RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes – Regular Meeting held April 10, 2025

- Communications
  OPRA Request

- Approval of Minutes
  March 20, 2025 Regular Meeting & Closed Session Minutes

- Treasurer's Report
  Reminder about Financial Disclosure Forms

- Executive Director's Report
  Sewer Endorsements, Municipal Reports, and the status of various contracts

- Report of Consulting Engineer
  Overview of engineering matters

- Report of General Counsel
  Overview of legal matters

- Committee Reports
  A report was given by the Finance Committee.

- Unfinished Business
  None

- Consent Agenda / New Business
  The following actions were taken: Authorization to endorse a TWA Application for Scotch Plains; Award of Contract #2520 – Klir for Wastewater.

- Bills & Claims

OPERATING FUND	01	$2,165,716.64
BUILDING & EQUIPMENT FUND	02	$122,417.45
TOTAL OF ALL FUNDS:		**$2,288,134.09**

Edward Gottko, Chairman, called the meeting to order at 5:36 p.m., and asked that the recorder be turned on.

The Chairman read the statement on "Open Public Meetings Law"
In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting was forwarded to the Star Ledger, the Home News Tribune, and the Clerk of each of the eleven member municipalities on February 24, 2025.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time. Hearing no objections, we shall proceed with our regularly scheduled meeting.

Mr. Gottko requested a salute to the flag and a moment of silence.

Roll Call

The following members were present:

Frank G. Mazzarella	for the Township of Clark
Chris Kolibas	for the Township of Cranford
Craig McCarrick	for the Borough of Garwood
Robert M. Beiner	for the Borough of Kenilworth
John J. Tomaine	for the Borough of Mountainside
Robert Rachlin	for the City of Rahway
Loren Harms	for the Borough of Roselle Park
Raymond Szpond	for the Township of Scotch Plains
Michael Furci	for the Township of Springfield
Edward Gottko	for the Town of Westfield
Michael J. Gelin	for the Township of Woodbridge

The following were also present:

John Buonocore	Executive Director
Andrea DeCarlo	Purchasing Agent/Board Secretary
Karen Musialowicz	Secretary-Treasurer
Doug Reno	Assistant Director/Superintendent
Janet Thevenin	Manager of Regulatory Compliance
Diane Alexander	General Counsel – Maraziti Falcon
Howard Matteson	Consulting Engineer – CDM Smith

Communications

An OPRA Request for accounting records was received from SmartProcure on April 3rd and replied to the same day.

Approval of Minutes

Mr. Gelin made a motion to approve the minutes of the Regular Meeting and the Closed Session held on March 20, 2025. The motion was second by Mr. Rachlin and unanimously approved.

Report of Treasurer

Ms. Musialowicz reminded the Commissioners to file their Financial Disclosures by the end of April.

Report of Executive Director

The following Sewer Treatment Endorsements were processed since the last meeting. A copy of the log sheet with additional information regarding these applications has been distributed for your reference.

Sewer Treatment Endorsement Permits 0-1999 gpd			
RVSA Number	**Date**	**Applicant's Name**	**Municipality**
25-SE-RW-2875	03/18/25	571 E Grand Ave Rahway LLC	Rahway
25-SE-WF-2876	04/01/25	Michael Giacone	Westfield
25-SE-WF-2877	04/03/25	Prominent Properties	Westfield
25-SE-WB-2878	04/04/25	Raj Singh	Woodbridge
25-SE-WB-2879	04/07/25	BDM Smarthomes Construction LLC	Woodbridge
25-SE-WF-2880	04/08/25	Little Bear Builders LLC	Westfield

Municipal Monthly Collection System Reports

The following Reports were received since the last regular meeting:

Cranford – February 2025
Garwood – February & March 2025
Mountainside – February & March 2025
Scotch Plains – March 2025
Woodbridge – March 2025

Excess Rental Charge Letters

We have received and accepted a response letter from Springfield; therefore, all three towns have now satisfied their requirements.

