority that Amanda Hoff, currently A/P Coordinator, is appointed as the Temporary Purchasing Agent for a period of up to one year from the Vacancy Date or upon the return of Ms. DeCarlo, whichever occurs first; and

BE IT FURTHER RESOLVED that the Authority's bid threshold shall remain at the maximum amount allowed during the term of the Temporary Purchasing Agent.

3. **Resolution#22-69** – Authorizing Endorsement on a TWA Application for the Township of Woodbridge

Motion: Mr. Gelin

Second: Mr. Szpond

The motion was approved by those present.

RESOLUTION #22-69

WHEREAS, Langan Engineering and Environmental Services, Inc. submitted a Treatment Works Approval Application on behalf of Woodmont Metropark Urban Renewal, LLC and Woodmont Senior Living, LLC, for Centra Redevelopment, located at 186 Wood Avenue South in Woodbridge, New Jersey; and

WHEREAS, the application is for the construction of a 300-unit residential apartment building and a senior living building consisting of 70 independent living units and 98 assisted living beds; and

WHEREAS, the Contributory Flow calculation in the application has been reviewed by John Buonocore, Assistant Director/Chief Engineer, and found to be in order; and

WHEREAS, the connection will generate an approximate discharge of 110,260 gpd (0.110 mgd) proposed increase in flow; and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

4. **Resolution #22-70** – Approving the second phase of IPP succession Plan

Motion: Mr. Gelin
Second: Mr.Szpond

The motion was approved by those present.

RESOLUTION #22-70

WHEREAS, the Executive Director is vested with the authority regarding appointments, promotions, and discharges of employees of the Rahway Valley Sewerage Authority (“Authority”); and

WHEREAS, the Executive Director has conferred with the Authority’s Personnel Committee and Board of Commissioners regarding a realignment of the Executive, Administrative, and Supervisory Staff (“Salaried Staff”) of the Authority; and

WHEREAS, the Personnel Committee has recommended a Succession Plan due to the anticipated retirement of Anthony Gencarelli, Manager of Regulatory Compliance.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Rahway Valley Sewerage Authority that James M. Meehan, Assistant Supervisor of Industrial & Municipal Operations, will be promoted to the position of Supervisor of Environmental Compliance with an increase in salary to \$92,307.89, effective December 18, 2022.

Mr. Gottko to offer one resolution.

1. **Resolution #22-71** – Approving Change Order #1 for Contract #199A with J. Fletcher Creamer & Son

Motion: Mr. Gottko
Second: Mr. Furci

The motion was approved by those present.

RESOLUTION #22-71

WHEREAS, the Rahway Valley Sewerage Authority (“Authority”) had previously entered into Contract #199A – Emergency Repairs to Woodbridge Spur (the “Contract”) with J. Fletcher Creamer & Son, Inc. (“J. Fletcher Creamer”); and

WHEREAS, the total amount awarded to J. Fletcher Creamer for said Contract was \$1,486,345.00; and

WHEREAS, John Buonocore, Assistant Director/Chief Engineer, has advised that there is a need for additional work including pipe bedding and concrete cradles, surveying work for permitting requirements, and excess soil disposal; and WHEREAS, J. Fletcher Creamer has submitted Change Order #1 for the additional work in the amount of \$164,201.00, which has been reviewed and found to be in order; and

WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that the necessary funds for said change order are available in the Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Rahway Valley Sewerage Authority hereby approve Change Order #1 to Contract #199A with J.

Fletcher Creamer & Son, Inc. for an additional amount of \$164,201.00, resulting in a total amended contract amount of \$1,650,546.00; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to sign the necessary Change Order documentation.

Bills and Claims

Mr. Harms to offer one motion.

Motion that the following bills and claims list previously reviewed by the Finance Committee be ordered paid.

Motion: Mr. Harms
Second: Mr. Gottko

The motion was approved by those present.

BILLS AND CLAIMS LISTING

BUILDING & EQUIPMENT FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
1056	12/15/22	CDM SMITH, INC.	140.2	51,277.76
1057	12/15/22	J. FLETCHER CREAMER & SON, INC	140.2	92,272.50
1058	12/15/22	T SLACK ENVIRONMENTAL SERVICES	140.2	12,932.35

Total Building & Equipment Fund Checks: 3

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Building & Equipment Fund Checks Paid: \$156,482.61

OPERATING FUND – MANUAL

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
444	11/11/22	RAHWAY VALLEY S.A. - PAYROLL	01/02	259,924.15
445	11/17/22	NJ STATE HEALTH BENEFITS	03/04	128,254.16
446	11/22/22	RAHWAY VALLEY S.A. - PAYROLL	01/02	240,749.41
447	12/09/22	RAHWAY VALLEY S.A. - PAYROLL	01/02	385,442.53
448	12/13/22	NJ STATE HEALTH BENEFITS	03/04	130,523.51