Plant O&M Update

Mr. Buonocore reported that the plant is operating well and we have not had any excursions with our NJPDES Permit. He stated that the headworks bar screen project is nearly completed, which Mr. Matteson would explain further. Also, the contractor for the headworks HVAC project has begun to ramp up with their submittals and has issued a few RFI's that have been addressed. He reported that PS&S is still working on the final design of the Grit system upgrades, and that this project would likely be bid out in the summer or fall.

He stated that the food waste tank is being taken out of service to clean and inspect the bottom. He explained that WM has brought a frac tank on site to allow continued deliveries of product; however, this will be at a reduced volume. Regarding the Cogen, there were some complications with the dryer breakdown as mentioned last month which caused us to be down for longer than we hoped. Our staff, especially our Operations Manager, did a great job limiting the potential damage, and we were able to get the dryer back up and running earlier this week.

Lastly, Mr. Buonocore reported that Title V air testing for Engines 3 and 4 was completed earlier today. He stated that the engines both ran well, and we did everything possible to ensure that they would pass; but we now need to wait for the results.

Collection System O&M Update

Mr. Buonocore reported that the bid for the grouting project will be advertised on Monday; and the hope is to award the contract next month and complete work by Fall. He stated that several sections of sewers needing structural repair have been identified, and CDM Smith is developing a CIPP spec that we can use to bid that out as well.

Mr. Buonocore also mentioned that we are tentatively planning our next Collection System Luncheon for October 8th, and plan to include building departments this year. He explained that a main area of focus will be making sure they understand which projects require Sewer Connection Applications and when Industrial Pretreatment Permits are necessary.

Amendment to Contract #173 – Feedstock Enterprise Contract with WM

The design phase is in progress; and we will continue to keep the Board informed of any updates.

Sewer Connection

The Authority received a Treatment Works Approval (TWA) Application from CME Associates on behalf of Union County Vocational-Technical Schools, for property located at 1776 Raritan Road in Scotch Plains. The application is for a proposed three-story, 55,000 sf addition to Baxter Hall, to consist of cafeterias, showers, and labs to service 500 students and staff. The proposed discharge from the property is 12,500 gpd (0.0125 mgd) of flow. The application was reviewed and found to be in order; and action authorizing its endorsement is on the agenda.

Contract #2520 – Klir for Wastewater Sampling, Monitoring & Permitting

A proposal was received from Klir Inc. for its proprietary software, Klir for Wastewater Sampling, Monitoring & Permitting. This program will integrate the Authority's existing LIMS and SCADA systems to provide a more efficient means for data consolidation, monitoring, and reporting. The proposal reflects an initial contract term of one (1) year, which consists of an initial 6-month pilot period at $13,500 and an optional 6-month continuation for $13,500 if the Authority is satisfied with the program. The contract also includes an option to extend for an additional two years at the Authority's discretion and at the same annual cost of $27,000 per year. Action to award for the initial one-year term is on the agenda.

Mr. Buonocore stated that this fits into the goals he had previously presented to the Commissioners, as one goal was to computerize the Authority's maintenance and operations programs. He explained that after a lot of research and testing, it was found that this program would address several issues that our previous system did not.

Monthly Reports

The Monthly Operations and IPP Reports were received and forwarded to the Commissioners for review. Mr. Buonocore explained that since the meeting was early this month, the data was not yet available for the Flow Rights and User Charge Reports; therefore, they will be included with next month's reports.

Mr. Mazzarella asked how the interviewing process was going for the Project Manager and/or Chief Engineer positions. Mr. Buonocore stated that three candidates have been

interviewed and all of them seemed promising; however, there are some details to be ironed out before an offer will be made.

Report of Consulting Engineer

Howard Matteson, Consulting Engineer from the firm CDM Smith, presented the following report for work activities for the month of March 2025 and through the date of this report.

A. Retainer Services

During the period, CDM Smith prepared the monthly report for March 2025 and attended the March Board Meeting.

B. Miscellaneous Engineering Services

During the period, CDM Smith performed the following:

- Submitted package of final technical specifications to staff for trunk line grouting in Garwood and Cranford.

C. Influent Bar Screen Replacement

During the period, CDM Smith performed the following:

- Finished installation of grating around headworks units on first floor.
- Progressed grating installation in lower level/influent channels.

D. Electrical Maintenance and Testing Assistance

Work on the project was delayed further due to staffing constraints and the initiation of generator air testing for permit compliance.

We anticipate work will resume April 14, 2025. Following are remaining:

- 13.2 kV Utility Intertie / Cogen 480V / Control Generator SWGR
    - Switchgear and Protective Relays

Report of General Counsel

Diane Alexander, General Counsel from the firm Maraziti Falcon, submitted the following report for the period through April 7, 2025.

1. Siphon – Rahway – Union County Park

As we were advised to check back at the end of March, our office again corresponded with Kevin Campbell, Esq, Assistant County Counsel, Union County Counsel's Office, seeking the status of this issue and execution of the Agreement with the County, and will continue to follow up until this issue is resolved.

2. Occidental Chemical
Awaiting Substitution of Attorney in the ongoing litigation. Contacted attorney of record for files. Monitoring litigation, no activity since last report.

3. Quala / QDI
It is my understanding that John Buonocore is dealing directly with the environmental engineer from Prestige Environmental. Mr. Buonocore stated that he and Ms. Alexander should schedule a meeting to discuss this toward the end of April.

4. Right of Entry Request by Army Corps of Engineers
The Access Agreement has been executed by both parties, and the matter is proceeding to the planning stage.

5. Electronic Publishing of Legal Notices
S-4136/A-5343, which authorizes public bodies to use digital newspapers/media for required public notices and legal advertisements until June 30, remains in place while the legislature considers alternatives.

Committee Reports

Chairman: Are there reports from any of the following Committees?

Committee	Chairman	02/2025 – 02/2026 Committee Members		
Engineering	Michael Gelin	Michael Furci	Frank Mazzarella	Raymond Szpond
Finance	Loren Harms	Robert Beiner	Robert Rachlin	John Tomaine
Legal	Frank Mazzarella	Michael Gelin	Loren Harms	Craig McCarrick
Personnel	Raymond Szpond	Michael Furci	Chris Kolibas	Robert Rachlin
Nominating	Chris Kolibas	Robert Beiner	Craig McCarrick	John Tomaine

Finance Committee (Loren Harms, Committee Chairman)
The Finance Committee met earlier this evening to review the Bills & Claims, and action approving same is on the agenda.

Unfinished Business

None.

New Business

Mr. Szpond offered two resolutions.

1. **Resolution #25-15** – Authorizing endorsement on a TWA Application for Scotch Plains

   Motion: Mr. Szpond
   Second: Mr. Rachlin

The motion was unanimously approved.

RESOLUTION #25-15

WHEREAS, CME Associates submitted a Treatment Works Approval Application on behalf of Union County Vocational-Technical Schools for property located at 1776 Raritan Road in Scotch Plains, New Jersey; and

WHEREAS, the application is for a proposed three-story, 55,000 sf addition to Baxter Hall, to consist of cafeterias, showers, and labs to service 500 students and staff; and

WHEREAS, the Contributory Flow calculation in the application has been reviewed by John Buonocore, Executive Director, and was found to be in order; and

WHEREAS, the connection will generate an approximate discharge of 12,500 gpd (0.0125 mgd) proposed increase in flow; and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it hereby accepts and approves endorsement on the aforesaid application.

2. **Resolution #25-16** – Award of Contract #2520 – Klir for Wastewater Sampling, Monitoring & Permitting Software to Klir Inc.

Motion: Mr. Szpond
Second: Mr. Furci

The motion was unanimously approved.