Total Operating Fund Manual Checks: 5

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Operating Fund Manual Checks Paid: \$1,144,893.76

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
2951	12/07/22	CITY OF RAHWAY - UNITED WATER	33	6,129.55
2952	12/07/22	DELTA DENTAL OF NEW JERSEY INC	03	14,915.28
2953	12/07/22	ELIZABETHTOWN GAS	22	22,946.92
2954	12/07/22	FEDEX	48	106.36
2955	12/07/22	MIDDLESEX WATER COMPANY	33	1,542.35
2956	12/07/22	PSE&G COMPANY	19	17,317.33
2957	12/07/22	UGI ENERGY SERVICES, LLC	22	22,244.90

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
2958	12/07/22	VERIZON WIRELESS	11	1,286.63
2959	12/07/22	VISION SERVICE PLAN	03	1,982.99
2960	12/15/22	ROBERT BEINER	49	750.00
2961	12/15/22	MICHAEL FURCI	49	750.00
2962	12/15/22	MICHAEL J. GELIN	49	750.00
2963	12/15/22	EDWARD GOTTKO	49	600.00
2964	12/15/22	STEPHEN D. GREET	49	600.00
2965	12/15/22	LOREN HARMS	49	750.00
2966	12/15/22	CHRISTOPHER KOLIBAS	49	750.00
2967	12/15/22	FRANK G. MAZZARELLA	49	650.00
2968	12/15/22	ROBERT I. RACHLIN	49	750.00
2969	12/15/22	RAYMOND SZPOND	49	750.00
2970	12/15/22	JOHN TOMAINE	49	600.00
2971	12/15/22	A&M INDUSTRIAL SUPPLY COMPANY	32	727.40
2972	12/15/22	A TOUCH OF ITALY	49	347.60
2973	12/15/22	AGGRESSIVE ENERGY, LLC	19	109,194.93
2974	12/15/22	ALL AMERICAN SEWER SERVICE INC	28	7,880.00
2975	12/15/22	ALLIED FILTER COMPANY	32	2,867.06
2976	12/15/22	AMERICAN AQUATIC TESTING, INC	40	1,030.00
2977	12/15/22	ANDRE BATOCABE	31	125.00
2978	12/15/22	APPLE CORING & SAWING LLC	32	1,300.00
2979	12/15/22	AQUA PRO-TECH LABORATORIES	41	4,691.00
2980	12/15/22	ATLANTIC ANALYTICAL LABORATORY	41	6,625.00
2981	12/15/22	BANK OF AMERICA	12/13/15	176.19
2982	12/15/22	BGIA, INC.	17	42,804.00
2983	12/15/22	ALEXANDER BIEL	04	510.30
2984	12/15/22	BIOBOT ANALYTICS, INC	32	2,808.00
2985	12/15/22	CORTEL TECHNOLOGIES, LLC	27	1,934.55
2986	12/15/22	BOBCAT OF CENTRAL JERSEY	32	909.76
2987	12/15/22	BOWCO LABORATORIES, INC.	32	63.00
2988	12/15/22	JOHN BUONOCORE	15	495.99
2989	12/15/22	BUYWISE AUTO PARTS	32/35	638.09
2990	12/15/22	CDM SMITH, INC.	05	1,454.17
2991	12/15/22	CANON FINANCIAL SERVICES, INC.	16	738.16
2992	12/15/22	HECTOR L. CARTAGENA	04	510.30
2993	12/15/22	JAMES CASSELLA	04	510.30
2994	12/15/22	CHARLIE'S OIL RECOVERY SERVICE	32	100.00
2995	12/15/22	CITY OF RAHWAY - UNITED WATER	33	4,584.76
2996	12/15/22	C&M DOOR CONTROLS, INC	32	7,600.00
2997	12/15/22	COGENT COMMUNICATIONS, INC.	27	1,165.00
2998	12/15/22	COMCAST	27	837.27
2999	12/15/22	CONFIRE FIRE PROTECTION	31	9,254.00
3000	12/15/22	DONNA CORRIS DANIELS	04	510.30
3001	12/15/22	CORROSION PRODUCTS, INC	32	6,135.00
3002	12/15/22	CSL SERVICES, INC.	30	10,750.00
3003	12/15/22	DAVE HEINER ASSOCIATES, INC.	32	1,957.28
3004	12/15/22	GARY DEGROAT	04	1,020.60
3005	12/15/22	BARBARA DERKACK	04	1,020.60
3006	12/15/22	ED-O INSULATION, INC.	28	3,500.00
3007	12/15/22	ELIZABETHTOWN GAS	22	646.97
3008	12/15/22	ENVIRONMENTAL COMPLIANCE	41	4,750.00
3009	12/15/22	ENVIROTECH SERVICES, INC	28	6,101.61