RESOLUTION #25-16

WHEREAS, the Rahway Valley Sewerage Authority ("Authority") has a need to manage and monitor its treatment plant and wastewater permits; and

WHEREAS, the Authority received a proposal from Klir Inc. of Reno, NV for the purchase of Klir for Wastewater Sampling, Monitoring & Permitting; and

WHEREAS, Klir for Wastewater is comprised of proprietary computer software, which pursuant to N.J.S.A. 40A:11-5(1)(dd) is exempt from public advertising for bids and therefore shall be awarded by resolution of the governing body; and

WHEREAS, said program will allow the Authority's existing LIMS and SCADA systems to integrate with one another, thus providing a more efficient means for data consolidation, monitoring, and reporting; and

WHEREAS, the Authority wishes to enter into Contract #2520 – Klir for Wastewater Sampling, Monitoring & Permitting with Klir Inc. based on a proposal submitted under a non-fair and open process; and

WHEREAS, the proposal reflects an initial one (1) year term to commence July 1, 2025; and

WHEREAS, the proposal includes a first-year total of $27,000, which consists of an initial 6-month pilot period at a cost of $13,500 and an optional 6-month term to follow for an additional amount of $13,500; and

WHEREAS, the proposal provides for up to two (2) additional one-year renewal terms, in accordance with N.J.S.A. 40A:11-15 et seq., at an annual cost of $27,000 per year; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5, the Purchasing Agent has received a Business Entity Disclosure Certification and has certified a Determination of Value, therefore permitting the award of this contract; and

WHEREAS, the Secretary-Treasurer of the Authority hereby certifies that the necessary funds for said contract are available in the Annual Budget.

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the Rahway Valley Sewerage Authority hereby authorize the award of Contract #2520 – Klir for Wastewater Sampling, Monitoring & Permitting to Klir Inc. for a total contract amount of $27,000 for a one-year period; and

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute said contract and related service agreement; and

BE IT FURTHER RESOLVED that a Notice of Award will be published in accordance with law.

Bills and Claims

Mr. Harms offered one motion.

Motion that the following bills and claims list previously reviewed by the Finance Committee be ordered paid.

Motion: Mr. Harms
Second: Mr. Beiner

The motion was unanimously approved.

BILLS AND CLAIMS LISTING

BUILDING & EQUIPMENT FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
1139	04/10/25	CMS CONSTRUCTION INC.	140.2	119,070.00
1140	04/10/25	PAULUS, SOKOLOWSKI & SARTOR	140.2	3,347.45

Total Building & Equipment Fund Checks: 2
Total Void Checks: 0
Total Void Check Amount: $0.00
Total Building & Equipment Fund Checks Paid: $122,417.45

OPERATING FUND – MANUAL

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
556	03/28/25	RAHWAY VALLEY S.A. - PAYROLL	01/02	227,792.25
557	03/28/25	RAHWAY VALLEY SEWERAGE AUTH.	44	853,577.00
558	04/04/25	NJ STATE HEALTH BENEFITS	03/04	183,209.00
559	04/08/25	RAHWAY VALLEY S.A. - PAYROLL	01/02	236,310.36

Total Operating Fund Manual Checks: 4
Total Void Checks: 0
Total Void Check Amount: $0.00
Total Operating Fund Manual Checks Paid: $1,500,888.61

OPERATING FUND

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
7002	03/31/25	CONSTELLATION NEWENERGY, INC	19	73,911.98
7003	03/31/25	ELIZABETHTOWN GAS	22	13,851.85
7004	03/31/25	FEDEX	48	33.65
7005	03/31/25	UGI ENERGY SERVICES, LLC	22	8,760.64
7006	04/10/25	VEOLIA	30	200.00
7007	04/10/25	ROBERT I. RACHLIN	49	248.24
7008	04/10/25	A&M INDUSTRIAL SUPPLY COMPANY	32	362.69
7009	04/10/25	A TOUCH OF ITALY	49	389.25
7010	04/10/25	ALL AMERICAN SEWER SERVICE INC	28	1,440.00
7011	04/10/25	AMERICAN INDUSTRIAL SUPPLY	32	1,652.96
7012	04/10/25	AQUA PRO-TECH LABORATORIES	41	7,748.80
7013	04/10/25	*VOID*	15	179.20
7014	04/10/25	BANK OF AMERICA	15/27	309.99
7015	04/10/25	BGIA, INC.	17	21,992.00
7016	04/10/25	BS&B SAFETY SYSTEMS	28	20,365.00
7017	04/10/25	CHARLIE'S OIL RECOVERY SERVICE	32	150.00
7018	04/10/25	COGENT COMMUNICATIONS, INC.	27	1,165.00
7019	04/10/25	CORROSION PRODUCTS & EQUIPMENT	28/32	32,675.81
7020	04/10/25	CSL SERVICES, INC.	30	12,000.00
7021	04/10/25	ELIZABETHTOWN GAS	22	753.01
7022	04/10/25	ENVIRONMENTAL COMPLIANCE	41	995.00
7023	04/10/25	ENVIROTECH SERVICES, INC	28	6,327.00
7024	04/10/25	ENVIRONMENTAL SYSTEMS RESEARCH	42	3,425.00
7025	04/10/25	FACTORY DIRECT PIPELINE	32	511.51
7026	04/10/25	FEDEX	48	27.12
7027	04/10/25	IEP TECHNOLOGIES, LLC	28	3,300.00
7028	04/10/25	GOVCONNECTION, INC.	27	808.09
7029	04/10/25	GRAINGER	13/28/31/32	6,957.89
7030	04/10/25	GREEN AIR SOLUTIONS	31	1,887.00
7031	04/10/25	HAWKINS, DELAFIELD & WOOD LLP	08	675.00
7032	04/10/25	HOME DEPOT CREDIT SERVICES	32	2,726.77
7033	04/10/25	VEOLIA	30	1,800.00
7034	04/10/25	INDUSTRIAL CONTRACTING & RIGG	28	17,545.00
7035	04/10/25	INGERSOLL RAND COMPANY	32/34	9,061.77
7036	04/10/25	IN-LINE AIR CONDITIONING, INC.	32	1,159.67
7037	04/10/25	JERSEY ELEVATOR LLC	32	17,000.00
7038	04/10/25	JRM MEDICAL SERVICES, INC.	40	943.18
7039	04/10/25	MAFFEY'S SECURITY GROUP	32	255.00
7040	04/10/25	MAIN POOL & CHEMICAL INC	29	4,798.75
7041	04/10/25	NAVITEND	27	35.00
7042	04/10/25	NATIONAL WATER MAIN CLEANING	21	576.70
7043	04/10/25	NICHEM CORPORATION	28	115,720.00
7044	04/10/25	NJ MANUFACTURERS INSURANCE CO.	17	14,307.00
7045	04/10/25	OPTIMUM CONTROLS CORP.	32	7,397.26
7046	04/10/25	OCCUPATIONAL HEALTH CENTERS	50	314.00
7047	04/10/25	OFFICE CONCEPTS GROUP, INC.	32/49	697.37