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
3010	12/15/22	ENVIRONMENTAL RESOURCE ASSOC.	40	339.00
3011	12/15/22	GREGORY EVELYN	04	510.30
3012	12/15/22	F & S TIRE CENTER, INC.	35	95.63
3013	12/15/22	EDWARD FARYNA	04	1,020.60
3014	12/15/22	FACTORY DIRECT PIPELINE	32	466.36
3015	12/15/22	FEDEX	48	35.69
3016	12/15/22	FISHER SCIENTIFIC	40	647.68
3017	12/15/22	FOLEY, INCORPORATED	28	14,558.77
3018	12/15/22	FOSS NORTH AMERICA, INC	40	11,872.34
3019	12/15/22	G.A. FLEET ASSOCIATES, INC.	32	4,250.00
3020	12/15/22	FREDERICK T. GEARDINO	04	510.30
3021	12/15/22	GENSERVE INC.	28	337.50
3022	12/15/22	COYNE CHEMICAL	28/32	2,241.60
3023	12/15/22	GERHART SCALE CORPORATION	28	2,927.00
3024	12/15/22	GLOBAL INDUSTRIAL EQUIPMENT CO	31	5,468.00
3025	12/15/22	GRAINGER	32/42	4,704.45
3026	12/15/22	GREENBAUM, ROWE, SMITH & DAVIS	07	4,064.00
3027	12/15/22	JOANNE GRIMES	04	510.30
3028	12/15/22	HACH COMPANY	40	8,869.00
3029	12/15/22	HATFIELD SCHWARTZ LAW GROUP	08	140.00
3030	12/15/22	HAWKINS, DELAFIELD & WOOD LLP	08	6,220.50
3031	12/15/22	HAYES PUMP INC.	28	4,109.00
3032	12/15/22	ROY HERMAN	04	891.00
3033	12/15/22	HOME DEPOT CREDIT SERVICES	32	576.63
3034	12/15/22	JOHN V. HRUSKA	04	1,020.60
3035	12/15/22	HYDRO SERVICE & SUPPLIES, INC.	40	551.60
3036	12/15/22	INGERSOLL RAND COMPANY	32	510.15
3037	12/15/22	IRONBOUND SUPPLY CO. INC.	32	5,433.81
3038	12/15/22	XYLEM WATER SOLUTIONS USA, INC	34	9,154.00
3039	12/15/22	JERSEY ELEVATOR COMPANY INC.	32	422.19
3040	12/15/22	JOHNSTONE SUPPLY	32	139.99
3041	12/15/22	WALTER JORDAN	04	1,020.60
3042	12/15/22	JOANNE KRUGELSTEIN	04	510.30
3043	12/15/22	ALICIA MACKIN	04	1,020.60
3044	12/15/22	MAINTAINCO INC	35	2,169.06
3045	12/15/22	MAIN POOL & CHEMICAL INC	29	8,800.00
3046	12/15/22	JEAN MANIGOLD	04	510.30
3047	12/15/22	ROBERT J. MATERNA	04	510.30
3048	12/15/22	MCCLOSKEY MECHANICAL CONTRACTOR	32	260.40
3049	12/15/22	MCMaster-CARR SUPPLY CO.	32	3,175.98
3050	12/15/22	MECHANICAL SERVICE CORP.	32	543.75
3051	12/15/22	MEDICAL EXPRESS	31	2,993.00
3052	12/15/22	JAMES J. MEEHAN	15/18	1,669.69
3053	12/15/22	MICHAEL PATSINER	31	1,382.00
3054	12/15/22	MIDDLESEX WATER COMPANY	33	1,548.75
3055	12/15/22	ROBERT MRASZ	04	1,020.60
3056	12/15/22	MRU INSTRUMENTS, INC	32	285.00
3057	12/15/22	MSA SAFETY SALES, LLC	32	6,301.38
3058	12/15/22	NAVITEND	27	72.50
3059	12/15/22	NJ ADVANCE MEDIA	12	260.91
3060	12/15/22	NJ MANUFACTURERS INSURANCE CO.	17	13,597.00
3061	12/15/22	NJ STATE LEAGUE	12	160.00

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
3062	12/15/22	RUTGERS, THE STATE UNIVERSITY	31	375.00
3063	12/15/22	NW FINANCIAL GROUP, LLC	09	358.75
3064	12/15/22	OFFICE CONCEPTS GROUP, INC.	13/32	719.10
3065	12/15/22	ONE CALL CONCEPTS, INC.	32	30.03
3066	12/15/22	PAULUS, SOKOLOWSKI & SARTOR	06	3,435.00
3067	12/15/22	EDMUND PETROSKY	04	510.30
3068	12/15/22	POLYDYNE INC.	23	60,194.00
3069	12/15/22	LINDE GAS & EQUIPMENT INC	32	3,405.35
3070	12/15/22	PRECISION ELECTRIC MOTOR WORKS	28/32	3,490.77
3071	12/15/22	PRIMEPOINT, LLC	16	898.10
3072	12/15/22	RADWELL INTERNATIONAL, INC.	32	4,697.90
3073	12/15/22	RARITAN SUPPLY	32	73.74
3074	12/15/22	REINER PUMP SYSTEMS, INC	28	1,226.56
3075	12/15/22	MICHAEL ROGERS, SR.	04	739.80
3076	12/15/22	ROYAL BATTERY	35	160.00
3077	12/15/22	PETTY CASH	14	35.75
3078	12/15/22	ROBERT SAFCHINSKY	04	510.30
3079	12/15/22	SAKER SHOPRITES, INC.	49	79.36
3080	12/15/22	ANDREW SASSO	04	1,020.60
3081	12/15/22	SCIENTIFIC WATER CONDITIONING	32	598.00
3082	12/15/22	SHALLCROSS BOLT & SPECIALTIES	32	448.00
3083	12/15/22	JOSEPH SOWA	04	629.40
3084	12/15/22	SPECTRASERV INC.	26	2,845.92
3085	12/15/22	STAPLES CREDIT PLAN	27	34.00
3086	12/15/22	STEADYFLOW SERVICES, INC.	41	905.59
3087	12/15/22	DONALD STUART	04	510.30
3088	12/15/22	SUPLEE, CLOONEY & COMPANY	10	31,230.00
3089	12/15/22	TAYLOR OIL CO., INC.	24	3,290.13
3090	12/15/22	TELEDYNE INSTRUMENTS, INC.	42	3,147.07
3091	12/15/22	THE BANK OF NEW YORK MELLON	09	4,400.00
3092	12/15/22	THOMAS SCIENTIFIC	40	5,473.25
3093	12/15/22	RICHARD P. TOKARSKI	04	1,020.60
3094	12/15/22	TRI-STATE BEARING - DIV OF	32	321.54
3095	12/15/22	TURTLE & HUGHES INC.	32	928.45
3096	12/15/22	UNIFIRST CORPORATION	32	2,721.10
3097	12/15/22	UNITED RENTALS	32	5,130.72
3098	12/15/22	USA BLUEBOOK	42	1,496.11
3099	12/15/22	ROBERT VALENT	04	1,020.60
3100	12/15/22	W. A. BIRDSALL & CO.	32	1,705.00
3101	12/15/22	WAGE WORKS INC.	03	95.00
3102	12/15/22	WASTE MANAGEMENT OF NEW JERSEY	25/26	42,796.86
3103	12/15/22	THOMAS WATTERS	04	402.00
3104	12/15/22	WB MASON COMPANY, INC.	13/32	993.79
3105	12/15/22	ARTHUR M. WRIGHT, JR	04	1,020.60
3106	12/15/22	ZOOM VIDEO COMMUNICATIONS INC	27	849.90

Total Operating Fund Checks: 156

Total Void Checks: 0

Total Void Check Amount: \$0.00

Total Operating Fund Checks Paid: \$680,830.95

OPERATING FUND	01	\$1,825,724.71
BUILDING & EQUIPMENT FUND	02	\$156,482.61
		=====
TOTAL OF ALL FUNDS:		\$1,982,207.32

Open the floor to the Public for questions or comments

None.

Closed Session

Mr. Harms made a motion to close the meeting at 6:00 p.m. for discussion regarding special project negotiations. The motion was second by Mr. Greet and approved by those present.

Mr. Harms made a motion to return to the regular order of business at 6:03 p.m. The motion was second by Mr. Gottko and approved by those present.

Adjournment

As there was no further business, on motion of Mr. Greet, second by Mr. Furci, the meeting adjourned at 6:03 p.m. The motion was approved by those present.

Chairman

Andrea De Carlo

Andrea DeCarlo, Board Secretary

- Attachments:
 Report of Treasurer 10/2022
 Flow Rights Report 10/2022
 Flow Rights Report 11/2022
 User Charge Report 11/2022