CHECK	DATE	VENDOR	LINE/ACCT	AMOUNT
7048	04/10/25	ONE CALL CONCEPTS, INC.	32	14.30
7049	04/10/25	PAULUS, SOKOLOWSKI & SARTOR	06	23,864.50
7050	04/10/25	ROBERT POLTZ	15	67.55
7051	04/10/25	POLYDYNE INC.	23	114,416.40
7052	04/10/25	LINDE GAS & EQUIPMENT INC	32	719.44
7053	04/10/25	PRECISION ELECTRIC MOTOR WORKS	32	5,509.13
7054	04/10/25	PREMIER TECHNOLOGY SOLUTIONS	27	4,660.00
7055	04/10/25	PRIMEPOINT, LLC	16	2,992.60
7056	04/10/25	PURCHASE POWER	48	502.25
7057	04/10/25	SAKER SHOPRITES, INC.	49	60.21
7058	04/10/25	SCIENTIFIC WATER CONDITIONING	28/32	2,572.65
7059	04/10/25	SHERWIN-WILLIAMS	32	611.19
7060	04/10/25	SKYLINE ENVIRONMENTAL INC	31	4,000.00
7061	04/10/25	SMARTSIGN	31	2,800.74
7062	04/10/25	STANDARD INSURANCE COMPANY	03	13.75
7063	04/10/25	STANDARD INSURANCE COMPANY RD	03	2,019.49
7064	04/10/25	SUBURBAN TESTING LABS	28	2,075.00
7065	04/10/25	SUNBELT RENTALS	32	1,540.42
7066	04/10/25	THOMAS SCIENTIFIC	40	1,569.10
7067	04/10/25	TRI-STATE BEARING	32	208.02
7068	04/10/25	TURTLE & HUGHES INC.	32	4,706.35
7069	04/10/25	UGI ENERGY SERVICES, LLC	22	3,309.68
7070	04/10/25	UNIFIRST FIRST AID & SAFETY	31	371.07
7071	04/10/25	UNIFIRST CORPORATION	32	1,991.93
7072	04/10/25	UNITED RENTALS	32	4,674.16
7073	04/10/25	USA BLUEBOOK	32	832.43
7074	04/10/25	US BANK	13/27/35	2,691.41
7075	04/10/25	VERIZON WIRELESS	11	1,084.60
7076	04/10/25	VISION SERVICE PLAN	03	1,731.65
7077	04/10/25	VISUAL COMPUTER SOLUTIONS	42	1,036.80
7078	04/10/25	WAGE WORKS INC.	03	110.00
7079	04/10/25	WASTE MANAGEMENT OF NEW JERSEY	25/26	27,306.39
7080	04/10/25	WB MASON COMPANY, INC.	13/32	250.64
7081	04/10/25	WHIPPS, INC.	32	4,200.00
7082	04/10/25	Y-PERS INC	31	4,180.00
7083	04/10/25	CITY OF RAHWAY - VEOLIA WATER	33	9,387.16
7084	04/10/25	COMCAST	27	847.60
7085	04/10/25	NJ ADVANCE MEDIA	12	230.25
7086	04/10/25	WHIRL-AIR-FLOW	28	5,467.22
7087	04/10/25	HATFIELD SCHWARTZ LAW GROUP	08	2,940.00

Total Operating Fund Checks: 85
Total Void Checks: 1
Total Void Check Amount: $179.20
Total Operating Fund Checks Paid: $664,828.03

OPERATING FUND	01	$2,165,716.64
BUILDING & EQUIPMENT FUND	02	$122,417.45
		==========
TOTAL OF ALL FUNDS:		**$2,288,134.09**

Open the floor to the Public for questions or comments
None.

Closed Session
Mr. Gelin offered the following resolution.

1. **Resolution #25-17** – Authorizing Closed Session, pursuant to the Open Public Meetings Act, for discussion on Union Contract Negotiations

   Motion: Mr. Gelin
   Second: Mr. Furci
   Time: 5:55 p.m.

   The motion was unanimously approved.

RESOLUTION #25-17

BE IT RESOLVED by the Rahway Valley Sewerage Authority on this 10th day of April, 2025, as follows:

1. The Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), being the Open Public Meetings Act, in order to discuss issues regarding:
   a. Union Contract negotiations. The minutes of the executive session falling within the contract negotiation will be released to the public as soon as the matters under discussion are fully resolved as between the parties and are no longer of a confidential or sensitive nature and when they will not be detrimental to the public interest.
2. This Resolution shall take effect as provided by law.

Mr. Tomaine made a motion to return to the regular order of business at 6:12 p.m. The motion was second by Mr. Rachlin and unanimously approved.

Return to Regular Order of Business
Mr. Szpond asked what exactly the issue is with the Union County Park. Mr. Buonocore explained that the Authority's sewer line goes through the park, and there is no easement from when it was built back in the 1930s, but it has since become part of Green Acres. Ms. Alexander stated that we are just trying to memorialize the easement that was prepared with Green Acres, and explained that any work to be done on the sewer line would need to be approved by Green Acres. She further explained that the Authority's previous attorney had sent a letter to the County and she continues to follow up on the status, but has not yet received an answer. However, there are no issues with the easement she is aware of.

Adjournment

As there was no further business, on motion of Mr. Harms, second by Mr. Tomaine, the meeting adjourned at 6:20 p.m. The motion was unanimously approved.

Andrea De Carlo

Chairman Andrea DeCarlo, Board Secretary